

City of Park Falls Committee of the Whole
02/10/2020

The Committee of the Whole of the City of Park Falls met in regular session at the Park Falls City Hall (400 Fourth Avenue South Park Falls, WI 54552) on Monday, February 10, 2020. The meeting was called to order at 5:00PM by Mayor Bablick, and the following members were present:

Mayor:	Michael Bablick
Aldermen:	Dennis Wartgow
	Daniel Greenwood
	Chris Hoffman
	James Corbett
	Anthony Thier
	Richard Sharp
	Dina Bukachek
	Mike Mader

Also present: Brentt P. Michalek, Scott Hilgart, Jerry Ernst, Jeff Belongia, Jeffrey Seamandel, David Dryer, Bonnie Dryer, Seth Carlson, Bill Wartgow, Mark Schoppe, Stacy Schroder.

1. Call to order: Mayor called the meeting to order at 5:00pm
2. Pledge of Allegiance
3. Roll Call: All members present
4. Adopt the Agenda - Motion by Hoffman seconded by Mader to adopt the agenda as presented. Motion passed with all in favor 8-0.
5. Communications - Mayor detailed the actions of the Committee of the Whole and how the process will work with individual committee chairpersons given additional latitude throughout the discussion.
6. Public Comment – Alderman Mader detailed banquet on March 14th and explained that the people attending will be given an opportunity for input on the next project for the organization.
7. Council Discussion on Meeting Dates – No further update.
8. Committee reports
 - A. Finance
 1. **Action Item** - Approval of payment of bills – Michalek detailed the bills. Motion by Bukachek Second by Sharp to approve the bills as presented. Motion passed on roll call vote with all in favor 8-0.
 2. Discussion on Resolution Authorizing the Issuance of \$1,920,000 General Obligation Promissory Notes and the Issuance and Sale of \$1,920,000 Note Anticipation Notes, Series 2020A in Anticipation Thereof - Mayor Introduced Jeff Belongia as bond council to detail the issuance of the 5-year note. The city will be able to use the monies upfront to further the development of the downtown and other TIF projects. Mr. Belongia detailed the process that will be followed over the next couple of weeks. Mr. Belongia expressed that the city is in good financial health when it comes to the need to borrow for capital projects. He also explained the use of the levy for debt service and the city's ability to borrow for major projects without it affecting the levy totals. If the city chooses not to borrow funds in the future this will reduce the levy amounts but will significantly impact the city's ability to borrow for capital projects in the future. This bond finance will allow the TIF district to pay for TIF district improvements without an effect of the city's use of debt service through the levy.
 3. Discussion on Administrator's letter regarding bills and use of city building for Flambeau Hospital Ambulance Services. Michalek detailed the letter he would like to send to the Flambeau Hospital, and expressed the need to resolve the issue of the city subsidizing the ambulance services at approximately \$8-10,000 per year. Michalek detailed the hospital's

concern of the cost for an ambulance run to go up approximately \$100 per run and the details of the hospital supplying the old ambulances to the city for \$1.00. The hospital explained the need to keep costs low. After further discussion of the council, the expressed concern of our city attorney with not having an MOU in place, and several questions from aldermen, the council directed the Administrator to work toward a contract with the hospital. Several options were discussed, including turning all bills at the facility over to the hospital since the city is only using it for cold storage and turning the building in its entirety over to the hospital. Michalek detailed that he would continue to reach out to the hospital to work through options.

B. Board of Public Works

1. 5th Avenue Water Main Discussion – Jeff Seamandel from MSA described the details of the three scenarios, and Mr. Hilgart and Alderman Wartow talked about the need to upgrade the area. Questions were asked by the watermain and about how the road will be completed as a patch and repair where necessary. No option has a full road replacement. A motion was made by Greenwood and Seconded by Mader to recommend bringing option 3 for approval to the Common Council at the next meeting. Motion was approved with all in favor, 8-0.
2. Well 6 Water Main (Eisenstein Township) City Wells Road – Mr. Hilgart gave details of the most recent water main break in the Town of Eisenstein.
3. New S.C.A.D.A. controls update timeline (water and sewer) – Hilgart gave an update on the timeline for the S.C.A.D.A. controls upgrade.
4. Update on purchase of land adjacent to the City of Park Falls Landfill (Maple Ridge Road). Michalek updated the committees on the land purchase detailing that we were within the \$21,000 budget for this project spending \$6,500 for a certified survey map (CSM), and \$14,489.84 for the parcel.
5. Annexation Discussion - Park Falls Municipal Airport (Eisenstein Township). Michalek explained the Memo given to the council members and the map that accompanied the memo. He explained the process of annexation of these parcels as outlined by the city attorney, and told the council he has communicated with Eisenstein Township to be on their March 9, 2020 agenda. Although the city may proceed without the approval of the township, Michalek recommended presenting the information to the township prior to the city proceeding with the annexation process in April.

C. Public Services

1. TAK Inspection Agreement – Michalek detailed the need for an inspection agreement with TAK and that they have been doing this inspection work for the city since the original agreement was signed in 2013. A motion was made by Mader and Seconded by Hoffman to have the TAK Inspection Agreement brought to Common Council at the next meeting. Motion was approved with all in favor, 8-0.
2. Sno-Gypsies proposal to utilize City of Park Falls lot located on Tax ID: 24573 – Mayor read allowed the Sno-Gypsies letter to the Council. The Mayor detailed the size of the lot and the difficulty the city has had in marketing that lot. Motion by Greenwood seconded by Mader to have the Administrator work through lease and agreement with the Sno-Gypies and bring it to the February 24, 2020 meeting of the Council. Motion passed, all in favor 8-0.
3. Donation of Pictures discussion on picture donation. Michalek detailed the pictures that were removed from the Wells Fargo Bank Property and discussed if the council would like to donate them to the Park Falls Athletic Complex for use at their Banquet Fundraiser. Motion by Wartgow Seconded by Thier to have the donation on the February 24, 2020 Council agenda. Motion passed, all in favor 8-0.

4. Housing Study RFP Update: 3 Companies Responded - Cedarcorp, MSA, January Advisors Michalek updated the council on the results of the Housing RFP and talked briefly on the next steps which will include the County and the City of Phillips.
5. Refuse and Recycling Discussion
 - a) Rates - Michalek discussed the need to increase rates from \$34 per quarter to \$40 per quarter in the refuse and recycling program because the program has been short of being self-sustained by approximately \$20,000 each year.
 - b) Ordinance – Location of Cans and Dumpster Discussion – Michalek recommended an ordinance change to include clear outline of refuse storage, address the cans being placed at curbside for longer than 24 hours, and to allow the use of dumpsters at certain housing locations throughout the city. Motion by Hoffman and seconded by Bukachek to bring the \$6 increase to the February 24, 2020 meeting of the council and to have the Administrator begin working on the ordinance amendment to be brought to a later meeting. Motion passed, with all in favor 8-0.

D. Personnel

1. **Action Item** – Appointment to the Park Falls Public Library Board of Trustees: Kate Dirrigle. Motion by Mader seconded by Corbett to approve the appointment of Dirrigle to the Park Falls Public Library Board of Trustees. Motion passed with all in favor 8-0.
2. Update on Labor Association of Wisconsin (LAW), in regards to PFPD Contract – Michalek explained that the LAW contract is officially signed.
3. 6:50 PM - Motion by Mader and Seconded by Corbett to go into closed session in accordance with Wis. Stats. 19.85(1)(c) to consider employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(1)(g) to confer with legal counsel regarding resolution of employee matter. Motion passed with all members voting in favor of closed session 8-0 on a roll call vote.
7:23 PM - Motion by Wartgow Seconded by Greenwood to reconvene to open session. Motion passed with all members voting in favor of reconvening from closed session 8-0, on a roll call vote.
4. Reconvene into open session to take action, if any, on closed session items. No action taken on items in closed session.

9. Meeting adjourned at 7:24.

Posted: February 7, 2020

**Prepared by: Brentt P. Michalek
Administrator/Clerk**

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