

NOTICES OF PUBLIC MEETINGS

A public meeting will take place at the time and place indicated below. The meeting is open to the public in keeping with Chapter 19, Subchapter IV, 1985 Wisconsin Statutes (Open Meeting Law).

Government Unit Conducting Meeting:

Date:

Time:

Place:

Common Council

October 13, 2025

5:00 p.m.

410 Division Street - 3rd Floor Auditorium

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt the Agenda
5. Approval of Minutes:
 - A. Common Council Meeting September 22, 2025
 - B. Plan Commission Meeting September 24, 2025
 - C. Personnel Committee Meeting October 7, 2025
6. Communications
7. Public Comment
8. New Business
 - A. Cigarette, Tobacco, and Electronic Vaping Device Retail License Application – 177 Division Street
 - B. Waiver Request: Number of Cats – 1120 3rd Avenue South
 - C. Lower Dam Road CSM - Revised
 - D. Raze Orders – Demolition of Structures
 - E. 2025 Trick or Treating Hours
 - F. 2026 Refuse Budget
 - G. Adopt 2026 Proposed Fee Schedule
 - H. Review 2026 Operating Budget
 - I. Approve 2026 Proposed Wage Schedule
 - J. Selection of Comprehensive Plan Services
9. Committee Reports
 - A. Finance
 1. Payment of Bills
 2. Recommendation to Select CliftonLarsonAllen as City Auditor for 2025-2027
 - B. Board of Public Works
 - C. Public Services
 - D. Personnel
10. Committee of the Whole Items
11. City Officials' Reports
12. Adjourn

Posted: October 8, 2025

Prepared By: Shannon Greenwood, Clerk

Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Please call 715-762-2436.

COMMON COUNCIL MEETING MINUTES 9/22/2025

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, September 22, 2025. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor:	Tara Tervort
Alderman:	Dan Greenwood Dennis Wartgow Terry Wilson James Corbett Anthony Thier Dixie Weidman Michael Mader Dina Bukachek
City Attorney:	Bryce Schoenborn - Excused
City and Zoning Administrator:	Scott Kluver

Staff present: Shannon Greenwood, Bill Hoffman, Larry Reas, Marvin Nevelier, Becky Michels, Judy Kraetke

Also present: Gary Wollerman

ADOPT THE AGENDA - Motion by Weidman/Mader to adopt the agenda as presented. Motion carried.

APPROVAL OF MINUTES - Motion by Wartgow/Greenwood to approve the Minutes for the Joint Review Board meeting on September 4, 2025; the Common Council meeting on September 8, 2025; and the Finance Committee meeting on September 8, 2025. Motion carried.

COMMUNICATIONS – Alderman Wilson noted that all the streets on the west side of 5th Avenue South have terrible divots and dips and are really showing wear and tear.

NEW BUSINESS

- A. Chicken Permit -354 2nd Avenue North – Applicant had animals prior to applying for a permit. Received concerns from neighbors that he has demonstrated that he is not responsible for his animals. No motion taken.
- B. Liquor License Transfer – Old Abe’s LLC- Motion by Wartgow/Mader to approve. Wilson abstains. Motion carried.
- C. 2026 General Fund & Debt Service Budget Presentation – Operating budget is looking pretty good for next year, and although we continue to pay down debt will take a couple more years before we get that down to a comfortable level and potentially consider any capital projects. Cell tower buyout will make fund balance a little more comfortable this year. Several refinements made to the budget over last year to improve clarity for more accurate figures. A significant change was how library was funded as the County increased its share. Not too many changes in expenses, biggest being that we anticipate a drop in auditor costs. Need to be cognizant that this is a revaluation year. The operating, debt service and capital budgets are prosing a combined levy amount of \$5,631 more than last year. This is allowed from the City’s growth rate, and is anticipated to keep the City’s portion of the mill rate flat.

COMMITTEE REPORTS

Finance

Payment of Bills –Motion by Weidman/Bukachek to approve paying the bills in the amount of \$106,525.69.
Motion carried, 8-0.

CITY OFFICIALS' REPORTS

Mayor Tervort: Attended the League of Wi Municipalities conference in Milwaukee last week. There are big grant opportunities opening soon for IT needs, specifically for smaller municipalities.

Administrator Kluver: Finalizing audit results and hopefully have recommendation for the council soon. Plan Commission to review RFPs for comprehensive plan on Wednesday, and the RFPs for athletic complex are due tomorrow. Will need to schedule another meeting to evaluate results and discuss further the sawdust mitigation efforts at Hardwoods.

Treasurer Michels: Attended the Casselle software training last week in Wisconsin Dells and the Municipal Treasurers conference virtually last week.

DPW Director Hoffman – Fall cleanup is scheduled for October 20-31, 2025, and City trucks will haul leaves, yard waste, and garden waste left at the curb line or alley. Waste is disposable behind the City garage as well. Kurt Damrow was selected as the Wastewater Plant Operator of the year and will be honored October 20th in LaCrosse.

Clerk Greenwood – Attending the Workhorse training in Wausau on Friday with Deputy Clerk/Treasurer Andrea Mortier. We are working through our first solo utility billing cycle this week as well.

Police Chief Nevelier – Last week the officers participated in agility testing. Had an issue with the report writing software last week and it was down for 4 days, and they could not complete any reports.

Fire Chief Reas – Setting up and coordinating Fire Prevention Week activities which is October 5th through October 11th– there is an open house at the Fire Hall.

Library – Library Board will be conducting interviews tomorrow evening for the Director position. Have scheduled a sourdough class for October 9th and it is almost full.

The meeting was adjourned at 5:59

Prepared by: Shannon Greenwood, City Clerk

PLAN COMMISSION MEETING MINUTES – 9/24/2025

Government Unit Conducting Meeting: Plan Commission
Date: September 24, 2025
Time: 4:00 P.M.
Place: 410 Division Street, Park Falls, WI 54552
2nd Floor Conference Room

Members of the Board of Plan Commission Present: Mayor Tara Tervort, Michael Mader, Dixie Weidman, Gary Wollerman, Victor Ambrose

Members Absent: Lauri Hart, Michelle Scharp

Staff: Scott Kluver, William Hoffman, Shannon Greenwood

The meeting was called to order by Mayor Tervort at 4:00 pm.

Discussion & Recommendation- Ordinance 25-028 C-1-A Commercial District; Area Requirements –

This ordinance removes a provision that allows for a variance to the Zoning Board of Appeals for setbacks if the structure was built prior to 1977 in the C-1-A district. Discovered that there is no rear yard setback specific for accessory structures in the C-1 and C-2 districts. Current setback is 25 feet, which is excessive as R-2 district is 5 feet. Proposed that the setback be 10 feet for accessory structures as this provides adequate space for snow removal.

Discussion & Recommendation – Ordinance 25-029 C-2 Commercial District; Area Requirements –This ordinance would provide the same 10 foot setback for accessory structures as discussed above. Motion by Weidman/Mader to recommend approval of Ordinance 25-028 and Ordinance 25-029. Motion carried 5-0.

Review/Recommendation – Comprehensive Plan Request for Proposals – Reviewed scoring criteria used for the following proposals:

HKGi Proposal – Only submission that did not include CDBG experience, noted that they follow policies. Previous experience included New Richmond's plan which follows newer trend of being more simplified and pairing down maps and diagrams making the plan easier to digest. Did not provide much of a plan outline, stated that it will follow standards. Did not offer much of a breakdown regarding cost compared to the other two. Scored higher on community engagement due to offering a 2-day workshop with interactive mapping and paper survey.

Northwest Regional Planning Commission – Contracted for the current/previous plan. They would not be very creative for adopting a newer style, more or less an update of the previous version. Timeframe is most realistic as it takes a minimum of a year. Smaller staffed.

MSA – Ranked high but the price point was well would be over budget with all add-ons. They have 14 years of experience with the City with several different projects, knows the area extremely well, works well and is familiar with staff. Scored very high on community engagement and offers the most tools. Add on services are things that should be strongly considered. More successful and experienced at grant applications. Has a deep understanding of our challenges, and like their format and interactive website. Cost breakdown was appreciated to pick and choose exactly what you want. Has done recent projects for surrounding areas. It would be nice to get some clarity for what is provided in basic strategy for community engagement, and if add-ons need to be contracted immediately.

Motion by Ambrose/Mader to recommend that Common Council negotiate the contract with MSA Engineering and to gain more detail considering the add-on services. Motion carried.

The meeting was adjourned at 5:19 p.m.

Prepared by: Shannon Greenwood, Clerk

MINUTES – BOARD OF PERSONNEL COMMITTEE MEETING

Government Unit Conducting Meeting:	Personnel Committee
Date:	October 7, 2025
Time:	4:30 P.M.
Place:	410 Division Street, Park Falls 2nd Floor Conference Room

Members of the Personnel Committee Present – Dennis Wartgow, Tony Their, Dina Bukachek, Dixie Weidman

Also Present: Mayor Tara Tervort, Scott Kluver, Shannon Greenwood

Meeting was called to order by Chairman Wartgow at 4:30 p.m.

Public Comment – None

Review/Recommendation – Proposed 2026 Wage Schedule – Discussed that City does not need to renegotiate the Police Department contract until 2027.

The logic of the 6-year program with 3 steps within, which can be adjusted, is that generally employees have learned the job completely within that time frame and this will keep incentive for the duration. The City currently uses a step system, but it doesn't account for any inflation, and it has become skewed over time with only flat increases per position the City has fallen behind compared to surrounding competitors. This proposal gives an annual inflationary increase subject to each year's fiscal situation. Reviewed the total projected cost to the budget compared to the 2025 budget. We believe there is a bigger window of opportunity this year than in future years due to other changes in the budget.

Discussed concern of sustainability and it was noted that the City would have tough decisions either way due to increases in health insurance and wages each year. Reviewed surrounding area wages and noted that we are definitely on the low end. There have been concerns expressed by department heads about potential loss due to surrounding competition wages. Police probably more than any other position are lagging, and utilities would probably be next. Information provided from various other organizations shows even with proposed increase they are still near the bottom of the scale. We are right now seeing more vacancies and more demand, unfortunately causing everyone else to provide significant increases to attain them. There are currently 3 employees that are capped based on the current system and their length of employment. Movement through the step system would be based solely on performance evaluations with proposed scale. Police would get percent increase, but no step increase until contract negotiations. The Library has followed the current step system in the past but if they wanted to follow a separate structure they are free to do so.

Motion by Weidman/Their to accept the proposed wage scale as presented and recommend to Council for approval. Motion carried, Bukachek opposed.

The meeting was adjourned at 5:37p.m.

Prepared by: Shannon Greenwood – Clerk

Form
CTV-100

**Cigarette, Tobacco, and Electronic Vaping
Device Retail License Application**

FOR CLERKS ONLY	
Municipality	Park Falls
License Period	2025 - 2026

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietor)

BAD HABIT EMPORIUM, LLC

2. Business Trade Name or DBA

3. FEIN

39-2354676

4. Wisconsin Seller's Permit Number

456-1032117848-02

5. Entity Type (check one)

☐ Sole Proprietor

☐ Partnership

☒ Limited Liability Company

☐ Corporation

6. State of Organization

WISCONSIN

7. Date of Organization

5-27-2025

8. Wisconsin DFI Registration Number

B122776

9. Premises Address (do not use PO Box)

177 DIVISION ST

10. City

PARK FALLS

11. State

WI

12. Zip Code

54552

13. County

PRICE

14. Governing Municipality: ☒ City ☐ Town ☐ Village

of:

15. Aldermanic District

16. Mailing Address (if different from premises address)

177 Division St

17. City

Park Falls

18. State

WI

19. Zip Code

54552

20. Premises Phone

716 209 0786

21. Premises Email

BADHABITEMP@Gmail.com

22. Website

23. Premises Description - Describe the building or buildings where cigarettes, tobacco products, and electronic vaping devices are to be sold and stored. Describe all rooms including living quarters, if used, for the sales and/or storage of cigarettes, tobacco products, and electronic vaping devices and records. Cigarettes, tobacco products, and electronic vaping devices may be sold and stored ONLY on the premises described in this application. Attach a floor plan if possible.

Retail space on main floor of Park Mall
It's one room, NO STORAGE.
I sell Vapes, Board games, hopefully Alcohol
T-shirts.

Part B: Questions

1. What products will be sold at this business location? (check all that apply)

☐ Cigarettes

☒ Tobacco Products

☒ Electronic Vaping Devices

2. How will cigarettes, tobacco, and/or electronic vaping devices be sold? (check all that apply)

☒ Over the counter

☐ Vending machine

3. Is the applicant business owned by another business entity? ☐ Yes ☒ No

If yes, provide the name(s) and FEIN(s) of the business entity(s) below. Attach additional sheets if necessary

3a. Name of Business Entity: _____

3b. FEIN of Business Entity: _____

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following titles or positions in the applicant business and any businesses listed in Part B, Question 3: sole proprietor; all officers, directors, and agents of a corporation; all partners of a partnership; and all members and agents of a limited liability company. Attach additional sheets if necessary.

Include Form CTV-101, *Individual Questionnaire*, for each person listed below.

Last Name	First Name	Title	Phone
Konkol	DAVID	OWNER	715 209 0785

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one managing member of an LLC

READ CAREFULLY BEFORE SIGNING:

I understand and agree to the following:

- I will only purchase cigarettes, tobacco, and vapor products from distributors, jobbers, or subjobbers permitted by the Wisconsin Department of Revenue, unless I also hold the proper distributor's permit and pay all applicable excise taxes.
- I will not purchase or exchange products from another retailer, including transferring existing stock to a new owner.
- I will provide tobacco sales training that has been approved by the Wisconsin Department of Health Services to my employees. (<https://witobaccocheck.org>).
- I will not sell single cigarettes.
- I will not sell, give, or otherwise provide cigarettes, tobacco, or any nicotine products to minors.
- I will keep product invoices on the licensed premises for two years and ensure the records are available for inspection by law enforcement. Failure to comply with this will result in criminal penalties, including loss of inventory.
- I will not sell cigarettes or roll-your-own (RYO) tobacco products unless listed on the Wisconsin Department of Justice's directory of certified tobacco manufacturers and brands.

Further, under penalty provided by law, I state that this application has been truthfully answered to the best of my knowledge. I agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature	DAVID Konkol	Date	9-22-2025
Name (Last, First, M.I.)	Konkol DAVID		
Title	OWNER	Email	BADHABITEMP@GMAIL
		Phone	715 209 0785

Part E: For Clerk Use Only

Date application was filed with clerk	Date license issued	Date license expires	License number
9/23/2025			
License fees	Signature of Clerk/Deputy Clerk		
600.00			



PARK FALLS POLICE DEPARTMENT

441 3rd Street South • P.O. Box 146 • Park Falls, WI 54552
Phone: 715.762.2446 • Fax: 715.762.2666 • Email: parkfallspd@pfpd.net

**CITY OF PARK FALLS
APPLICATION FOR TOBACCO/VAPE RETAIL LICENSES
BACKGROUND CHECK
09/23/2025**

APPLICANT: David J. Konkol
DOB: 03/30/70

SUMMARY:

TLO Check:

On Tuesday September 23, 2025, I queried this applicant's name on TLO. TLO is an online search engine used by law enforcement. One feature of TLO is a criminal history check. TLO listed no criminal convictions for this applicant

WISCONSIN CIRCUIT COURT ACCESS SEARCH:

On Tuesday September 23, 2025, I searched for this applicant's name on Wisconsin Circuit Court Access (CCAP). CCAP listed no criminal records for this applicant.

CONCLUSION:

No criminal records were found for this applicant.

Submitted by:

A handwritten signature in cursive script, reading "Marvin D. Nevelier", is written over a horizontal line.

Marvin D. Nevelier
Chief of Police

City of Park Falls
410 Division St.
PO Box 146
Park Falls WI 54552

(715) 762-2436

Receipt No: 1.020479

Sep 30, 2025

KONKOL, DAVID


Previous Balance:	.00
Licenses & Permits - TABACCO LICENSE	50.00
01-44120-000 CIGARETTE LICENSES	
Total:	50.00
Public Charges for Services - BACKGROUND CHECK	10.00
01-46210-000 LAW ENFORCEMENT FEES	
Total:	10.00
ACH - Common Account	60.00
Total Applied:	60.00
Change Tendered:	.00

09/30/2025 10:35 AM



410 Division Street
P.O. Box 146
Park Falls, WI 54552
Phone (715)762-2436 Fax (715) 762-2437
www.cityofparkfalls.com

To: Honorable Mayor and Alders

From: Scott J. Kluver, Administrator 

Re: Waiver of Limit of Number of Cats

Date: October 6, 2025

Enclosed you will find a request from Robert Millin at 1120 3rd Avenue South, requesting a waiver of the three-cat limit. *(Note: This is not a conditional use permit request as that is only for kennels.)* There are evidently seven (7) feral cats on the property that were trapped by Mr. Millin. He stated that he cares for these cats by providing food and housing along with an enclosure. He also has had the cats spayed/neutered and provided vaccinations. The ordinance does allow the Council to waive the three-cat limit requirement.

There are no recorded complaints on the cats except an anonymous tip that did lead the police to check the property during which they noticed more than the allowable limit of cats. There is no criteria established within the ordinance to allow for a waiver; however, in this case, if the Council is so inclined to grant a waiver, I would recommend the following:

1. No additional cats beyond the current seven. Should any of the existing cats pass on, or be relocated outside of the City, no new cats should be added until the current three-cat limit is reached.
2. Vaccinations and care need to be maintained and kept current.
3. The enclosure should be maintained to prevent escape into the neighborhood.
4. Compliance with all other relevant portions of the animal ordinance.

Please let me know if you have any questions regarding this matter. As a side note, I have included a copy of the current ordinance. As this is the second time in as many months where this issue has come up, I will work on proposing revisions to this ordinance to clarify it. We do not have a current animal control officer, and I am not keen on requiring conditional use permits for kennels as those permits cannot be unreasonably denied.

Feral Cat Enclosure Conditional Use Permit

We are looking for a conditional use permit for our property. We have Feral Cats that were caught last fall and have been spayed/neutered/ vaccinated/Rabies, FELV, Distemper, been given food, shelter and have been a part of the family since then. They are Feral Cats, they cannot be adopted, they are friendly with us but are scared around others and hide out of fear. They cannot be picked up and held or pet like cats people have as pets. We have been told these are our pets because we caught them and took care of their needs out of necessity for our peace of mind and agencies that are supposed to help with Ferals and other abandoned animals were not there for us. Catkins was full and all Humane Shelters within 100 miles could not help. We were told that if they were

taken to shelter they would most likely be put to sleep because they are unfriendly. We were also told that we could try to adopt them out and that the Price County Humane Officer could post photos of them on her site and people could come to see them at our house if they wanted to adopt them. Because of threats of impoundment and possible death we decided we would just take care of them. Catkins and the Humane Officer knew we were taking care of them, we were not going to release them to be killed. The money spent to house them, build a fenced in area for them and a new cathouse for them has cost a lot. Monthly costs for feeding and care is about \$600. We are not asking for anything except to be able to keep them on the property and care for them. Ferals are protected in Wisconsin and most states and no one

owns Ferals; they are community cats. If we would not have been threatened by a neighbor and told that these were our cats by those that are supposed to be responsible we would not be in this situation now. Two of our neighbors approve of the shelter we have provided for these cats they are happy the cats are no longer in their yards and think we have done a good thing for these ferals. We have become fond of these cats and they are used to being taken care of. To take them from us would not only cause trauma to them but to us as well. We are not going to take in more cats, these cats will be allowed to run around in the contained area and be taken care of permanently by us. We will not release them to the neighborhood, to cause trouble with neighbors, we do not want them to be harmed or killed. We will keep them up to

date with any vaccines necessary so they stay healthy and will not cause any sickness to be spread. We may add to the enclosure if necessary to provide the best space possible for these cats. They use litter boxes so waste and disposal should not be a problem. They will not be a danger to any of the animals, dogs or pets in the area because they will be contained as they currently are. We are also looking for somewhere outside of town to allow them to relax more and enjoy their surroundings, the noise in town is a problem for all of us. We do not have a timeline on that but for all of our health and well being we are hoping it won't take long, it will all depend on the economy if we are able to relocate. Until that time we will be the caretakers of these cats.

Intentional harm or killing of feral cats is considered a criminal offense in all 50 states and the District of Columbia, regardless of ownership status. This underscores the importance of respecting and safeguarding the welfare of feral cat populations, even in states without explicit legal protections in place.

Thank you

Robert Millin

715-820-2054

1120 3rd Ave So

Park Falls, WI. 54552

Robert Millin
10-3-2025



Promoting A...

estfriends.org



**A dog or cat is
killed in
America's
shelters every
90 seconds
just because
they don't
have a safe
place to call
home. You can
help change
that.**



Complete your \$20
gift to make a
difference

I'm ready

Not today















Patient name:

Tipsy Tiger

Owner name:

Debra Kamps

Services received today:

- ☐ Spay: Please follow discharge instructions provided on the back of this form.
- ☒ Neuter: Please follow discharge instructions provided on the back of this form.
- ☐ Feral Spay/Neuter with ear tip: Please follow discharge instructions provided.
- ☐ Microchip: Please follow instructions provided to register your pet's microchip.
- ☐ Topical flea/tick/dewormer: It is recommended to repeat this monthly, follow up with your regular veterinarian to continue this treatment.
- ☒ Rabies 1 yr vaccine
- ☐ Rabies 3 yr vaccine
- ☐ RCCP 1st vaccine: This will need a booster in 3-4 weeks with your regular veterinarian.
- ☐ RCCP 1 yr vaccine
- ☒ FeLv 1st vaccine: This will need a booster in 3-4 weeks with your regular veterinarian.
- ☐ FeLv 1 yr vaccine
- ☐ Pain medication: Your cat received an injection of pain medication that lasts for 24 hours.
- ☐ If you have elected, please start the at home medication tomorrow and give as directed.



Patient name: *Diamond*

Owner name: *Debra Kangs 661-3398*

Services received today:

- ☐ Spay: Please follow discharge instructions provided on the back of this form.
- ☒ Neuter: Please follow discharge instructions provided on the back of this form.
- ☐ Feral Spay/Neuter with ear tip: Please follow discharge instructions provided.
- ☐ Microchip: Please follow instructions provided to register your pet's microchip.
- ☐ Topical flea/tick/dewormer: It is recommended to repeat this monthly, follow up with your regular veterinarian to continue this treatment.
- ☒ Rabies 1 yr vaccine
- ☐ Rabies 3 yr vaccine
- ☐ RCCP 1st vaccine: This will need a booster in 3-4 weeks with your regular veterinarian.
- ☐ RCCP 1 yr vaccine
- ☐ FeLv 1st vaccine: This will need a booster in 3-4 weeks with your regular veterinarian.
- ☐ FeLv 1 yr vaccine
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- ☐ If you have elected, please start the at home medication tomorrow and give as directed.



Patient name:

~~Tiger~~ Topsy

R eye ulcer

Owner name:

Debra Kamps

Services received today:

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- ☒ Neuter: Please follow discharge instructions provided on the back of this form.
- ☐ Feral Spay/Neuter with ear tip: Please follow discharge instructions provided.
- ☐ Microchip: Please follow instructions provided to register your pet's microchip.
- ☐ Topical flea/tick/dewormer: It is recommended to repeat this monthly, follow up with your regular veterinarian to continue this treatment.
- ☒ Rabies 1 yr vaccine
- ☐ Rabies 3 yr vaccine
- ☐ RCCP 1st vaccine: This will need a booster in 3-4 weeks with your regular veterinarian.
- ☐ RCCP 1 yr vaccine
- ☐ FeLV 1st vaccine: This will need a booster in 3-4 weeks with your regular veterinarian.
- ☐ FeLV 1 yr vaccine
- ☐ Pain medication: Your cat received an injection of pain medication that lasts for 24 hours.
- ☐ If you have elected, please start the at home medication tomorrow and give as directed.

Right Eye ulcer
Need meds



Patient name: Patches

Owner name: Debra Kamps

Services received today:

- ☒ Spay: Please follow discharge instructions provided on the back of this form.
- ☐ Neuter: Please follow discharge instructions provided on the back of this form.
- ☐ Feral Spay/Neuter with ear tip: Please follow discharge instructions provided.
- ☐ Microchip: Please follow instructions provided to register your pet's microchip.
- ☐ Topical flea/tick/dewormer: It is recommended to repeat this monthly, follow up with your regular veterinarian to continue this treatment.
- ☒ Rabies 1 yr vaccine
- ☐ Rabies 3 yr vaccine
- ☐ RCCP 1st vaccine: This will need a booster in 3-4 weeks with your regular veterinarian.
- ☐ RCCP 1 yr vaccine
- ☒ FeLv 1st vaccine: This will need a booster in 3-4 weeks with your regular veterinarian.
- ☐ FeLv 1 yr vaccine
- ☐ Pain medication: Your cat received an injection of pain medication that lasts for 24 hours
- ☐ If you have elected, please start the at home medication tomorrow and give as directed.



410 Division Street
P.O. Box 146
Park Falls, WI 54552
Phone (715)762-2436 Fax (715) 762-2437
www.cityofparkfalls.com

To: Honorable Mayor and Alders

From: ^{SK} Scott J. Kluver, Administrator

Re: Lower Dam Road CSM - Revised

Date: October 6, 2025

Enclosed you will find a revised draft CSM that removes reference to other property lines. This CSM would just dedicate the road, which is the only interest of the City, to two feet past where the existing asphalt ends. The issue of the property lines still exists, but it is a matter between the neighbors to resolve.

Since the last time the Council discussed this matter, I have had several discussions with Mr. Arnold Oswald who has no objections to the draft map before you, Mr. Wachowicz, the MSA surveyor, and the County surveyor. I believe we have the necessary parties on board to approve this map. This map will require the signatures of the Wachowicz's and the McFadden's assuming the Council approves the draft map.

With this compromise, I ask that the Council approve the revised survey map. If approved, I would obtain the required signatures to have the map recorded. Once done, the City could then proceed with desired drainage improvements to Lower Dam Road.



N14722 Kunding Rd
Park Falls, WI 54552
(715) 762-2079

Debra Kamps (# 14679)

1120 3rd Avenue S Home Phone: (715) 661-3398
Park Falls, WI 54552 Work Phone: () - ext:

Mar 13, 2025

**Invoice Number
87731**

Arrow (# D)

Species: Feline
Sex: Male Neutered
Age: 6 months old
Breed: DSH
Coat Color: (None)
Weight: 0 lbs.
Rabies Tag Number:
Rabies Serial Number: 17241
Rabies Brand Name: Purevax Feline
Tattoo #:
AVID Chip #:

Rabies: 03/13/2026

Wellness Exam :

FeLV: 04/03/2025

FVRCP: 04/03/2025

FVRCP 3 Year:

Geriatric Exam:

Fecal :

Dental:

Recheck blood workup:

Drug Monitoring Panel :

Date	Code	Description	Qty	Price
03/13/2025	SU1921	Neuter - Feline Routine	1.00 Each	\$ 90.00
	1250	◆ Anesthesia Monitoring - ECG, SpO2, BP	1.00	\$ 36.80
	V541	Vx Rabies Vaccination - Feline 1-Year	1.00 ml(s)	\$ 22.85
	FEVX101	Vx Fel FVRCP 1 of 2	1.00 dose	\$ 23.50
	V519	Vx FeLV Vaccination 1 of 2	1.00 Each	\$ 28.00
	090242	Inj Metacam 5mg/ 1ml	0.16 ml	\$ 22.61
Total for Arrow:				\$ 223.76

Boots (# C)

Species: Feline
Sex: Female Spayed
Age: 6 months old
Breed: DSH
Coat Color: (None)
Weight: 0 lbs.
Rabies Tag Number:
Rabies Serial Number: 17241
Rabies Brand Name: Purevax Feline
Tattoo #:
AVID Chip #:

Rabies: 03/13/2026

Wellness Exam :

FeLV: 04/03/2025

FVRCP: 04/03/2025

FVRCP 3 Year:

Geriatric Exam:

Fecal :

Dental:

Recheck blood workup:

Drug Monitoring Panel :

Date	Code	Description	Qty	Price
03/13/2025	SU1958	Ovariohysterectomy Feline	1.00 Each	\$ 120.25
	1250	◆ Anesthesia Monitoring - ECG, SpO2, BP	1.00	\$ 36.80



N14722 Kunding Rd
Park Falls, WI 54552
(715) 762-2079

Debra Kamps (# 14679)

1120 3rd Avenue S Home Phone: (715) 661-3398
Park Falls, WI 54552 Work Phone: () - ext:

Feb 05, 2025

**Invoice Number
87281**

Mama (# B)

Species: Feline
Sex: Female Spayed
Age: 2 years old
Breed: Domestic Shorthair
Coat Color: Black and White
Weight: 0 lbs.

Rabies Tag Number:
Rabies Serial Number: 17241
Rabies Brand Name: Purevax Feline
Tattoo #:
AVID Chip #:

Rabies: 02/05/2026
Wellness Exam: 02/05/2026
FeLV: 02/26/2025
FVRCP: 02/26/2025

FVRCP 3 Year:
Geriatric Exam:
Fecal:
Dental:

Recheck blood workup:
Drug Monitoring Panel:

Date	Code	Description	Qty	Price
02/05/2025	5005	Exam-Wellness Exam	1.00 Each	\$ 53.00
	V541	Vx Rabies Vaccination - Feline 1-Year	1.00 ml(s)	\$ 22.85
	SU1958	Ovariohysterectomy Feline	1.00 Each	\$ 120.25
	1250	◆ Anesthesia Monitoring - ECG, SpO2, BP	1.00	\$ 36.80
	1215	Anesthesia (Inhalant) - pregnant	1.00 Each	\$ 125.00
	2810	Resort -overnight-1 cat	1.00 suite	\$ 26.00
	1026	Feline Leukemia/FIV Combo Test	1.00 Each	\$ 42.00
	801	Venipuncture (Blood Draw)	1.00 Each	\$ 18.70
	V519	Vx FeLV Vaccination 1 of 2	1.00 Each	\$ 28.00
	FEVX101	Vx Fel FVRCP 1 of 2	1.00 dose	\$ 23.50

Total for Mama: \$ 496.10

Total Invoice: \$ 496.10

Dr. Lynda Ludwig

Credit Balance \$ 250.00

MasterCard(0039) \$ 246.10

Total Payments - Thank you: \$ 496.10

Patient Name	Date	Start Time	Appt. With	Practice
Mama (# B)	03/03/2025	11:00 AM	Doctor - Park Falls	North Country Vet Clinic, LTD - P

Dub -

Here's the
check from
Dr Anderson.

also, a board member
of CTHA is donating
\$800. ☺

kam

RESIDENTIAL LOT — ⁵A residential lot means a parcel of land zoned as residential, occupied or to be occupied by a dwelling, platted or unplatted, and under common ownership. For the purpose of this section, any vacant parcel or parcels adjoining a dwelling and under the same ownership shall constitute one lot.

C. Number limited.

- (1) No family shall own, harbor or keep in its possession more than three dogs and three cats on any residential lot without the prior approval of the Common Council except that a litter of pups or a portion of a litter may be kept for not more than 12 weeks from birth. If more than one family resides on a residential lot, then only a total of three dogs and three cats shall be allowed on the residential lot unless the prior approval is obtained from the Common Council. Persons may keep more than three dogs and three cats only if they have first received a kennel license and a conditional use permit pursuant to Chapter 480, Zoning. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]**
- (2) The above requirement may be waived with the approval of the Common Council or when a kennel license has been issued by the City. Such application for waiver shall first be made to the City Clerk or Treasurer who shall forward the request to the animal control officer. After review, the animal control officer shall make a recommendation to the Common Council prior to Council action on the matter.

§ 178-16. Animal feces control.

It shall be unlawful for any person to cause or permit any animal, specifically including, but not limited to, dogs, horses, and cats, to be on property, public or private, not owned or possessed by such person unless such person has in his immediate possession an appropriate device for scooping excrement and an appropriate depository for the transmission of excrement to a receptacle located upon property owned or possessed by such person. Any person causing or permitting a dog, horse, or cat to be on property not owned or possessed by such person shall immediately remove all excrement of such dog, horse, or cat to a receptacle located upon property owned or possessed by such person. This section shall not apply to a person who is visually or physically handicapped.

§ 178-17. Keeping of chickens.

- A. Purpose. The purpose of this section is to allow residents to keep chickens, while providing for and ensuring the health and overall well-being of the surrounding neighborhood.
- B. Permit required. No person shall keep chickens in the City without obtaining a valid permit issued by the Building Inspector and approved by the Board of Public Works. The permit process requires a completed application accompanied by the fee as determined by the City Common Council. A detailed site plan must be provided to the

5. Editor's Note: The original definition of "dog" of the 1997 Code, which immediately preceded this definition, was repealed at time of adoption of Code (see Ch. 1, General Provisions, Art. II); see now § 178-1B.

DRAFT



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(715) 362-3244 www.msa-ps.com

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PROJECT NO.	09368094	CLIENT: City of Park Falls 410 Division St Park Falls, WI 54552
DRAWN BY:	EST	
CHECKED BY:	EKP	
FILE:	09368094 CSM	
SHEET NO.	SHEET 1 OF 5	

PRICE COUNTY CERTIFIED SURVEY MAP #

THAT PART OF GOV'T LOT 2 AND GOV'T LOT 3, SECTION 26, TOWNSHIP 40
NORTH, RANGE 1 WEST, CITY OF PARK FALLS, PRICE COUNTY,
WISCONSIN.

SURVEYOR'S CERTIFICATE

I, Emily K. Pierce, Professional Land Surveyor No. 2728, hereby certify:

That, by the order of The City of Park Falls, I have surveyed, divided, and mapped a parcel of land which is represented by this Certified Survey Map and described as follows:

That part of Gov't Lot 2 and Gov't Lot 3, Section 26, Township 40 North, Range 1 West, City of Park Falls, Price County, Wisconsin, more particularly described as follows:

Commencing at the Southeast Corner of said Section 26, thence N00°30'33"W, along the east line of said Section 26, a distance of 1320.20 to the computed South Sixteenth corner between Sections 25 and 26; thence N88°34'17"W, along the north line of Gov't Lot 3 of said Section 26, a distance of 348.90 feet to the POINT OF BEGINNING.

Thence S44°26'39"W a distance of 239.30 feet; thence N47°04'17"W, a distance of 40.93 feet; thence N42°55'43"E, a distance of 57.40 feet to the southwesterly line of a parcel described in Doc. #397250; thence N53°17'51"W, along said southwesterly line, a distance of 12.68 feet; thence N44°26'39"E a distance of 213.27 feet to the southerly right-of-way line of State Highway 13; thence S38°13'08"E along said right-of-way line, a distance of 30.50 feet; thence S29°41'11"E, continuing along said right-of-way line, a distance of 25.79 feet; thence S44°26'39"E, a distance of 17.42 feet to the POINT OF BEGINNING.

That portion described contains 13,771 Sq. Ft. or 0.32 acres.

Together with and subject to all easements and restrictions of record or of use.

That such plat is a correct representation of all of the exterior boundaries of land surveyed. That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the subdivision regulations of Price County and the City of Park Falls, in surveying, dividing, and mapping the same.

Emily K. Pierce, PLS - 2728

Date

Field Work Completed October XX, 2025.

DRAFT



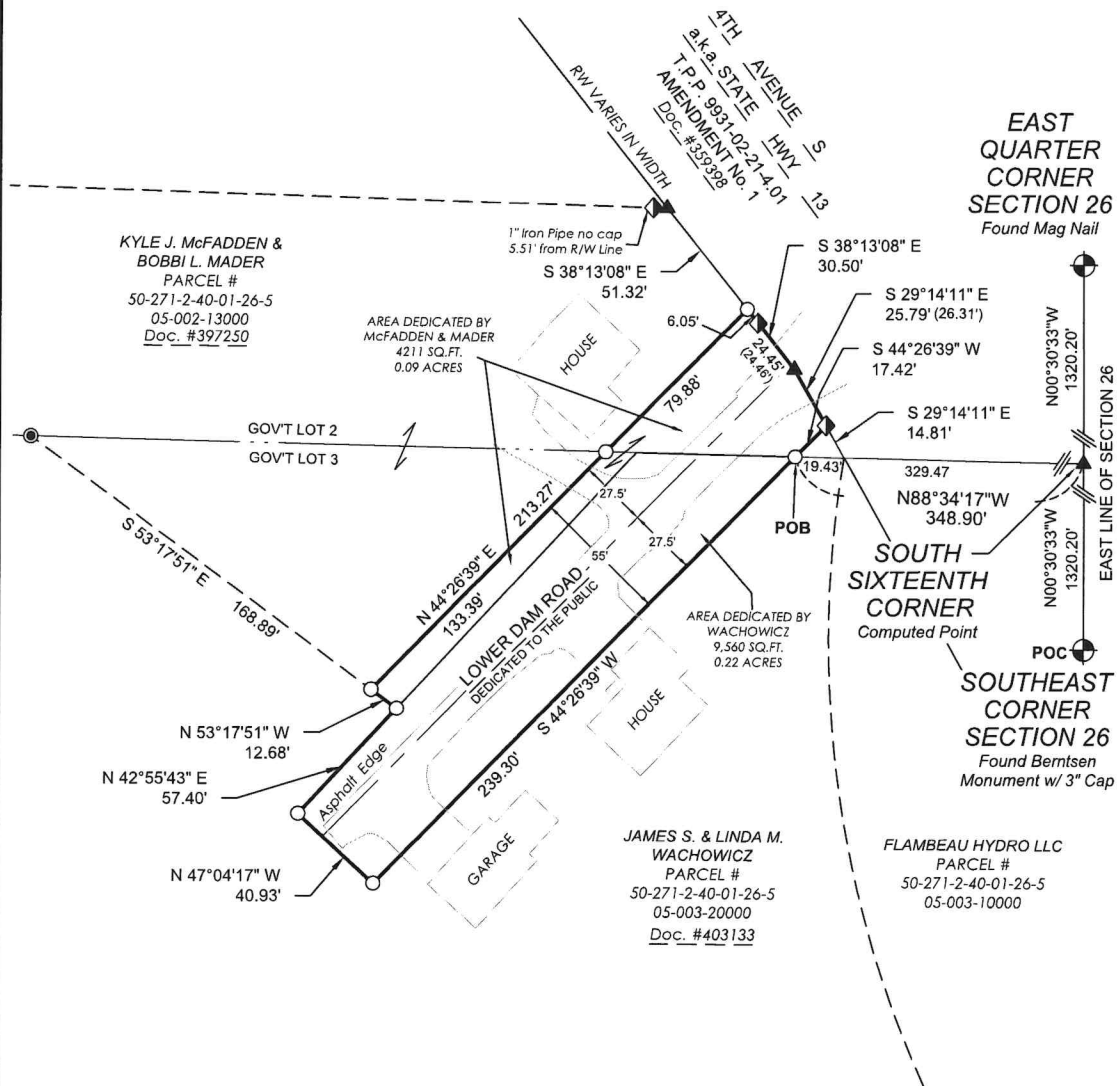
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PROJECT NO.	09368094
DRAWN BY:	EST
CHECKED BY:	EKP
FILE:	09368094 CSM
SHEET NO.	SHEET 2 OF 5

PRICE COUNTY CERTIFIED SURVEY MAP #

THAT PART OF GOV'T LOT 2 AND GOV'T LOT 3, SECTION 26, TOWNSHIP 40 NORTH,
RANGE 1 WEST, CITY OF PARK FALLS, PRICE COUNTY, WISCONSIN.



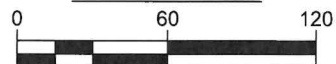
LEGEND

- POB Point of Beginning
- POC Point of Commencement
- 3/4" Dia. X 18" Long Iron Rod
- 1.5 lbs./Lineal Foot Set
- ◆ Found 1" Iron Pipe w/ DOT Cap, or as noted
- 3/4" Iron Bar Found
- ▲ Computed Location
- (XXX) Previously Recorded As
- ⊕ USPLS Monument of Record Found as Noted



BEARINGS REFERENCES TO PRICE
COUNTY COORDINATE SYSTEM,
NAD83(2011) WITH THE EAST LINE
OF SECTION 26 BEARING
N00°30'33"W.

SCALE: 1" = 60'



CLIENT:

City of Park Falls
410 Division St
Park Falls, WI 54552

DRAFT



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PROJECT NO. 09368094

DRAWN BY: EST

CHECKED BY: EPK

FILE: 09368094 CSM

SHEET NO. SHEET 3 OF 5

PRICE COUNTY CERTIFIED SURVEY MAP #

THAT PART OF GOV'T LOT 2 AND GOV'T LOT 3, SECTION 26, TOWNSHIP 40 NORTH,
RANGE 1 WEST, CITY OF PARK FALLS, PRICE COUNTY, WISCONSIN.

City of Park Falls Planning Commission Approval Certificate:

Resolved, that this Certified Survey Map in the City of Park Falls, also owned by the City of Park Falls, was approved by the City of Park Falls Planning Commission.

Date: _____

Approved: _____

Planning Commission Agent

City of Park Falls Approval Certificate:

Resolved, that this Certified Survey Map in the City of Park Falls, also owned by the City of Park Falls, was approved by the City of Park Falls City Council.

Date: _____

Approved: _____

Tara Tervort, Mayor

Clerk's Certificate:

I hereby certify that the foregoing is a copy of a resolution adopted by the City Council of the City of Park Falls.

Date: _____

Approved: _____

Shannon Greenwood, City Clerk

CLIENT:

City of Park Falls
410 Division St
Park Falls, WI 54552

DRAFT



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PROJECT NO. 09368094

DRAWN BY: EST

CHECKED BY: EPK

FILE: 09368094 CSM

SHEET NO. SHEET 4 OF 5

PRICE COUNTY CERTIFIED SURVEY MAP

THAT PART OF GOV'T LOT 2 AND GOV'T LOT 3, SECTION 26, TOWNSHIP 40 NORTH,
RANGE 1 WEST, CITY OF PARK FALLS, PRICE COUNTY, WISCONSIN.

Owner's Certificate:

As owners, we hereby certify that we caused the land described herein to be surveyed, divided, mapped and dedicated as represented on this Certified Survey Map. We also certify that this Certified Survey Map is required to be submitted to the following for approval: City of Park Falls

WITNESS the hand and seal of said owner(s) this _____ day of _____, 20____.

Kyle J. McFadden

Bobbi L. Mader

(Owner's Notary Certificate)

STATE OF WISCONSIN)

COUNTY) _____ SS

Personally came before me this _____ day of _____, 20____, the above named _____ to me known to be the same person who executed the foregoing instrument and acknowledged the same.

(Notary Seal) _____.

Notary Public, _____, Wisconsin

My commission expires _____ ..

(Owner's Notary Certificate)

STATE OF WISCONSIN)

COUNTY) _____ SS

Personally came before me this _____ day of _____, 20____, the above named _____ to me known to be the same person who executed the foregoing instrument and acknowledged the same.

(Notary Seal) _____.

Notary Public, _____, Wisconsin

My commission expires _____.

CLIENT:

City of Park Falls
410 Division St
Park Falls, WI 54552

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PROJECT NO.	09368094
DRAWN BY:	EST
CHECKED BY:	EPK
FILE:	09368094 CSM
SHEET NO.	SHEET 5 OF 5

PRICE COUNTY CERTIFIED SURVEY MAP #

THAT PART OF GOV'T LOT 2 AND GOV'T LOT 3, SECTION 26, TOWNSHIP 40 NORTH,
RANGE 1 WEST, CITY OF PARK FALLS, PRICE COUNTY, WISCONSIN.

Owner's Certificate:

As owners, we hereby certify that we caused the land described herein to be surveyed, divided, mapped and dedicated as represented on this Certified Survey Map. We also certify that this Certified Survey Map is required to be submitted to the following for approval: City of Park Falls

WITNESS the hand and seal of said owner(s) this _____ day of _____, 20____.

James S. Wachowicz

Linda M. Wachowicz

(Owner's Notary Certificate)

STATE OF WISCONSIN)

COUNTY) _____ SS

Personally came before me this _____ day of _____, 20____, the above named _____ to
me known to be the same person who executed the foregoing instrument and acknowledged the same.

(Notary Seal) _____.

Notary Public, _____, Wisconsin

My commission expires _____ ..

(Owner's Notary Certificate)

STATE OF WISCONSIN)

COUNTY) _____ SS

Personally came before me this _____ day of _____, 20____, the above named _____ to
me known to be the same person who executed the foregoing instrument and acknowledged the same.

(Notary Seal) _____.

Notary Public, _____, Wisconsin

My commission expires _____ .

CLIENT:

City of Park Falls
410 Division St
Park Falls, WI 54552



410 Division Street
P.O. Box 146
Park Falls, WI 54552
Phone (715)762-2436 Fax (715) 762-2437
www.cityofparkfalls.com

To: Honorable Mayor and Alders

From: Scott J. Kluver, ^{SK}Administrator

Re: Raze Orders – Demolition of Structures

Date: September 30, 2025

As you may recall, there is a list of outstanding raze orders that we have been working on to bring to conclusion. Most of the properties have either done necessary renovations or have already been demolished. There are two properties on the list that I believe should be demolished as they are beyond ordinary repair. These two properties are located at 327 Maple Street and 299 7th Avenue South. It would cost approximately \$20,000 to complete the environmental inspection and demolition of each property, assuming that no environmental remediation is needed.

Regarding the property at 327 Maple Street, the family would like to consider having the fire department burn the home in order to save on costs. They would like to retain the property for their purposes. In this case, any costs would be specially assessed on the property. As an alternative, the City could entertain a quit-claim deed where the City takes possession of the property, does the demolition, and then seeks a purchaser to redevelop the property.

Regarding the property at 299 7th Avenue South, it is still occupied by the owner. It will require a warrant to conduct the environmental inspection, and the occupant would be displaced if the City proceeds with the demolition. The occupant has not been cooperative regarding the necessary maintenance needed to get the property off of the raze order list. I doubt the property owner would be cooperative in quit claiming the property, so any costs related to demolition would need to be specially assessed.

In both cases, it would be too late to specially assess the any demolition costs this year so that would need to be carried over into the next year. Before I would proceed with demolition on either property, I would like the Council to be aware of the situation and decide whether or not to proceed. Please let me know if you have any questions on this matter.



410 Division Street
P.O. Box 146
Park Falls, WI 54552
Phone (715)762-2436 Fax (715) 762-2437
www.cityofparkfalls.com

To: Honorable Mayor and Alders

From: ^{SSK} Scott J. Kluver, Administrator

Re: 2026 Refuse Budget

Date: September 30, 2025

Enclosed you will find the proposed refuse budget for 2026.

Revenues: Includes recycling grant, interest, the lease of the transfer station, and revenue from service charges which is proposed to increase to \$21.07/mo per unit. Currently, the rate is at 18.32 per month, so this would be a \$2.75/month increase. You will note that the revenues collected for 2025 currently do not show in the year-to-date column, but I assure you that they have been collected.

Expenses: Per the Howard Disposal contract, the charge in 2025 will be \$16.17 per unit. This is divided between refuse and recycling pick-ups based on 1195 units and represents a five percent (5%) increase over last year. The number of units also increased from 1150 to the current 1195 after a census was done on the number of units receiving this service in the City. The solid waste disposal charge are the tipping fees that Howard pays the landfill per ton. This is the portion that I underestimated last year as these costs, which are passed on to the City, also increased. There are also expenses of old landfill monitoring and testing and for DPW staff for maintaining the compost area and doing yard waste pick-up.

As a result of the contractual increases, a change in the number of units served, and the tipping fee increases, another rate increase is needed to cover expenses. The calculated amount is anticipated to have the refuse fund break even.

As you may recall, the City has approved releasing an RFP for refuse services in the future. That RFP will be released closer to the end of this year as the current contract, which expires at the end of 2027, requires any contractual changes be approved prior to July 1, 2026.

Please let me know if you have further questions regarding this.

Account Number	Account Title	2024 Pri Year Actual	2025 Cur Year Budget	12/25 Cur YTD Actual	2026 Projected Budget	NOTES
11-43540-000	RECYCLING GRANT	8,939	0	0	0	
11-43545-000	RECYCLING GRANT	0	8,900	8,933	8,900	
Total INTERGOVERNMENTAL REVENUE:		8,939	8,900	8,933	8,900	
11-46420-000	REFUSE USER CHARGES	216,893	264,779	-1,014	305,758	
Total PUBLIC CHARGES FOR SERVICE:		216,893	264,779	-1,014	305,758	
11-48110-000	INTEREST INCOME	0	500	0	0	
11-48210-000	TRANSFER STATION LEASE REVENUE	7,000	10,080	6,720	10,080	
Total MISCELLANEOUS REVENUE:		7,000	10,580	6,720	10,080	
11-53620-150	EMPLOYER CONTRIBUTIONS	-832	0	0	0	
11-53620-290	OTHER CONTRACTED SERVICES	96,485	138,000	95,885	150,570	
11-53620-340	OPERATING EXPENSES	1,376	0	158	0	
Total REFUSE COLLECTION:		97,029	138,000	96,043	150,570	
11-53630-110	SALARIES	321	0	0	0	
11-53630-150	EMPLOYER CONTRIBUTIONS	46	0	0	0	
11-53630-290	OTHER CONTRACTED SERVICES	58,114	50,000	47,387	71,081	
11-53630-340	OPERATING EXPENSES	38,594	0	165	0	
Total SOLID WASTE DISPOSAL:		97,074	50,000	47,552	71,081	
11-53635-110	SALARIES	18,473	13,032	9,358	13,285	
11-53635-150	EMPLOYER CONTRIBUTIONS	2,660	7,707	1,307	7,494	
11-53635-290	CONTRACTED SERVICES	10,803	74,520	51,716	81,308	
11-53635-340	SUPPLIES & EXPENSE	1,165	1,000	723	1,000	
Total RECYCLING:		33,102	96,259	63,104	103,087	
REFUSE / RECYCLING FUND Revenue Total:		232,832	284,259	14,638	324,738	
REFUSE / RECYCLING FUND Expenditure Total:		227,205	284,259	206,699	324,738	
Total REFUSE / RECYCLING FUND:		5,627	0	-192,061	0	