

**COMMON COUNCIL**  
**1/14/2019**

The Common Council of the City of Park Falls met in regular session in the council chambers of the Park Falls city hall at 5:00 PM on Monday, January 14, 2019. Mayor Daniel Leitl called the meeting to order and the following members were present:

|                |   |
|----------------|---|
| Mayor:         | Daniel Leitl  |
| Aldermen:      | Michael Bablick<br>Chris Hoffman<br>David Dryer<br>Michael Mader<br>Dennis Wartgow<br>James Corbett<br>Anthony Their<br>Dina Bukachek |
| City Attorney: | Bryce Schoenborn  |

The minutes of the minutes of 12/3/18 Council meeting were presented. Moved by Alderman Bablick and seconded by Alderman Hoffman to approve the minutes as presented. Motion carried. The minutes of 12/17/18 Special Council meeting were presented. Moved by Alderman Bablick and seconded by Alderman Mader to approve the minutes as presented. Motion carried.

Mayor Leitl appointed Jerome Ernst to the position of Chief of Police upon the retirement of Chief of Police Scott Straetz. Moved by Alderman Bablick and seconded by Alderman Wartgow to confirm the mayor's appointment. Motion carried, 8-0.

Dr. Stephen Hintz presented the report *City Organizational Review: Administrative Options* as prepared by Public Administration Associates, LLC (PPA). PPA recommended that the City of Park Falls establish the position of city administrator to strengthen the capacity of city government and to provide expertise to deal with city issues meriting attention as identified in the report. The report included a sample ordinance to establish a city administrator position along with proposed position descriptions for city office staff. Moved by Alderman Wartgow and seconded by Alderman Mader to direct the Ordinance Review Committee to draft an ordinance to create a city administrator position. Motion carried, 8-0.

Alderman Dryer presented Personnel Committee report. A Personnel Committee meeting was scheduled for 2/6/19 at 4:30 PM.

Alderman Wartgow presented the Finance Committee report. Moved by Alderman Wartgow and seconded by Alderman Dryer to pay the bills in the amount of \$929,150.71. Motion carried. The Finance Committee's recommendation to accept MSA's proposal in the amount of \$14,000 for creation of TID 5 and possibly TID 6, and for the extension of TID 3 was presented to the Council. Moved by Alderman Wartgow and seconded by Alderman Bablick to

accept MSA's proposal. Motion carried. Banking options were discussed. Moved by Alderman Wartgow and seconded by Alderman Bablick to send requests for proposal (RFPs) for banking services. Motion carried.

Alderman Thier reported on the minutes of the 1/7/2019 BPW meeting. Moved by Alderman Thier and seconded by Alderman Mader to accept the minutes as presented. Motion carried. The bid opening for the city hall bathroom remodeling project was held. Results of the bid opening are as follows:

|                                    |             |
|------------------------------------|-------------|
| Howard Bros. Inc.                  | \$45,950.00 |
| Structured Construction Management | \$42,852.00 |
| Huotari Construction, Inc.         | \$37,779.00 |
| Rudie Builders                     | \$36,750.00 |

No action was taken on the bids at this time.

Alderman Mader presented the Public Services Committee report.

Mayor Leitl presented information from Stan Saylor on his proposed road bulletin sale.

City Attorney Schoenborn presented his report.

Clerk-Treasurer Homann presented her report.

Chief of Police Straetz presented his monthly report, a drug disposal report, and reported on recent search warrants.

Water & Street Superintendent Hilgart informed the Council that due to icy weather, ¾ of the city's sand supply has already been used this winter. He also reported that no water let-runs have been issued to date.

In public comment, Harley Sampson requested enforcement of city ordinances addressing snow removal from sidewalks and prohibiting vehicles from driving on sidewalks. Chief of Police Straetz said his department will provide enforcement regarding driving on sidewalks if a resident is willing to provide a signed statement proving who has driven on the sidewalk.

Also in public comment, Michael Mader reported that the bleacher fundraiser recently received a \$10,000 donation.

Finally in public comment, referring to the proposal to create a city administrator position, Bob Kopisch noted that continuity is important in city government, and that there is a difference between day-to-day operations and policy creation or governance.

The meeting adjourned at 6:40 PM.

Arla J. Homann  
Clerk-Treasurer