

## COMMON COUNCIL COMMITTEE OF THE WHOLE 10/14/2024

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, October 14, 2024. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

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| Mayor:                         | Tara Tervort   |
| Alderman:                      | Dan Greenwood<br>Dennis Wartgow<br>Terry Wilson<br>James Corbett<br>Anthony Thier<br>Dixie Weidman<br>Michael Mader<br>Dina Bukachek |
| City Attorney:                 | Bryce Schoenborn   |
| City and Zoning Administrator: | Scott Kluver   |

Staff present: Shannon Greenwood, Bill Hoffman, Marvin Nevelier, Larry Reas, Becky Michels

Also present: Gary Wollerman, Tom LaVenture, Derak Chambers

There was a motion by Alderman Mader and seconded by Alderman Weidman to adopt the agenda as presented. Motion carried.

### COMMUNICATIONS

Alderman Mader shared information regarding the Memory Wreath fundraiser, noting that they will be located at Old Abe Memorial Park this year. He also mentioned that asphalt has been installed on River Road.

### PUBLIC COMMENT

Derek Chambers thanked the City for not requiring the Flambeau River Greenhouse to be moved to another location and stated that they have 2 master gardeners. He inquired about the plant choices at Old Abe Memorial Park, and it was noted that they were selected by the landscaper, and they do have a warranty.

### NEW BUSINESS

Wendy Unger of Baker Tilly gave a presentation on the Audit results, highlighting the governmental fund balances, financial statements, and reporting and insights communication. TIF 5 is generating increment, water revenues are up due to the rate increase, and the recommendations are common in municipalities of this size. Halloween Trick or Treat hours were set for October 31<sup>st</sup> from 4:30-7:00 pm. The Mayor recommended appointing Judy Reas to the Library board for the remainder of Seth Carlsons term expiring 4/30/2025 and Jennifer Bourgard for the remainder of Sue Reinecke's term expiring 4/30/2025. Motion by Alderman Mader and seconded by Alderman Bukachek to appoint both of Library Board recommendations. Motion carried. Administrator Kluver reviewed the proposed Annexation Policy, noting that there are a few properties already connected to utilities that this policy would not affect, but would help with future planning and development. Motion by Alderman Weidman and seconded by Alderman Greenwood to approve the Annexation Policy. Motion carried. There was a motion by Alderman Wilson and seconded by Alderman Wartgow to approve the Records Request Policy, and updating the Fee Schedule, to reflect the larger fees. Motion carried. Reviewed

Ordinance 24-002 Parking Regulations – Prohibited During Certain Periods. Motion to approve by Alderman Wilson and seconded by Alderman Bukachek, with amendments. Motion carried. A motion by Alderman Weidman and seconded by Alderman Mader to approve Ordinance 24-003 – Unlawful Acts. Motion carried. Discussed the regulation of special events at Old Abe Memorial Park. The permitting process does not currently require insurance. Motion by Alderman Mader and seconded by Alderman Weidman approving Ordinance 24-004 – Insurance and Permitting – Regulation of Special Events. Motion carried.

## **COMMITTEE REPORTS**

**Finance** – There was a motion by Alderman Weidman and seconded by Alderman Bukachek to approve paying the bills in the amount of \$69,074.36. Motion carried, 8-0. Motion by Alderman Wilson and seconded by Alderman Greenwood to approve the Final Contractors Application for Pay #7 to Angelo Luppino, Inc. for the final bill and retainage in the amount of \$39,688.34. Motion carried, 8-0. There was a motion by Alderman Weidman and seconded by Alderman Bukachek to approve the Contractor’s Application for Pay #4 to Janke Builders in the amount of \$554,722.27. Motion carried, 8-0.

**Board of Public Works** – Reviewed the estimates received for the roofing materials and labor to replace open air pavilion roof in Old Abe Memorial Park. Discussed other materials used throughout the Park. There was a motion by Alderman Wartgow and seconded by Alderman Greenwood to proceed with the lowest estimates for materials and labor. Motion carried, 7-1.

**Public Services** – Nothing to report.

**Personnel** – There was a motion by Alderman Wilson and seconded by Alderman Weidman to approve the Respectful Workplace Policy. Motion carried. Health Insurance Opt-Out benefit would allow participants to Opt-out of the program and receive an incentive amount paid quarterly. Benefit would be pro-rate for part-time employees. There was a motion by Alderman Weidman and seconded by Alderman Mader to approve the policy. Motion carried. Longevity pay has been the current practice but was not ever implemented in the policy handbook. Motion by Alderman Wartgow and seconded by Alderman Greenwood to approve the Longevity Policy. Motion carried.

**Update to Committee of the Whole on General City Operations** – City and Zoning Administrator Kluver stated that the refinancing was approved and the bids that came back had slightly better interest rates than were expected, overall savings of \$126,462. The Audit is complete, and the City has started the budget process. Mayor Tervort discussed the December meeting schedule.

At 6:58 p.m. there was a motion by Alderman Wartgow and seconded by Alderman Mader to convene into closed session, pursuant to Wisconsin State Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Regarding Ambulance Garage Lease). Motion carried, 8-0. Staff present: Kluver, Greenwood, Michels, Hoffman, Nevelier, and Reas.

At 7:12 there was a motion by Alderman Weidman and seconded by Alderman Mader to reconvene into open session, for discussion and/or to take possible action on closed session items. Motion carried, 8-0.

The meeting was adjourned at 7:13 p.m.

**Prepared by: Shannon Greenwood, City Clerk**