

## NOTICES OF PUBLIC MEETINGS

A public meeting will take place at the time and place indicated below. The meeting is open to the public in keeping with Chapter 19, Subchapter IV, 1985 Wisconsin Statutes (Open Meeting Law).

Government Unit Conducting Meeting:	Common Council
Date:	December 8, 2025
Time:	5:00 p.m.
Place:	410 Division Street - 3 <sup>rd</sup> Floor Auditorium

### AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt the Agenda
5. Approval of Minutes:
  - A. Common Council Meeting November 10, 2025
  - B. Parks, Recreation, and Historical Landmarks Committee Meeting November 18, 2025
6. Communications
7. Public Comment
8. New Business
  - A. Offer to Purchase Tax ID 23486 – 277 1<sup>st</sup> Street North
  - B. Timber Sale Bid Acceptance
  - C. 2026-2027 Poll Worker Appointments
  - D. 2026 Meeting, Holiday, and Election Schedule
  - E. Cell Phone Policy
  - F. 2026 TID Budgets
  - G. Resolution 25-009 Final 2026 Budget Adoption
  - H. Resolution 25-010 Adopting a Citizen Participation Plan
  - I. Appointing Citizen Participation Plan Members
9. Committee Reports
  - A. Finance
    1. Payment of Bills
  - B. Board of Public Works
  - C. Public Services
  - D. Personnel
10. Committee of the Whole Items
11. City Officials' Reports
12. Convene into Closed Session
  - A. Pursuant to Wisconsin State Statutes 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Regarding Offer to Purchase Tax ID 23486 – 277 1<sup>st</sup> Street North)
13. Reconvene into Open Session and take Possible Action on Closed Session Items.
14. Adjourn

Posted: December 3, 2025

Prepared By: Shannon Greenwood, Clerk

Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Please call 715-762-2436.

## COMMON COUNCIL MEETING MINUTES 11/10/2025

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, November 10, 2025. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

<b>Mayor:</b>	Tara Tervort
<b>Alderman:</b>	Dan Greenwood Dennis Wartgow Terry Wilson James Corbett Anthony Thier Dixie Weidman Michael Mader Dina Bukachek
<b>City Attorney:</b>	Bryce Schoenborn
<b>City and Zoning Administrator:</b>	Scott Kluver

**Staff present:** Shannon Greenwood, Bill Hoffman, Marvin Nevelier, Becky Michels, Larry Reas, Jody Eckert

**Also present:**

**ADOPT THE AGENDA** - Motion by Wartgow/Mader to adopt the agenda with changes. Motion carried.

**APPROVAL OF MINUTES** - Motion by Bukachek/Weidman to approve the Minutes for the Common Council meeting on October 27, 2025. Motion carried.

**COMMUNCIATIONS** – Mayor Tervort noted that Parks & Rec. committee will be decorating Old Abe Memorial Park on Saturday for the Deck the Halls Park Falls event. Alderman Mader noted that you can still get a Memory Wreath if interested.

### NEW BUSINESS

- A. Public Hearing: 2025 Municipal Tax Levy– Opened the Public Hearing at 5:04 pm. Mayor Tervort opened the floor for discussion. Called three times. Closed the Public Hearing at 5:04.
- B. Resolution 25-008 Adopting the 2025 Municipal Tax Levy – The proposed levy amount of \$1,549,559 will keep the mill rate for the City the same as last year. Motion by Wartgow/Weidman to approve Resolution 25-008. Motion carried, 8-0.
- C. Review of 2026 Operating/Debt/Capital Budgets – Last opportunity to adjust prior to final adoption in December.
- D. 2026 Water & Sewer Budget – Appears that the Water Utility is bringing in adequate revenue to meet the anticipated expenses. Recommend applying for simple rate case with PSC on annual basis. Anticipated that in 2026 the Sewer Utility will meet its operational expenses and have funds for some requested capital improvements. In the future funds will be necessary to modernize and be more energy efficient. Motion by Weidman/Wilson to approve. Motion carried, 8-0.
- E. Approval and Release of RFP for Tower Road Housing Development – This would solicit for housing development proposals for the City owned property on Tower Road. It can be sent directly to any known developer, also utilize the League website. Earliest would be 2027 for any actual movement on site. If

approved, it would be released at end of month and be due in early January. Motion by Wilson/Bukachek to approve and release the RFP. Motion carried.

- F. Ordinance 25-030 Excavation of Streets, Alleys, Public Ways, and Grounds – Bond; Deposit – Changes are necessary due to inconsistent enforcement of the ordinance and the difficulty in many cases of requiring a bond for minor work. It is important that our ordinances mirror our practices to make sure that we are consistent in how we apply the rules. Motion by Weidman/Mader to approve Ordinance 25-030. Motion carried.
- G. Agreement with CliftonLarsonAllen LLP for Audit Services – The agreement has been reviewed by Atty. Schoenborn and there are no items of concern. Motion by Greenwood/Weidman to approve. Motion carried, 8-0.

## **COMMITTEE REPORTS**

### **Finance**

1. Payment of Bills –Motion by Bukachek/Weidman to approve paying the bills in the amount of \$89,219.58. Motion carried, 8-0.

Mayor Tervort welcomed Jody Eckert, Library Director. Note that there may not be a Nov 24<sup>th</sup> meeting.

Administrator Kluver noted that looking into December we will have TIF budgets, final budget adoption, and release of 2 RFPs. He will contact MSA to start looking at the Comprehensive Plan grant for next year. In January there is a list of projects/topics for review.

Jody Eckert – Today was her first day as the new Library Director. Introductions and welcome.

Becky Michels - Finished open enrollment on October 31<sup>st</sup> and there were 5 employees that opted out of the Health Insurance.

Bill Hoffman – Posted an ad for the Assistant Wastewater/General Laborer position and have received a few applications, and the deadline is November 25<sup>th</sup>.

Shannon Greenwood – Reminder that December 1<sup>st</sup> is the first day that you may take out papers for the April 7<sup>th</sup> general election.

Chief Nevelier – The recruit completed his psychiatric evaluation today, and upon passing will be moving forward with training. Coffee with Cops event was held at the Waterford with a positive response.

The meeting was adjourned at 5:39.

**Prepared by: Shannon Greenwood, City Clerk**

## **MINUTES – PARKS, RECREATION & HISTORICAL LANDMARKS MEETING**

<b>Government Unit Conducting Meeting:</b>	<b>Parks, Recreation &amp; Historical Landmarks</b>
<b>Date:</b>	<b>November 18, 2025</b>
<b>Time:</b>	<b>4:30 P.M.</b>
<b>Place:</b>	<b>410 Division Street, Park Falls 2<sup>nd</sup> Floor Conference Room</b>

**Members of the Parks, Recreation & Historical Landmarks Committee Present** – Mayor Tara Tervort, Dina Bukachek, Dixie Weidman, Cala Neu, Terry Wilson, Sara Enderle

**Staff:** Shannon Greenwood

**Also Present:** LuAnn Palecek, Michael Mader

The meeting was called to order by Mayor Tervort at 4:30 pm.

**Christmas Tree Lighting Event Discussion and Planning** – Deck the Halls Park Falls is scheduled for November 29, 2025. There will be pictures with the Grinch hosted by Catkins with a photo backdrop. Registration for the parade is live on the website. Have not confirmed performances by the Madrigals or the Jazz Band yet. There will be fires, hot chocolate, cookies, and there is a Pastor set to give a Blessing before the tree lighting. Will ask DPW to make 1 more fire ring to make 4 in total. Need sandbags for the large arch to hold it down. Suggested having salt available in the maintenance room. The Leo Club is considering for a switch to make the actual tree lighting better was discussed, as well as how the need for additional percolators for the hot chocolate. Discussed the need for wayfinding signs throughout the City, but particularly for Hines Park. Google directs campers to the old entrance, which is closed. Have submitted a request to Google to remove/change directions. There is not room in the 2026 budget for signage as it is very expensive but could get DPW to make better signage for Hines Park.

The meeting was adjourned at 5:03 p.m.

**Prepared by: Shannon Greenwood – Clerk**





410 Division Street  
P.O. Box 146  
Park Falls, WI 54552  
Phone (715)762-2436 Fax (715) 762-2437  
[www.cityofparkfalls.com](http://www.cityofparkfalls.com)

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To: Honorable Mayor and Alders  
From: Scott J. Kluver, Administrator  
Re: Offer to Purchase Tax ID 23486  
Date: December 1, 2025

Enclosed you will find a proposal from PFK Investments LLC to purchase the vacant property located at 277 1<sup>st</sup> Street North (Tax ID 23486) in the City of Park Falls for \$5,000. This property is located directly across the alley behind the Park Theater, also adjacent to the railroad tracks. I have enclosed a map for your reference but do note the building no longer exists.

This property was obtained by the City several years ago through a raze order process. To my knowledge, there are no specific uses planned by the City for the property (please correct me if I am wrong on that).

Mr. Freiburger is interested in reestablishing at least one, maybe more, rental units on the theater property. This would make the property more financially viable. However, as he states, there is no available parking on the theater parcel. Off-lot parcels, within a certain distance are allowable per the parking section of the zoning code, and this lot would be within that distance. (480-52 (N)(2)).

Prior to the Council making a decision, the Plan Commission has the right to make a recommendation on the matter (statute 62.23(5)). A Plan Commission meeting is set for December 4<sup>th</sup> to provide a recommendation prior to the Council meeting.

You will note that the proposed purchase price of this property is \$5,000. That is what the property was assessed for in 2022 prior to the City owning it. I have no objection to this; however, the Council does have the right to negotiate if it so chooses. As such, there is a closed session on the agenda should the Council choose to do so.

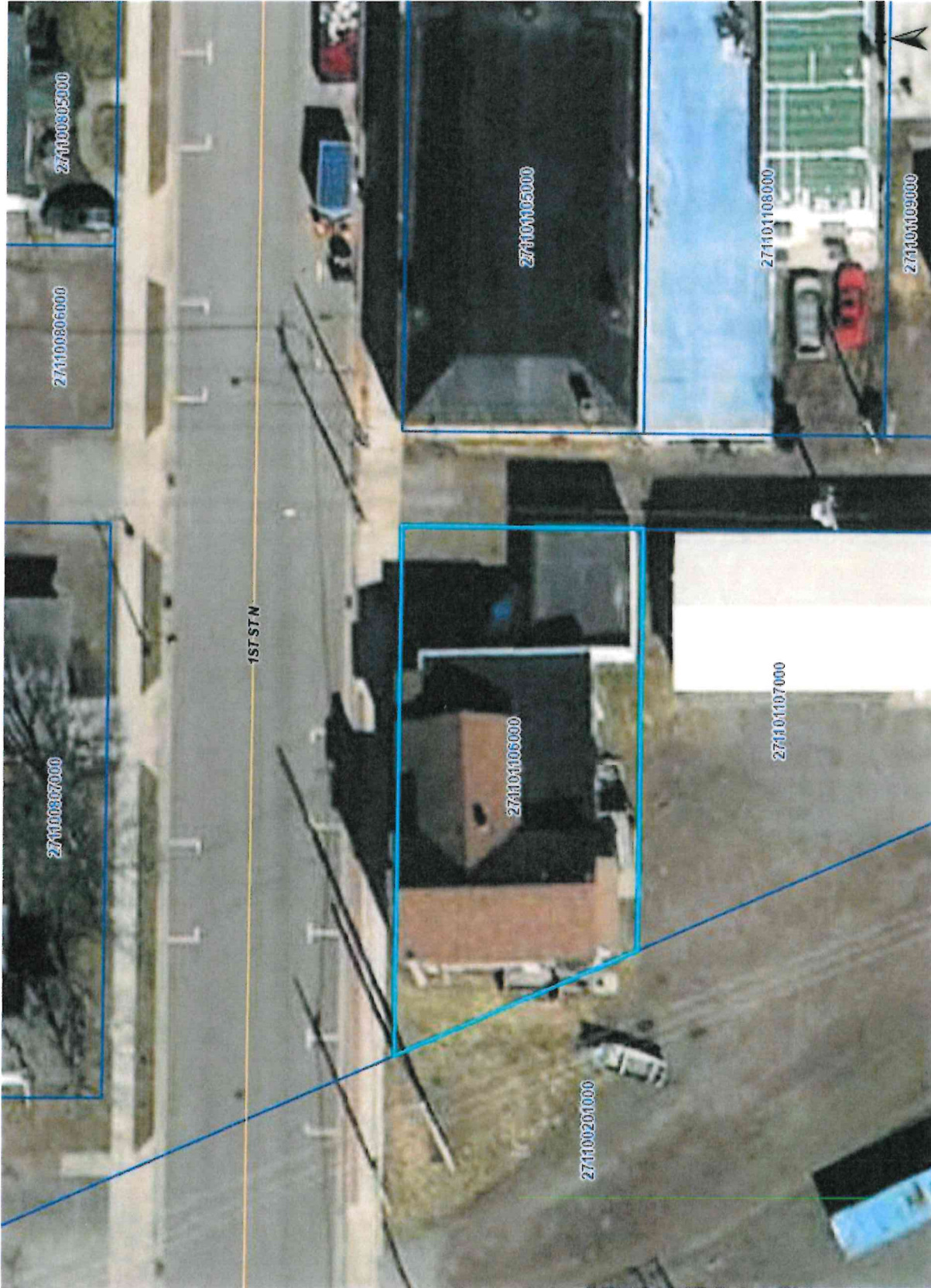
# ***PKF INVESTMENTS***

I Paul Freiburger would like to purchase the lot: 277 1<sup>st</sup> ST NORTH for \$5,000 from the city of Park Falls.

The reason I need to make this transaction is for parking at the Park Theatre. We are hoping to keep the theatre operating but due to our recent loss margins we need to add other sources of income to the building. We will be turning the upper section of the theatre back into an apartment. Due to no on street parking in the winter months, we cannot make this possible without securing 277 1<sup>st</sup> ST N.

Thank you for your consideration,

Paul Freiburger





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Phone (715)762-2436 Fax (715) 762-2437  
[www.cityofparkfalls.com](http://www.cityofparkfalls.com)

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To: Honorable Mayor and Alders  
From: Scott J. Kluver, <sup>SK</sup>Administrator  
Re: Timber Sale Bids  
Date: December 3, 2025

This past August, the Council approved having some of the City's underutilized properties logged. This was part of the effort to increase revenue to replenish the general fund. The City worked with Mr. Tom Ernst to review the sites, survey the available lumber, and map the sites. These sites were then included as a side bid as part of the Ashland County Forestry Department timber sale. Those bids were received on December 2<sup>nd</sup> and are enclosed.

You will see that Futurewood Corporation was the winning bidder at \$15,381.49, and there was a significant difference between the two bids. We do know for sure that Futurewood had contacted the City and viewed the site.

Also included is the contract that Ashland County Forestry plans to use for the sale. I recommend approval of the Futurewood Corporation's bid to allow us to proceed.

As a side note, do know that I do not have an issue with the actual bid; however, I will provide some suggestions to Ashland County to improve their process and transparency. It was not clear to us when we started this exactly how it worked, and there are some steps that could be taken to improve comfort with the process.



# Ashland County Forestry Department

## Timber Sale Bid Sheet

Tract # CPF 1-25

Date 12/2/25

Description:

Section(s) 24 T. 40N-1W Township Einstein

Sum of the \$ 15,381.49 is bid on the above description by:

Name Futurewood Corp Phone 715-209-1576

Address 9676 N Kruger Rd  
Hayward, WI 54843

Contact Name for Company

Robert Huray

SPECIES	Minimum Price	Estimated Volume	Bid Per Unit	Total
LOGS				
Maple, Hard	\$ 120.00	8 MBF	\$ 150.00	\$ 1,200.00
MX Hardwood	\$ 100.00	8 MBF	\$ 125.00	\$ 1,000.00
Basswood				
Yellow Birch				
Red Maple				
Ash				

SPECIES	Minimum Price	Estimated Volume Cords	Estimated Volume Whole tree	Bid Per Unit	Total
Pulp					
MX hardwood	\$ 15.00	540		\$ 15.75	\$ 8,505.00
Aspen	\$ 15.00	255		\$ 15.75	\$ 4,016.25
Basswood					
Balsam	\$ 5.00	24		\$ 5.01	\$ 120.24
Spruce	\$ 15.00	24		\$ 15.00	\$ 360.00
Pine	\$ 15.00	12		\$ 15.00	180.00
Hemlock					
Cedar					
Ash					
TOTAL BID					\$ 15,381.49

Ashland County Forestry Department  
Timber Sale Bid Sheet  
Tract # C PF1-25

Date 12/2/25

Description:

Section(s) 22 T. 40N R. 1W Township

Sum of the \$ 4401.00 is bid on the above description by:

Name SCHLOER LOGGING LLC Phone 715-661-1666

Address 13876 ASH LANE  
BUTTERNUT, WI 54514

Contact Name for Company  
CINDY KENNEDY

SPECIES	Minimum Price	Estimated Volume	Bid Per Unit	Total
LOGS				
Maple, Hard				
MX Hardwood	100	3	110	330
Basswood				
Yellow Birch				
Red Maple				
Ash				
Sugar mpl	120	3	125	375

SPECIES	Minimum Price	Estimated Volume Cords	Estimated Volume Whole tree	Bid Per Unit	Total
Pulp					
MX hardwood	15	140		18	2520
Aspen	15	30		20	600
Basswood					
Balsam	5	12		16	192
Spruce	5	12		16	192
Pine Red	15	12		16	192
Hemlock					
Cedar					
Ash					
TOTAL BID					4401

Ashland County Forestry Department  
**Timber Sale Contract**

**Contract #** \_\_\_\_\_

*Agreement entered into between the Forestry Committee, Ashland County, Wisconsin, hereinafter referred to as the "Committee" and \_\_\_\_\_ of \_\_\_\_\_ hereinafter called the "Purchaser". Purchaser may cut and remove all forest products marked or designated by the seller on the following described lands hereinafter called the premises:*

which are further described in maps and attachments made a part of this contract.

This contract and all authority granted under it, as mutually agreed upon by the parties, is subject to the following terms and conditions:

1. Cutting of timber on the premises may start after the County Forest Administrator, and Purchaser have signed this contract, and will continue with reasonable diligence so that the logging operation will be completed no later than \_\_\_\_\_. This contract remains in effect, as written, between such time as it expires and is extended by the committee or forest administrator, or while the performance bond is in place on the sale. An extension of time may be granted by Committee with appropriate adjustments in stumpage rates as determined by the Committee. The Forest Administrator may temporarily suspend this contract at any time.
2. Before cutting or removing any timber under this contract, Purchaser will deposit with the Forest Administrator on or before \_\_\_\_\_, (a performance bond in the amount of \$ \_\_\_\_\_, as a guarantee that Purchaser intends to carry out the provisions of the contract.)
3. Purchaser shall notify the County Forester, either verbally or in writing, before beginning any logging operations.
4. The Forest Administrator shall give the Purchaser notice in the event of a breach of any condition of the contract. All operations shall cease forthwith upon receipt of such notice by the Purchaser, and continued occupancy shall be a trespass. Operations may not be resumed without written authorization from the Forest Administrator.
5. The Committee may terminate this contract for a breach of any condition or for any reason deemed necessary by the Committee by giving the Purchaser written notice thereof.
6. Purchaser will comply with the specifications for operations under this contract. These specifications are attached to and made a part of this contract.
7. If the Committee determines there is a breach of any conditions, then at the discretion of the Committee the entire deposit or performance bond or any portion thereof shall be forfeited to Ashland County for damages. Before returning any cash or the performance bond to the Purchaser, the Forest Administrator shall have 60 days from the time a notice is received of the completion date or termination date, whichever occurs first, to inspect the premises to determine if the contract has been satisfactorily performed. In addition to exercising any of its rights under the performance bond or in connection with this clause or the deposit, the Committee may also seek actual damages and other remedies available to it under the law or this contract.
8. Maximum stump height shall not exceed stump diameter, and for stumps of diameter less than 10 inches, it shall not exceed 10 inches.
9. All and only the timber marked or designated for cutting on the premises shall be cut whether it be more or less than the volume listed herein. Unmarked or undesignated trees cut or damaged through carelessness, negligence, or intention shall be paid for at double the stumpage rate specified or at a rate to be determined by the Forest Administrator, if not specified.
10. Any timber wasted in tops, broken in careless felling, or not removed on termination of this contract shall be paid for at double the specified rate. The Committee may charge the specified rate, at its discretion.

11. The Purchaser agrees to complete all operations on each portion of the premises or each compartment as designated in the cutting requirements.
12. Title to all forest products shall remain with the County until the products are scaled and paid for by Purchaser. All forest products must be scaled on the described sale area by the Forest Administrator, or his representative, or be recorded in the Ashland County ticket system with all tickets being paid for in advance by the Purchaser.
13. All logs will be scaled with the Scribner Decimal C Log Rule. All log materials obviously fit for sawlogs and over 50% sound shall be scaled. A log must contain at least 30 board feet after deductions with a minimum small end diameter of 10 inches for hardwoods and 9 inches for softwoods.
14. All pulpwood will be scaled using the Ashland County Ticket system. The standard unit of unpeeled cordwood will be measured as 4 feet by 4 feet by 100 inches. Peeled wood will be converted to the standard cord by adding 12.5% to the gross volume measured. The Purchaser shall be responsible for returning mill scale slips, within 30 days of being hauled, to the County for all wood hauled with a trip ticket.
15. The Forest Administrator or their designee, Local Law Enforcement Officers and Wisconsin Department of Natural Resources Foresters stationed in Ashland County may inspect trucks hauling forest products from the premises and check scale at any time.
16. Conversion of MBF (thousand board feet) to cords or cords to MBF will be 2.44 cords per MBF for softwoods and 2.20 cords per MBF for Hardwoods.
17. Conversion from weight to volume (cord) shall be according to factors in Chapter 10 of the Wisconsin Department of Natural Resources Timber Sale Handbook.
18. All sawlogs must be separated from pulpwood when piled.
19. When logs are decked for scaling, the log length shall be marked on the small end of the logs, and the small ends shall all face the access road.
20. Location, construction, and use of logging roads, landings, recreation trails, wildlife openings, mill sites, and campsites is subject to advance approval by the Forest Administrator. All such areas or facilities used or constructed by the Purchaser must be operated, maintained and restored in a manner satisfactory to the Forest Administrator and the Committee prior to termination of the contract.
21. The Purchaser agrees to pay for the cost of repair or replacement of any land survey monuments or accessories which are removed, destroyed or made inaccessible. This does not preclude action under Section 59.635 of Wisconsin State Statutes.
22. Purchaser shall be liable for all trespass committed by Purchaser outside of sale boundaries.
23. Purchaser shall do all in their power to cooperate with the fire protection officers to prevent and suppress forest fires and to comply with all state laws regarding timber slash disposal. Roadways and trails shall be kept free from brush and waste resulting from the operation.
24. The decision of the Committee, acting on the advice of the Forest Administrator and the WDNR County Liaison Forester, as to whether Purchaser is in compliance with the terms of this contract shall be final.
25. The Purchaser is precluded from assigning payment and contract oversight, duties or other performance requirements of this contract to another. The Purchaser's direction to or contracting with another to complete performance required under this contract does not relieve the Purchaser from the responsibility for performance required or from the liability of a breach under this contract.
26. The Purchaser agrees to protect, indemnify and save harmless Ashland County from and against any and all causes of action, claims, demands, suits, liability or expense by reason of loss or damage to any property or bodily injury to any person, including death, as a direct or indirect result of timbering operations or in connection with any action or omission of the Purchaser, who shall defend Ashland County in any such cause of action or claim.
27. The Purchaser shall be in compliance with the Wisconsin Workman's Compensation act, Chapter 102, Wisconsin State Statutes, and all rules promulgated there under. The Purchaser must have a current Certificate of Insurance, available to the Forestry Department and kept on file at all times for active timber sales.



28. The Purchaser agrees to pay double stumpage payments as liquidated damages for timber removed from the premises without advance payment.

29. All modifications to this contract must be in writing signed by the parties hereto.

30. If the Purchaser ceases to exist, in fact or by law, the Committee may terminate this contract without any remedies available to it and take all action necessary to assure its performance.

31. The use of public road rights-of-way for the skidding, landing or decking of forest products is prohibited, unless written permission is received from the Town Chairman. This written permission must be provided to the Forest Administrator before said skidding, landing or decking operations begin.

32. The Purchaser agrees that they will meet with the Forest Administrator or their designee in charge of the sale at the premises to go over the sale with that Forester before beginning any activities on the sale.

33. No cutting may be done on this contract until all previously issued contracts are found to be at a level of compliance satisfactory to the Forest Administrator.

34. TRAINING REQUIREMENT. The Purchaser shall ensure that at least one in-woods person actively engaged in performance of this contract and responsible for the logging site complies with the Wisconsin Sustainable Forestry Initiative® (SFI®) Training Standard as adopted by the Wisconsin SFI Implementation Committee (SIC). Criteria for the standard can be found at the website [https://www.fistausa.org/fista/SFI\\_Workshops.asp](https://www.fistausa.org/fista/SFI_Workshops.asp) or by contacting the Forest Industry Safety & Training Alliance (FISTA).

35. The Purchaser shall comply with all recommended BMPs for Water Quality guidelines as described in “*Wisconsin's Forestry Best Management Practices for Water Quality*” published by the Wisconsin Department of Natural Resources, publication Pub-FR-093, unless specifically provided otherwise below. A copy of this publication is available upon request to the Seller if not possessed by the Purchaser. Purchaser's certification in Wisconsin BMP training or equivalent through a FISTA-coordinated BMP workshop is also required.

36. The purchaser shall comply with all recommended Forestry BMPs for Invasive Species as described in “*Wisconsin's Forestry Best Management Practices for Invasive Species*” published by the Wisconsin Department of Natural Resources, publication Pub-FR-444-09, unless specifically provided otherwise below. A copy of this publication is available upon request to the Seller if not possessed by the Purchaser. The publication can also be found at the Council on Forestry website at: <http://council.wisconsinforestry.org/invasives/forestry>

37. The purchase shall comply with all General Guidelines as described in “*Wisconsin's Forestland Woody Biomass Harvesting Guidelines*” published by the Wisconsin Department of Natural Resources, publication Pub- FR-435-09, unless specifically provided otherwise below. A copy of this publication is available upon request to the Seller if not possessed by the Purchaser. The publication can also be found at the Council on Forestry website at: <http://council.wisconsinforestry.org/biomass/>

38. The area encompassed by this timber sale and forest products from this sale including logs or chips of all species are 3rd party certified. Seller's forest certification information and chain of custody can be found at: <https://dnr.wisconsin.gov/topic/timbersales/certification>

39. The purchaser, employees, subcontractors, subcontractor's employees and any such individual engaged in work towards the furtherance of this contract shall conduct their activities in a safe and professional manner, shall cooperate in making it possible for the sale administrator to safely, efficiently and economically perform his, hers or it's administrative duties and shall comply with Federal and State safety standards for logging operations as established by the United States Department of Labor, Occupational Safety and Health Administration (OSHA; 29 CFR 1910 and any other such applicable regulations promulgated by OSHA) and as required by Wisconsin State Law. The purchaser, not the County, is responsible for instituting and maintaining all precautions, procedures, a program for the safety of all persons on the project site and the County hereby disclaims any and all responsibility for injuries and accidents occurring at the site throughout the term of the contract.

40. The purchaser agrees to take all steps and precautions to avoid and minimize soil disturbances, such as soil compaction and rutting. Excessive soil disturbance (as defined in Threshold for Soil Disturbances or as determined by Ashland County Foresters) will not be permitted. If excessive soil disturbance (as defined in Threshold for Soil Disturbance or as determined by Ashland County Foresters) occurs in a timber stand or sale area due to poor judgment or practices on the part of the operator, the contract holder may be subject to a minimum penalty of \$150.00. Additional charges may be applied based on severity of rutting, amount of area affected by rutting, and/or if contact was made with the operator or contract holder by an Ashland County or WIDNR Forester concerning potential rutting. The additional charges will be determined by the Ashland County Forest Administrator. If a soil disturbance is excessive, the Purchaser will contact the Seller and together they will evaluate the disturbance and determine what actions, if any, are needed to repair or mitigate the effects of the soil disturbance. Ruts deeper than the minimum depth and/or shorter than the minimum length (as defined in Thresholds for Soil Disturbance) may also be considered excessive at the discretion of the Ashland County Foresters. Prior to sale completion the Purchaser shall restore soil disturbances to the Seller's satisfaction.

### **Thresholds for Soil Disturbance**

#### **Forest Infrastructure**

Roads and Landings, Skid Trails and  
General Harvest Areas

#### **Soil Disturbances are Excessive if:**

A gully or rut is 6 inches deep or more and  
is resulting in channelized flow to a wetland,  
stream or lake.

Roads, Landings, and Primary Skid  
Trails

In a riparian management zone (RMZ) or  
wetland, a gully or rut is 6 inches deep or  
more and 100 feet long or more. In an  
upland area (outside of RMZ), a gully or rut  
is 10 inches deep or more and 66 feet long  
or more.

Secondary Skid Trails and General  
Harvest Area

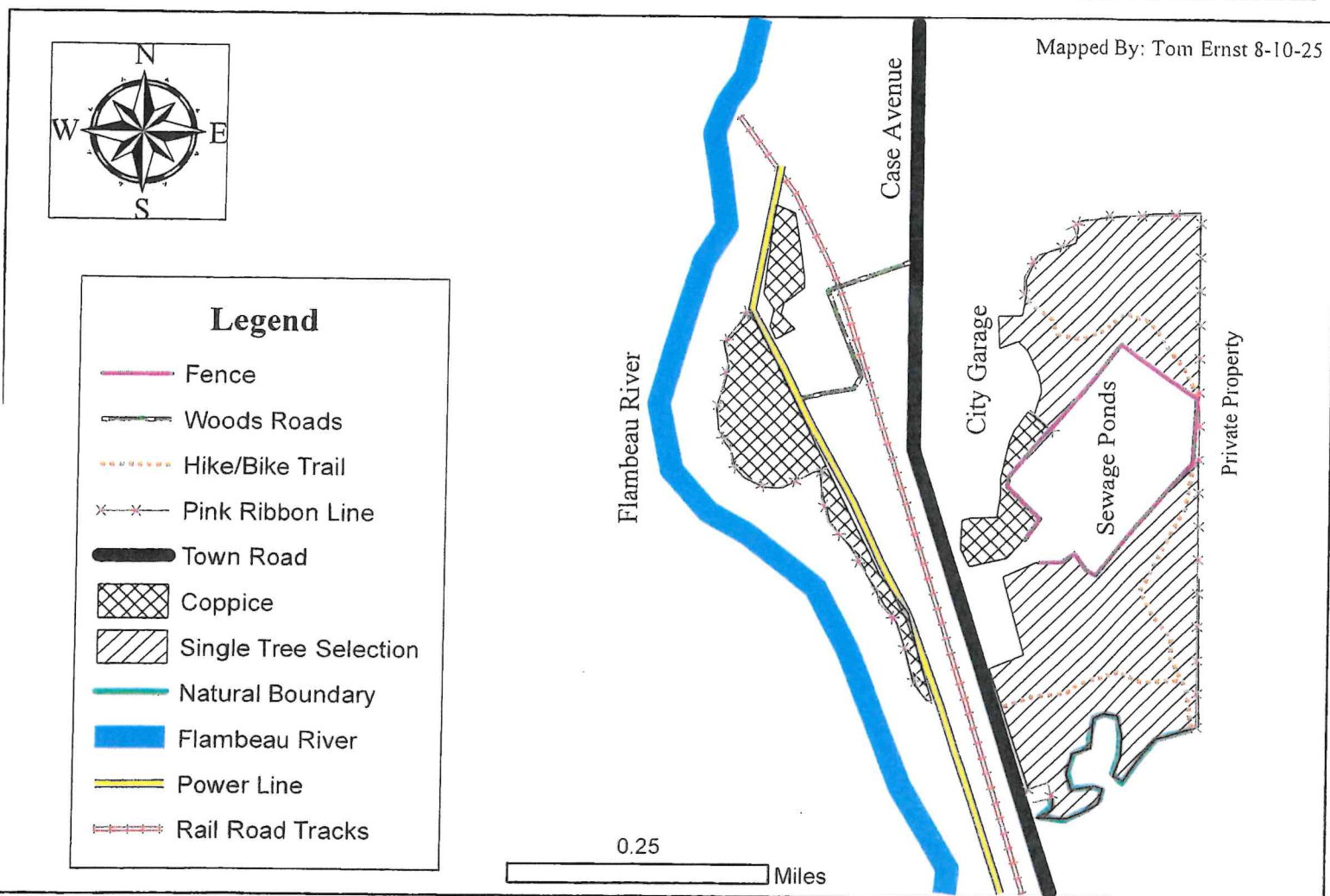
Gully or rut is 6 inches deep or more and  
100 feet long or more.

NOTE: The depth is to be measured from the original soil surface to the bottom of the depression. If individual lug depressions are visible, the depth would be measured to the lesser of the two depths (the "top" of the lug). The length is measured from the start of the "too deep" section to the end of the "too deep" section.

City of Park Falls  
P.O. Box 146  
Park Falls, WI 54552  
Bill Hoffman  
715-661-3778

25-30 K  
City of Park Falls  
Case Avenue  
City Garage  
Winter harvest only

Timber Sale Map  
Tract #1-25  
54 Acres  
T40N R01W  
Sec. 24 SW 1/4  
Town Of Eisenstein



#### Cutting Restrictions:

Frozen ground conditions only  
Excessive rutting or excessive damage to residual trees shall result in the suspension of logging.  
The sale must be cut progressively.  
No new woods roads shall be constructed without prior approval.  
Care must be taken to preserve survey monuments.  
Care must be taken to not excessively damage existing saplings.  
Utilize all felled trees to a 4" minimum top diameter for pulpwood and 10" for sawlogs.  
Hiking/Biking trail must be kept free and clear of all debris and damage free.

Species	Estimated Volume	Min. Acceptable Bid
Mixed Pulp	400 Cords	\$15.00/Cord
Spruce Pulp	12 Cords	\$15.00/Cord
Balsam Fir	12 Cords	\$5.00/Cord
Aspen Pulp	225 Cords	\$45.00/Cord <i>15.00</i>
Sugar Maple Log	5 MBF	\$120.00/MBF
Mixed Log	5 MBF	\$100.00/MBF

**Single Tree Selection:** Cut all trees marked with orange paint. Cut all merchantable ash, aspen, balsam and spruce.

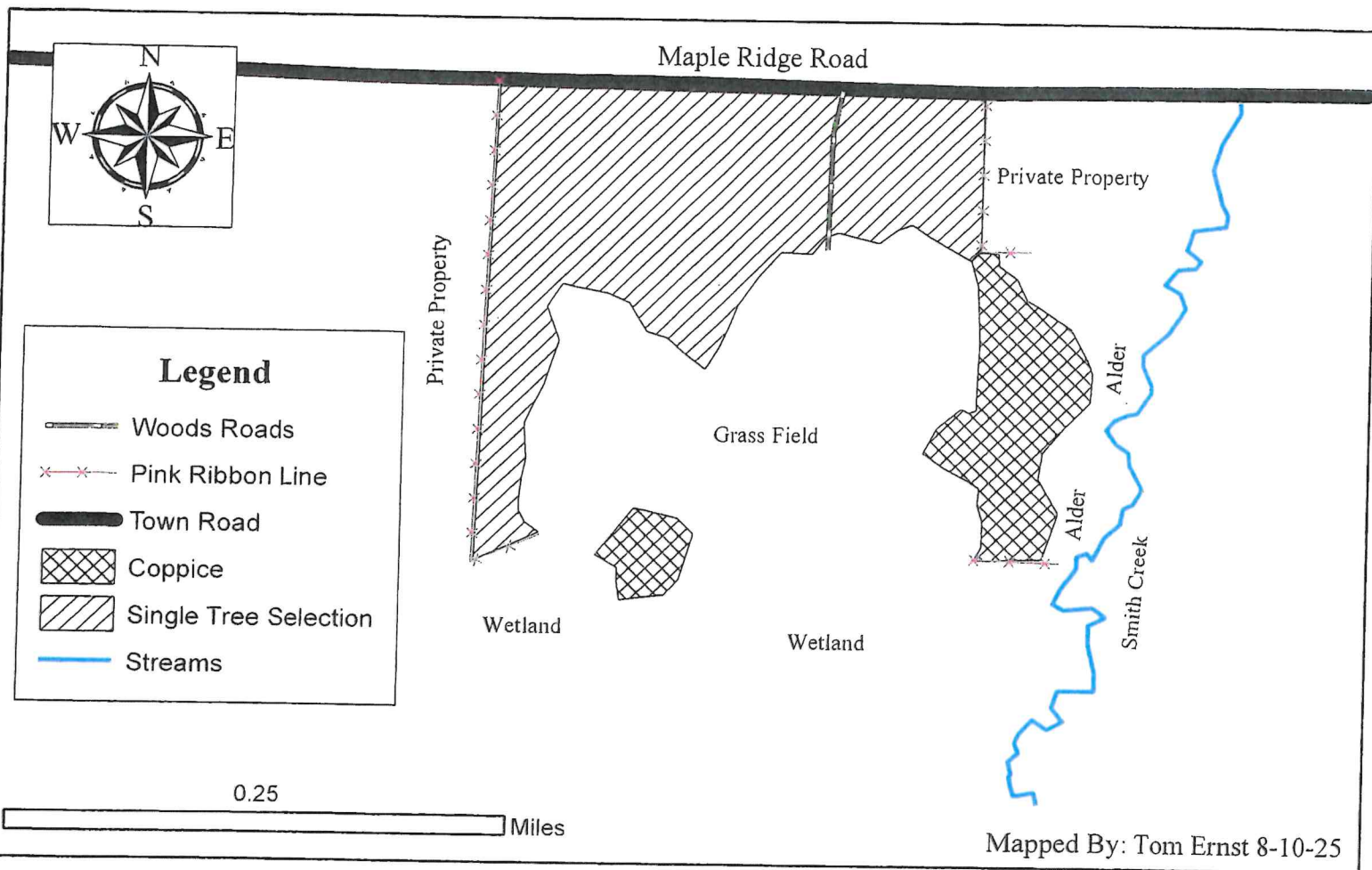
**Coppice Harvest:** Cut all merchantable aspen, red maple, ash, spruce and balsam.



City of Park Falls  
P.O. Box 146  
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Bill Hoffman  
715-661-3778

# City of Park Falls Maple Ridge Road Old Dump

Timber Sale Map  
Tract #1-25  
23 Acres  
T40N R01W  
Sec. 22 NE 1/4 of NW 1/4



**Single Tree Selection:** Cut all trees marked with orange paint. Cut all merchantable ash, aspen, balsam and spruce.

**Coppice Harvest:** Cut all merchantable aspen, ash, spruce and balsam.

Species	Estimated Volume	Min. Acceptable Bid
Pine Pulp	10 Cords	\$5.00/Cord
Mixed Pulp	140 Cords	\$15.00/Cord
Spruce Pulp	12 Cords	\$15.00/Cord
Balsam Fir	12 Cords	\$5.00/Cord
Aspen Pulp	40 Cords	\$45.00/Cord
Sugar Maple Log	3MBF	\$120.00/MBF
Mixed Log	3 MBF	\$100.00/MBF

## Logging Restrictions:

dry or frozen ground conditions only

excessive rutting or excessive damage to residual trees shall result in

a suspension of logging.

the sale must be cut progressively.

no new woods roads shall be constructed without prior approval.

care must be taken to preserve survey monuments.

care must be taken to not excessively damage existing saplings.

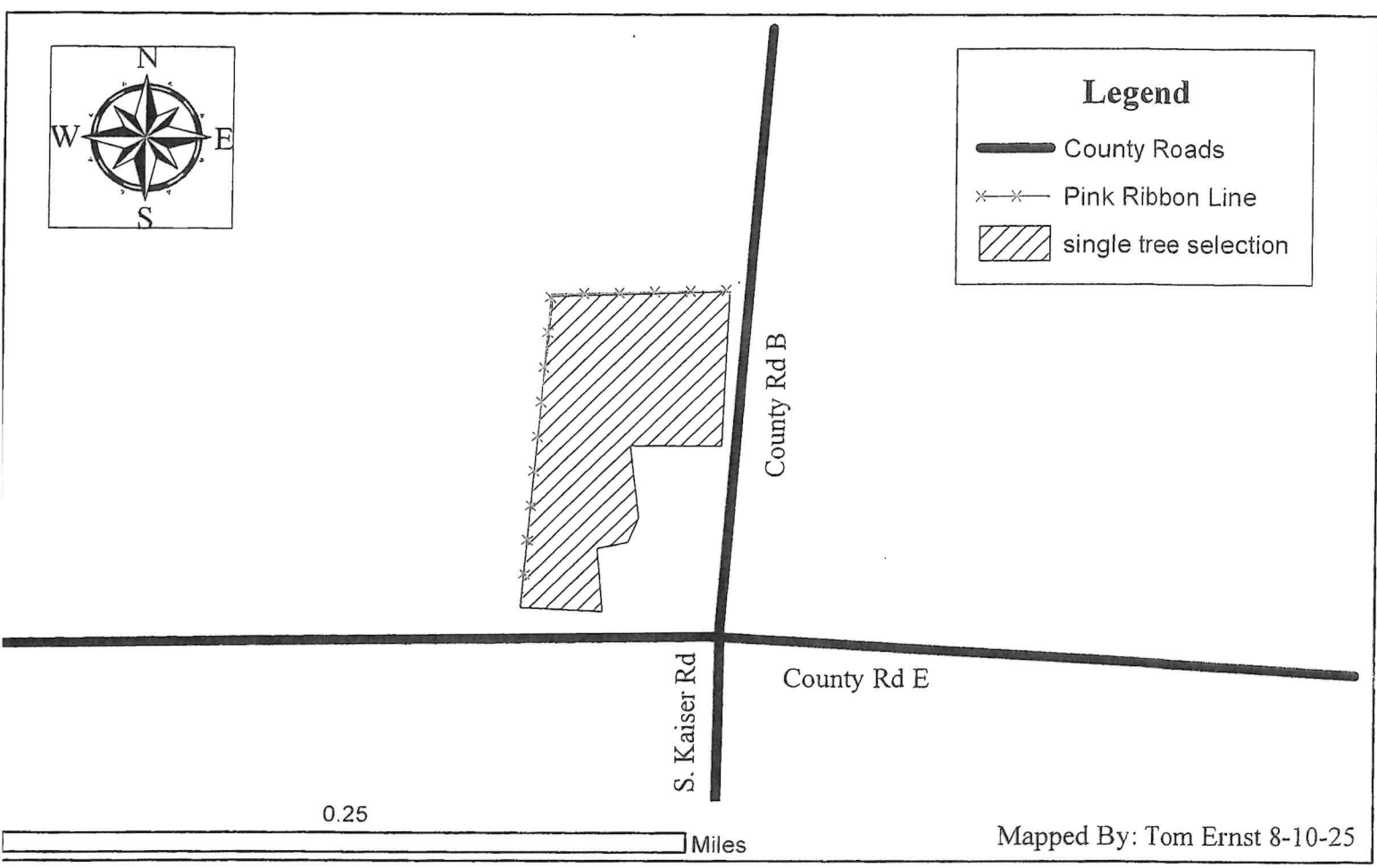
utilize all felled trees to a 4" minimum top diameter for pulpwood and 10" for sawlogs.

driveway and yard must be free and clear of debris after harvest.

City of Park Falls  
P.O. Box 146  
Park Falls, WI 54552  
Bill Hoffman  
715-661-3778

# City of Park Falls County B-E Intersection

Timber Sale Map  
Tract #1-25  
4 Acres  
T40N R01W  
Sec. 19 SE 1/4 of SE 1/4



<ul style="list-style-type: none"> <li>- Cut all trees marked with orange paint.</li> <li>- Cut merchantable ash, aspen and balsam.</li> <li>- Leave den and snag trees unless deemed hazardous.</li> <li>- No excessive rutting or damage to residual trees.</li> <li>- Take care not to damage existing saplings.</li> <li>- Care must be taken to preserve survey monuments.</li> <li>- Do not damage power line.</li> <li>- Do not damage buildings or driveway.</li> </ul>	Species	Estimated Volume	Min. Acceptable Bid
	Pine Pulp	10 Cords	\$5.00/Cord
	Mixed Pulp	20 Cords	\$15.00/Cord
	Pine Logs	20 Cords	\$45.00/Cord
	Sugar Maple Log	1 MBF	\$120.00/MBF
	Mixed Log	1 MBF	\$100.00/MBF

## Cutting Restrictions:

- Dry or frozen ground conditions only
- Excessive rutting or excessive damage to residual trees shall result in the suspension of logging.
- The sale must be cut progressively.
- No new woods roads shall be constructed without prior approval.
- Care must be taken to preserve survey monuments.
- Care must be taken to not excessively damage existing saplings.
- Utilize all felled trees to a 4'' minimum top diameter for pulpwood and 10'' for sawlogs.
- Driveway and yard must be free and clear of debris after harvest.

# Tom Ernst

Street Address: P.O Box 443

P: 715-661-2972

Email: tomernst1@hotmail.com

City, State ZIP Code: Butternut, WI 54514

Bill To: City of Park Falls

Phone:

Invoice #:1000

Address: P.O. Box 146 Park Falls, WI

Fax:

Invoice Date:

Email:

Invoice For: Timber sale set up

Item #	Description	Qty	Unit Price	Discount	Price
	Property boundary	5	\$ 25.00		\$ 125.00
	Acres set up	81	\$ 30.00		\$ 2,430.00
	Map work	3	\$ 25.00		\$ 75.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Invoice Subtotal					\$ 2,630.00
Tax Rate					
Sales Tax					\$ -
Other					
Deposit Received					
TOTAL					\$ 2,630.00

Make all checks payable to Tom Ernst.

## 2026 - 2027 Pollworker List

Laurie Hart	715-661-2546	Chief Inspector
Jean Koller	715-661-2619	
Terry Little	715-492-9207	
Sue Falstad	715-661-4747	
Rick Rhodes	715-661-4849	

Nancy Little	715-661-1868	Chief Inspector
Ginger Feit	715-762-4311	
Katherine Sitte	715-762-3003	
Cathy Wartgow	715-661-2714	
Sue Falstad	715-661-4747	
Lisa Hoffman	715-661-2615	



410 Division Street  
P.O. Box 146  
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[www.cityofparkfalls.com](http://www.cityofparkfalls.com)

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To: Honorable Mayor and Alders  
From: <sup>SK</sup> Scott J. Kluver, Administrator  
Re: 2026 Council, Election, and Holiday Calendar  
Date: November 26, 2025

Enclosed you will find a calendar that shows all of the anticipated Council meeting dates, elections and holidays. There are a few dates to note that the Council might want to take action on at this time so it will be set:

April 13<sup>th</sup> and 27<sup>th</sup> Council meeting – It is my understanding that there have been only two Council meetings in April. As the Reorganizational meeting is required on the 3<sup>rd</sup> Tuesday of April by statute which would be the 21<sup>st</sup>, and this is the first meeting of the new Council, does the current Council want a meeting on the 13<sup>th</sup> as well? Will the new Council want a meeting on the 27<sup>th</sup> a week later?

In August, there is an election the day after a Council meeting. That can be done, but we will need to set up for the Election immediately after the Council meeting.

Please let me know if you have any questions related to the calendar.



## City of Park Falls 2026 Council Meeting, Election, and Holiday Calendar

January 1, 2026 (Thursday) – New Years Day – City Offices Closed (Note: Council approved last year closing offices to the public on Friday, January 2<sup>nd</sup>; however, employees would be expected to use personal leave.)

January 12, 2026 Council Meeting

January 26, 2026 Council Meeting

February 9, 2026 Council Meeting

February 17, 2026 Primary Election (if needed)

February 23, 2026 Council Meeting

March 9, 2026 Council Meeting

March 23, 2026 Council Meeting

April 7, 2026 Election Day

April 21, 2026 Reorganizational Meeting (Council Meeting on April 13<sup>th</sup> Cancelled)

April 27, 2025 Council Meeting

May 11, 2026 Council Meeting

May 25, 2026 (Monday) – Memorial Day – City Offices Closed (No Council meeting)

June 8, 2026 Council Meeting

June 22, 2026 Council Meeting

July 3, 2026 (Friday) – Independence Day (Observed) – City Offices Closed

July 13, 2026 Council Meeting

July 27, 2026 Council Meeting

August 10, 2026 Council Meeting

August 11, 2026 Primary Election

August 24, 2026 Council Meeting

September 7, 2026 (Monday) – Labor Day

September 14, 2026 Council Meeting

September 28, 2026 Council meeting  
October 12, 2026 Council Meeting  
October 26, 2026 Council Meeting  
November 3, 2026 Election Day  
November 9, 2026 Council Meeting  
November 23, 2026 Council Meeting  
November 26, 2026 (Thursday) – Thanksgiving - City Offices Closed  
November 27, 2026 (Friday) – Day After Thanksgiving – City Offices Closed  
December 14, 2026 Council Meeting (Council meeting on December 28 cancelled)  
December 24, 2026 Christmas Eve (Thursday) – City Offices Closed  
December 25, 2026 Christmas Day (Friday) – City Office Closed  
December 31, 2026 New Years Eve (Thursday) – City Offices Closed at Noon  
January 1, 2027 New Years Day (Friday) – City Offices Closed



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To: Honorable Mayor and Alders  
From: Scott J. Kluver, Administrator  
Re: Revisions to Cell Phone Policy  
Date: November 26, 2025

Enclosed you will find draft changes to the City's cell phone policy. After some recent questions, I believe that these changes will clarify certain situations in the future and work to phase out personal use of City cell phones and use of personal cell phones for City business. This is important because of open record laws.

Please let me know if you have any questions on the changes to this policy. In addition, this had been a stand-alone policy, but I believe it should be incorporated into the employee manual to make it easier to find so it is not forgotten. If these changes are approved, we will find the appropriate place to insert it into the manual.

## CITY OF PARK FALLS

### **Cell Phone Use Policy (Draft 110625)**

This policy outlines appropriate use of employer provided cell phones as it relates to the City of Park Falls (the “City”), by employees and departments for official and personal use. This policy is to be used in conjunction with other City policies. For purposes of this policy, the term “employer provided cell phones” shall include cell phones for which the employee is receiving a monthly reimbursement from the City, whether or not the actual device is provided by the City or the monthly cell phone provider contract is through the City.

**I. Purpose.** The purpose of this policy is to provide guidelines to City employees and officials regarding the proper use of cell phones related to employment. The purpose of this policy is to provide general guidelines, and this policy is not intended to be, nor should it be construed to be, all encompassing. This policy is to be read in conjunction with other City policies. Employees who abuse this policy may have the privilege of an employer provided cell phone revoked and may be subject to further discipline, including and up to termination of employment. This policy applies to all employees of the City of Park Falls, including department heads, employees, and contracted employees.

**II. Policy.** Effective January 1, 2026~~1~~, all new employees that are required to have a cell phone for the performance of their duties shall have one provided by the City. These phones shall be used for City business and should only be used for personal matters in emergencies. the City of Park Falls will reimburse employees that are required to have a cell phone in order to fulfill their work obligations.—The City shall have the complete discretion in determining which employees qualify as needing a cell phone to fulfill their work obligations, but such employees and officials shall include, at a minimum, the City Administrator, Police Chief, Fire Chief, Clerk, Treasurer, DPW Director, Assistant DPW Director, Water OperatorsManager, Sewer OperatorsManager, and the Mayor. For existing employees, the City of Park Falls will continue reimburse employees that are required to have a cell phone in order to fulfill their work obligations, or existing employees will be allowed to convert to having a separate City provided phone for City business. The procedure and amounts for reimbursement are as follows:

a. Turn in receipts to the City Treasurer by the fifteenth (15<sup>th</sup>) day of the month following the end of the quarter (quarters end March, June, September, and December). Upon retirement, termination, or a cessation of employment, reimbursement will be prorated.

b. The reimbursement will be Fifty Dollars (\$50) per month, regardless of actual cost.

c. A protective case, cover, charging cord, or other accessor~~ies~~less, may be ordered by the Treasurer with prior approval by the City Administrator.

If the employee is traveling internationally, on personal business, pre-planning shall take place regarding the phone. If the employee needs to take the phone with on a trip to remain in contact in an emergency as opposed to having the duties temporarily covered by another employee, the minimal data plan necessary shall be obtained in advance of the trip and covered by the City. Any additional charges beyond the minimally required plan shall be the responsibility of the employee.



### **III. Public Records/Open Meetings and Retention.**

Wisconsin's Public Records and Open Meeting Law requirements are mandated by the State of Wisconsin. Any content or information maintained in or on an employer provided cell phone that is related to City business, including a list of contacts, phone call records, and/or text messages, is a public record. Each employee utilizing an employer provided cell phone is responsible to ensure compliance with all applicable public records laws, including preservation of records to the greatest extent possible. The following guidelines are intended to assist employees in maintaining such compliance:

1. Employees should do their absolute best not to destroy or delete records maintained on such cell phones, recognizing that cell phone providers have limited storage policies. The intentional destruction of records that does not comply with the City's retention policy may subject the violator to disciplinary action.
2. If possible, any important data or communications should be captured and saved in an archival copy.
3. Copies of all important content removed from the phone is to be retained in archival copy.
4. Specific questions regarding the applicability of the Public Records and Open Meetings Law, or a particular use case, should be referred to the department head and/or the City Attorney before deleting, destroying, or altering any data.
5. Wisconsin State law and relevant City records retention schedules apply to employer provided cell phones and their content.

**IV. Employer Monitoring.** Employees have no expectation of privacy while using the City's employer provided cell phones for any purpose. The City may monitor all such use and may investigate content deemed to be inappropriate, outside the scope of an employee's authority, or in violation of City policy as determined by the Department director or the City Administrator. The City reserves the right to review, monitor, intercept, access, and/or disclose all data created, received, or sent over the phone. Upon demand, the employee shall provide the passcode, fingerprint, or any other information necessary to access the cell phone to the City.

**V. Prohibited Activity.** Employer provided cell phones cannot be knowingly used for transmitting, retrieving, or storing inappropriate communications that include but are not limited to the following content that is:

- a. Discriminatory or harassing;
- b. Derogatory to any individual or group;
- c. Obscene as defined in Wis. Stat. Sec. 944.21;

- d. Defamatory, threatening, fraudulent, or malicious;
- e. Illegal or contrary to the City's policy or business interests;
- f. Materials which are considered offensive, including, but not limited to, materials which contain sexual implications, nude images, slurs, discriminatory comments;
- g. Using another individual's phone without their authorization;
- h. Attempting to intercept, access, retrieve, or read any message or content intended for another individual, unless authorized; or
- i. Sending City-wide group messages on non-work related issues or for events not sponsored by the City.

**VI. Cell Phone Usage.** The use of employer provided cell phones, except for hands-free activations, is prohibited while driving a City vehicle or while on City business with the exception of emergency vehicles under emergency conditions.

**VII. Reporting Violations.**

The City requests and strongly urges employees to report any violations of possible or perceived violations of this policy to supervisors or the City Administrator. The City prohibits taking negative action against any employee for reporting a possible deviation from this policy or for cooperating in an investigation. Any employee who retaliates against another employee will be subject to disciplinary action, up to and including termination.

**VIII. Discipline for Violations.**

The City will investigate and respond to all reports of violations of this policy. Violations may result in disciplinary action up to and including termination.

**IX. Changes to this Policy.**

The City may from time to time, modify this Cell Phone Policy to reflect legal, technological and other developments.

**X. Acknowledgement.**

All City employees using employer provided cell phones are expected to thoroughly review and abide by the Cell Phone Policy in addition to signing a Cell Phone Policy Acknowledgement Form.

**EXHIBIT A: CELL PHONE POLICY ACKNOWLEDGEMENT FORM**

All employees utilizing employer provided cell phones must read and abide by City of Park Falls' Cell Phone Policy. All Department directors or supervisors that utilize, or allow employees to utilize employer provided cell phones are responsible for enforcing this policy.

Violating the City's Cell Phone Policy may be grounds for disciplinary action, up to and including termination of employment, pursuant to the City policies.

I acknowledge and confirm that I have read and understand this Policy and agree to the guidelines contained therein.

---

(Employee Printed Name)

---

(Employee Signature)

---

(Date)



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To: Honorable Mayor and Alders  
From: Scott J. Kluver, <sup>SK</sup>Administrator  
Re: TID #5 and TID #6 2026 Budgets  
Date: November 26, 2025

Enclosed you will find the proposed 2026 budgets for TID #5 and TID #6.

TID#5 – This TID was created on September 9, 2019 and will need to be terminated by September 9, 2046. It is a Type-3 TID for rehabilitation/conservation. As for the district boundary, it winds through the City like a gerrymandered congressional district to capture undeveloped parcels on the north side, the downtown area, and undeveloped or underdeveloped parcels on the south side of the City.

For revenues, TID #5 will generate \$294,661 in increment and I am estimating \$15,798 in PILOT payments from development agreements. In addition, there is a personal property aid of \$28,867 for total revenue of \$339,326. This is an increase over the last year, which is good; however, I can not guarantee that this will continue next year with the revaluation of property that will occur. I anticipate that commercial properties will likely see a tax reduction while residential properties see an increase due to the higher demand for residential properties. For expenses, I budgeted \$5,000 for planning for any project that may require that, plus \$1,000 in administrative expenses. Further, there is a pay-as-you-go development agreement with Forward Bank that I estimate their payout in 2025 to be \$47,189. You will then see there is \$226,350 in interest costs and \$50,000 in principle payments. The grand total expenditure is \$329,539, for a net gain of \$9,787. You will note that there were more than anticipated expenses in 2025, and this is because of old TID 3 costs that were not paid in 2024, and the rest is for survey work related to the Mill office.

Overall, TID #5 is performing adequately at the moment; however, the debt payments are going to increase in the coming years. Future development is needed in the district in order to be able to pay this debt without requiring the other funds to cover it. The Tower Road Housing Project would be a potential boost to this district. At this time, there is not the capacity to have the TID pay for allowable administrative expenses of



staff. It would be possible to consider charging administrative expenses of staff; however, without additional increment it would still be a loan from other funds until the TID would be pay it back. As of now, it is not expected that TID #5 will be debt free until 2044, and that assumes that it will generate enough increment to actually pay its debts.

TID#6 – This TID was created on June 12, 2023 and will need to be terminated by June 12, 2050. It is a Type-2 TID for blight, and contains mostly the former mill property and overlaps slightly with TID #5. One of the projects that is within this TID that is currently being pursued is the Mill Office Project. Expenses related to this project should be charged to TID #6; however, caution is needed as TID #6 does not have a fund balance so the cash must be loaned from another fund. There is the outstanding issue of \$500,000 of the Old Abe Park project being charged to this TID as opposed to TID 5 by the previous auditor. Transfer of this this will be a discussion with the new auditor in order to leave potential capacity for the Mill property.

This is the second year that TID #6 is generating an increment (\$3,609), and the increase is largely because of inflation of property value. Again, I am concerned that this will go in the opposite direction next year with the revaluation. For project expenses, I have just allocated administrative expenses of \$1,000 to cover the annual fee and required Joint Review meeting expenses. There will undoubtedly be additional expenses charged to TID#6 related to projects that are allowable and that the Council may approve as time goes on; however, again the Council must be cautious of how bills will actually be paid because TID #6 has no funds at this time. This is perfectly normal for newly created TIDs and is not a cause for alarm.

Please let me know if you have any questions on the TID Budgets.

Account Number	Account Title	2024 Pri Year Actual	2025 Cur Year Budget	12/26 Cur YTD Actual	2026 Projected Budget	NOTES
<b>TID NO. 5</b>						
<b>SOURCE: 41</b>						
20-41120-000	TAX INCREMENT	277,159	262,071	262,064	294,661	
Total SOURCE: 41:		277,159	262,071	262,064	294,661	
<b>SOURCE: 43</b>						
20-43271-000	ARPA GRANT	2,000,000	.00	.00	.00	
20-43430-000	OTHER STATE SHARED TAXES	.00	.00	28,867	28,867	
20-43500-000	SDWL GRANT FUNDS	550,534	.00	.00	.00	
20-43790-000	GRAND REVENUES WEDC	1,490,196	.00	.00	.00	
Total SOURCE: 43:		4,040,730	.00	28,867	28,867	
<b>SOURCE: 48</b>						
20-48900-000	OTHER MISCELLANEOUS REVENUES	25,130	16,276	15,798	15,798	
Total SOURCE: 48:		25,130	16,276	15,798	15,798	
<b>SOURCE: 49</b>						
20-49200-000	TRANSFER IN	5,690,156	.00	.00	.00	
Total SOURCE: 49:		5,690,156	.00	.00	.00	
<b>COST CATEGORY: 51</b>						
20-51300-820	CAPITAL OUTLAY-PUR. OF PROP.	49,900	.00	.00	.00	
Total DEPARTMENT: 300:		49,900	.00	.00	.00	
Total COST CATEGORY: 51:		49,900	.00	.00	.00	
<b>COST CATEGORY: 53</b>						
20-53300-820	CAPITAL OUTLAY - BT CREATED	1,947,651	.00	30,367-	.00	
Total DEPARTMENT: 300:		1,947,651	.00	30,367-	.00	
20-53311-220	UTILITIES	158	.00	.00	.00	
20-53311-820	STREETS - CAPITAL OUTLAY	1,414,851	.00	36,790-	.00	
Total DEPARTMENT: 311:		1,415,009	.00	36,790-	.00	
Total COST CATEGORY: 53:		3,362,660	.00	67,157-	.00	
<b>COST CATEGORY: 55</b>						
20-55200-820	PARK OUTLAY	20,000	.00	.00	.00	
Total DEPARTMENT: 200:		20,000	.00	.00	.00	
Total COST CATEGORY: 55:		20,000	.00	.00	.00	
<b>COST CATEGORY: 56</b>						
20-56300-210	PLANNING - PROFESSIONAL SERV	21,050	5,000	24,353	5,000	
20-56300-340	SUPPLIES & EXPENSE	.00	1,000	150	1,000	

Account Number	Account Title	2024 Pri Year Actual	2025 Cur Year Budget	12/26 Cur YTD Actual	2026 Projected Budget	NOTES
Total DEPARTMENT: 300:		21,050	6,000	24,503	6,000	
Total COST CATEGORY: 56:		21,050	6,000	24,503	6,000	
<b>COST CATEGORY: 57</b>						
20-57725-820	DEVELOPER'S AGREEMENT PAID OU	47,332	47,332	47,189	47,189	
Total DEPARTMENT: 725:		47,332	47,332	47,189	47,189	
Total COST CATEGORY: 57:		47,332	47,332	47,189	47,189	
<b>COST CATEGORY: 58</b>						
20-58100-000	PRINCIPAL PMTS - LT DEBT (BT)	4,100,000	.00	.00	.00	
Total PRINCIPAL PMTS - LT DEBT (BT):		4,100,000	.00	.00	.00	
20-58201-340	OPERATING EXPENSES	10	.00	.00	.00	
20-58201-620	INTEREST EXPENSE	144,156	182,830	113,800	226,350	
20-58201-621	OTHER DEBT SERVICE COSTS	.00	50,000	.00	50,000	
Total DEPARTMENT: 201:		144,166	232,830	113,800	276,350	
Total COST CATEGORY: 58:		4,244,166	232,830	113,800	276,350	
TID NO. 5 Revenue Total:		10,033,174	278,347	306,729	339,326	
TID NO. 5 Expenditure Total:		7,745,107	286,162	118,335	329,539	
Net Total TID NO. 5:		2,288,067	7,815-	188,394	9,787	

Account Number	Account Title	2024 Pri Year Actual	2025 Cur Year Budget	12/26 Cur YTD Actual	2026 Projected Budget	NOTES
<b>TID NO. 6</b>						
<b>SOURCE: 41</b>						
22-41120-000	TAX INCREMENT	.00	79	85	3,609	
Total SOURCE: 41:		.00	79	85	3,609	
<b>COST CATEGORY: 55</b>						
22-55200-820	PARK OUTLAY	500,000	.00	.00	.00	
Total DEPARTMENT: 200:		500,000	.00	.00	.00	
Total COST CATEGORY: 55:		500,000	.00	.00	.00	
<b>COST CATEGORY: 56</b>						
22-56300-210	PLANNING - PROFESSIONAL SERV	10,582	.00	.00	.00	
22-56300-340	SUPPLIES & EXPENSE	.00	1,000	150	1,000	
Total DEPARTMENT: 300:		10,582	1,000	150	1,000	
Total COST CATEGORY: 56:		10,582	1,000	150	1,000	
TID NO. 6 Revenue Total:		.00	79	85	3,609	
TID NO. 6 Expenditure Total:		510,582	1,000	150	1,000	
Net Total TID NO. 6:		510,582-	921-	65-	2,609	
Net Grand Totals:		1,920,230	612,828-	2,398,465	95,971	

## 2025 Tax Increment Worksheet

WI Dept  
of Revenue

Report Type	Co-muni Code 50271	County Muni Type Municipality	PRICE CITY PARK FALLS	Account No. 1352	Total Equalized TID Value Increment 14,221,900	This worksheet is for all TIDs in this municipality
-------------	-----------------------	-------------------------------------	-----------------------------	---------------------	--	--

Taxing Jurisdiction	Col. A	Col. B	Col. C		Col. D	Col. E	Col. F
	Apportioned Levy	Equalized Value (less TID Value Increment)	Interim Rate	X	Equalized Value (with TID Value Increment)	Total Levy Amount (use on Mill Rate Worksheet)	Col. E - A = Tax Increment
1. County							
PRICE	\$897,381.70 /	169,377,100.00 =	0.005298129	X	183,599,000.00 =	\$972,731.19	\$75,349.49
2. Special Districts (metro, sanitary, lake)							
3. Tax District (town, village, city)							
PARK FALLS	\$1,549,559.00 /	169,377,100.00 =	0.009148574	X	183,599,000.00 =	\$1,679,669.04	\$130,110.04
4. School Districts							
SCH D OF CHEQUAMEGON	\$931,310.72 /	169,377,100.00 =	0.005498445	X	183,599,000.00 =	\$1,009,509.00	\$78,198.28
5. Technical College Districts							
NORTH CENTRAL TECHNICAL COLLEGE WAUS	\$174,024.63 /	169,377,100.00 =	0.001027439	X	183,599,000.00 =	\$188,636.77	\$14,612.14
6. Tax Increment Total							
		\$3,552,276.05				\$3,850,546.00	\$298,269.95

TID #5

$$\frac{14,049,500}{14,221,900} = 98.79\% = \$294,660.84$$

TID #6

$$\frac{172,400}{14,221,900} = 1.21\% = \$3,609.07$$

$$\$294,660.84 + \$3,609.07 = \$298,269.95$$

## 2025 Tax Increment Worksheet

**Preparer Information**

Name Shannon Greenwood

Title

Email clerk@cityofparkfalls.com

Phone (715) 744-0167

**Comments****Signature Statement**

Under penalties of law, I declare this form and all attachments are true, correct and complete to the best of my knowledge and belief.

Do you agree with the statement above?

☐ YES ☐ NO

**Submission Information**

You successfully submitted your worksheet. Print a copy for your records.

Co-muni code:

Submission date:

Confirmation:

Submission type:





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To: Honorable Mayor and Alders  
From: Scott J. Kluver, <sup>SK</sup>Administrator  
Re: Budget Adoption Resolution  
Date: November 26, 2025

Enclosed you will find the formal budget adoption resolution for all funds that have been presented to you previously. This resolution approves the authorized expenditure amount for each fund which is necessary by statute and ordinance. Do know that if you make any changes to the TID budgets, or any of the other budgets prior to adoption, this resolution should be adjusted accordingly.

Please let me know if you have any questions on this resolution, I recommend approval as presented.

# CITY OF PARK FALLS

## RESOLUTION NO. 25-009

### A RESOLUTION ADOPTING THE 2026 GENERAL FUND, CAPITAL, DEBT SERVICE, TID #5, TID #6, WATER, SEWER, AND REFUSE BUDGETS

**WHEREAS**, the proposed 2026 Budget appropriates out of the receipts of the City of Park Falls, including monies received from the general property tax levy, for the year 2025, in the following amounts to the various funds shown below:

<b>General Fund:</b>			
General Government	\$501,975	Public Safety	\$1,204,316
Public Works	\$725,424	Health & Human Services	\$ 44,547
Culture, Recreation & Education	\$710,632	Conservation & Development	\$ 93,234
Total General Fund		\$3,280,128	
General Fund	\$3,280,128		
Capital Fund	\$ 214,569		
Debt Service Fund	\$ 506,199		
TID #5 Fund	\$ 329,539		
TID #6 Fund	\$ 1,000		
Water Utility Fund	\$1,107,464		
Sewer Utility Fund	\$ 651,197		
Refuse Fund	\$ 324,738		
TOTAL APPROPRIATIONS		\$6,414,834	

BE IT RESOLVED, that the Common Council for the City of Park Falls hereby approves and accepts the 2026 General Fund, Debt Service, TID #5, TID #6, Water, Sewer, and Refuse Budgets with appropriations in the amount of \$6,414,834.

Adopted on this 8<sup>th</sup> day of December 2025, by the City of Park Falls Common Council.

City of Park Falls, Price County, Wisconsin

APPROVED: Yea \_\_\_\_\_ Nay \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Tara Tervort, Mayor

\_\_\_\_\_  
Shannon Greenwood, City Clerk

(SEAL)





410 Division Street  
P.O. Box 146  
Park Falls, WI 54552  
Phone (715)762-2436 Fax (715) 762-2437  
[www.cityofparkfalls.com](http://www.cityofparkfalls.com)

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To: Honorable Mayor and Alders  
From: <sup>SSK</sup> Scott J. Kluver, Administrator  
Re: Citizen Participate Plan and Appointment of Members  
Date: December 4, 2025

As you recall, the City did approve an agreement with MSA to provide services related to creating a new comprehensive plan for the city. That included services for applying for a CDBG grant to fund the majority of the project. We have begun that application process. As part of the initial steps for that grant, a Citizen Participation Plan must be adopted, and members appointed to that committee.

Enclosed you will find the recommended plan, and to keep things simple, I recommend to the Mayor to nominate the Plan Commission members for appointment to the Citizen Participation Committee.

Assuming these steps are taken, there will be a hearing prior to the next Council meeting, and there will be additional steps at the next Council meeting to take for the application of this grant.

Please let me know if you have any questions.

# CITY OF PARK FALLS

## RESOLUTION NO. 25-010 A RESOLUTION TO ADOPT A CITIZEN PARTICIPATION PLAN

WHEREAS, the City of Park Falls has applied for a Community Development Block Grant (CDBG); and

WHEREAS, the State of Wisconsin Department of Administration (DOA) and the U.S. Department of Housing and Urban Development (HUD) require recipients of Community Development Block Grant (CDBG) monies to have in place a Citizen Participation Plan; and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low and moderate income (LMI)), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for complaint procedures, and accommodate non-English speaking residents; and

WHEREAS, the City of Park Falls has prepared and publicly reviewed a Citizen Participation Plan.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Park Falls officially adopts the Citizen Participation Plan.

Adopted on this 8<sup>th</sup> day of December 2025, by the City of Park Falls Common Council.

City of Park Falls, Price County, Wisconsin

APPROVED: Yea \_\_\_\_\_ Nay \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Tara Tervort, Mayor

\_\_\_\_\_  
Shannon Greenwood, City Clerk

(SEAL)



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## **Citizen Participation Plan for the Community Development Block Grant (CDBG) Program**

### **PURPOSE**

In order for the CDBG Program to operate effectively, and to address the needs of the citizens of the City of Park Falls, the entire population must be kept informed. The decision-making process must be open and consistent with State and Federal regulations. To accomplish this, the following plan will be followed:

### **PROGRAM OVERSIGHT**

1. The City of Park Falls shall create a Citizen Participation Committee, members of which shall be appointed by the Chief Elected Official and confirmed by the City Council. This Committee shall be responsible for implementation of the Citizen Participation Plan (CPP), as well as offering guidance in preparation of the grant application.

The City of Park Falls shall oversee the preparation of the Community Development Block Grant (CDBG) grant application.

2. To ensure responsiveness to the needs of its citizens, the City of Park Falls shall provide for and encourage citizen participation. Particular emphasis shall be given to participation by persons of low- to- moderate income (LMI).

### **CITIZEN PARTICIPATION**

1. The City of Park Falls shall establish a committee composed of persons representative of the City of Park Falls demographics. This committee must include at least one LMI person.

The committee members should also include representatives from the local government, real estate, banking and labor communities whenever possible. This committee shall assume responsibility for coordinating all required elements of the Citizen Participation Plan. All committee members must be residents of the City of Park Falls.

### **NOTICE OF HEARINGS**

1. Official notice of hearings will be by public notice in the *Price County Review* as a 2-week (14 days) notice prior to the hearing date. In addition, the public notice shall be posted at the City of Park Falls City Hall. These notices will include the time, place and date of meetings, as well as a brief agenda.

2. All notifications of meetings and available assistance must be worded in such a way as to encourage LMI participation. In addition, all meeting announcements shall include where, and during what time, information and records relating to the proposed and actual use of funds may be found.

### **REQUIRED PUBLIC HEARINGS**

Public hearings shall be held to obtain citizen views and to enable them to respond to proposals at all stages of the CDBG Program, including the development of needs, the review of proposed activities and the review of program performance. Hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries and with accommodations for the handicapped, and, if needed, for non-English speaking persons.

1. The first hearing will receive citizens' views and provide an explanation of:
  - a. Community development needs, objectives, and strategies.
  - b. The CDBG program including goals, objectives, application process, amount of funds available, timetable, eligible activities, etc.
2. The second hearing will receive citizens' views and provide a review of the performance of the funded activities.
3. The first public hearing shall be held during the development of the application for funds.
4. The second public hearing shall be held during the implementation of the program. If the project includes construction, demolition, and/or structural rehabilitation activities, then the second hearing must be held after construction, demolition, and/or rehabilitation has begun and is in progress.
5. The City of Park Falls will attempt to have at least one of the public hearings in the service area.

### **PROGRAM INFORMATION, FILES, and ASSISTANCE**

1. Technical assistance will be provided to any citizen who requests information about program requirements. Assistance with the application process will be provided by City staff in the Community Development Department. A City staff member will meet with citizens on request.
2. The City of Park Falls will maintain, in the City Hall, a record of all citizen participation efforts including minutes of meetings, newspaper clippings, and copies of notices and brochures.
3. Citizens will be invited to make proposals regarding the application. If suitable proposals are submitted in writing, a written response will be provided within 15 days. Every effort will be made to respond to all proposals prior to the final action on the subject.

4. Citizens may petition or request in writing assistance or changes.

The City of Park Falls staff will respond to all such requests within 15 days after the City Citizen Participation Committee has met to discuss the request.

## **COMPLAINTS**

The City of Park Falls will handle citizen complaints about the program in a timely manner. By federal regulation the City will respond in writing to all written letters of complaint within 15 days after receipt of the complaint. The nature and disposition of verbal complaints will be reported in a complaint log. The first contact for complaints should be made to City Clerk Shannon Greenwood.

In addition to the above procedure, any citizen wishing to object may complain directly to the following address:

Attention: Executive Staff Assistant  
Wisconsin Department of Administration  
Division of Energy, Housing and Community Resources  
P.O. Box 7970  
Madison, WI 53707-7970

Written complaints should contain the following information and should be as specific as possible when describing:

- 1) The Program area being referenced: HOME, Community Development Block Grants for Housing (CDBG – Housing), Community Development Block Grants for Community Development (CDBG – Community Development), Emergency Solutions Grants (ESG), etc.;
- 2) The event resulting in the complaint;
- 3) The dates, details, and reason for the complaint; along with
- 4) The complainant's name, address, and telephone number.

## **ACCOMMODATIONS**

The City of Park Falls will respond to residents' requests for reasonable accommodation to participate in CDBG public hearings in accordance with state and federal laws; and include instructions for making accommodation requests in hearing notices.

## **NON-ENGLISH SPEAKING PERSONS**

The City of Park Falls will regularly review the demographic data of the municipality and survey a CDBG project area and/or service area if deemed necessary to identify non-English speaking persons; and will take steps to assure them equal opportunity in the citizen participation process.



## Report Criteria:

Detail report.

Paid and unpaid invoices included.

Invoice.Batch = "CH DEC8/25"

Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
<b>AED SUPERSTORE</b>						
AED SUPERSTORE	11/10/2025	600182613	0152100340	PD SUPPLIES	232.09	11/24/2025
Total AED SUPERSTORE:					232.09	
<b>AMERITAS</b>						
AMERITAS	11/01/2025	NOV2025	0152100150	POLICE	427.57	11/24/2025
AMERITAS	11/01/2025	NOV2025	0152250150	POLICE & FIRE HALL	6.87	11/24/2025
AMERITAS	11/01/2025	NOV2025	0151411150	ADMIN	160.34	11/24/2025
AMERITAS	11/01/2025	NOV2025	0357926150	SEWER	61.08	11/24/2025
AMERITAS	11/01/2025	NOV2025	0257926150	WATER	96.97	11/24/2025
AMERITAS	11/01/2025	NOV2025	0153240150	MACHINE OPERATIONS	164.16	11/24/2025
AMERITAS	11/01/2025	NOV2025	0155100150	LIBRARY	229.06	11/24/2025
AMERITAS	11/01/2025	NOV2025	0154910150	CEMETERY	7.64	11/24/2025
AMERITAS	11/01/2025	NOV2025	0155101150	LIBRARY BLDG	6.87	11/24/2025
AMERITAS	11/01/2025	NOV2025	0153311150	STREETS	274.87	11/24/2025
AMERITAS	11/01/2025	NOV2025	0257902150	H2O COLLECT & ACCT	45.81	11/24/2025
AMERITAS	11/01/2025	NOV2025	0357850150	SEWER ADMIN & GEN	22.91	11/24/2025
AMERITAS	11/01/2025	NOV2025	0156300150	PLANNING	22.89	11/24/2025
Total AMERITAS:					1,527.04	
<b>APG MEDIA OF WI</b>						
APG MEDIA OF WI	10/31/2025	PCR7002465-1025	0151600320	CITY HALL PUBLICATIONS	518.77	11/24/2025
Total APG MEDIA OF WI:					518.77	
<b>BAUERNFEIND BUSINESS TECH INC</b>						
BAUERNFEIND BUSINESS TEC	11/07/2025	193681	1153635340	RECYCLING S & E	49.70	11/24/2025
BAUERNFEIND BUSINESS TEC	11/07/2025	193681	0357840340	SEWER S & E	49.70	11/24/2025
BAUERNFEIND BUSINESS TEC	11/07/2025	193681	0257902340	WATER S & E	49.70	11/24/2025
BAUERNFEIND BUSINESS TEC	11/07/2025	193681	0151100340	COUNCIL S & E	49.70	11/24/2025
BAUERNFEIND BUSINESS TEC	11/07/2025	193681	0151600340	CITY HALL	132.51	11/24/2025
Total BAUERNFEIND BUSINESS TECH INC:					331.31	
<b>BOTACH</b>						
BOTACH	11/16/2025	838100	0152100342	RANGE SUPPLIES	369.50	11/24/2025
Total BOTACH:					369.50	
<b>BOWMAR APPRAISAL INC.</b>						
BOWMAR APPRAISAL INC.	11/01/2025	2228	0151530290	QUARTERLY ASSESSMENT SERVICE	9,000.00	11/24/2025
Total BOWMAR APPRAISAL INC.:					9,000.00	
<b>CENTURY LINK</b>						
CENTURY LINK	11/24/2025	DEC2025	0153510220	PHONE-AIRPORT	138.69	
Total CENTURY LINK:					138.69	

Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
<b>CITY OF PARK FALLS</b>						
CITY OF PARK FALLS	11/24/2025	NOV2025	0257635340	WATER SAMPLE POSTAGE	40.95	11/24/2025
Total CITY OF PARK FALLS:					40.95	
<b>COMMAND CENTRAL</b>						
COMMAND CENTRAL	11/01/2025	36184	0151440290	ELECTION HARDWARE MAINT AGREE	425.00	11/24/2025
Total COMMAND CENTRAL:					425.00	
<b>COMMERCIAL TESTING LABORATORY</b>						
COMMERCIAL TESTING LABOR	10/31/2025	77357	0357820290	SEWER OPERATIONS	1,030.50	11/24/2025
COMMERCIAL TESTING LABOR	10/31/2025	77358	0257600290	WATER OPERATIONS	148.80	11/24/2025
Total COMMERCIAL TESTING LABORATORY:					1,179.30	
<b>CORE &amp; MAIN LP</b>						
CORE & MAIN LP	10/23/2025	X983265	0257652340	WATER SERVICES	1,090.08	11/24/2025
Total CORE & MAIN LP:					1,090.08	
<b>EO JOHNSON COMPANY</b>						
EO JOHNSON COMPANY	11/13/2025	1858438	0152100340	POLICE PRINTING OVERAGE CHARG	97.58	11/20/2025
Total EO JOHNSON COMPANY:					97.58	
<b>ETF</b>						
ETF	11/01/2025	NOV2025	0152100150	POLICE	15,127.82	11/24/2025
ETF	11/01/2025	NOV2025	0153311150	STREETS	10,157.25	11/24/2025
ETF	11/01/2025	NOV2025	0153240150	MACHINERY	3,457.79	11/24/2025
ETF	11/01/2025	NOV2025	0257600150	WATER	2,161.12	11/24/2025
ETF	11/01/2025	NOV2025	0357820150	SEWER	1,512.78	11/24/2025
ETF	11/01/2025	NOV2025	0151411150	ADMIN	3,328.12	11/24/2025
ETF	11/01/2025	NOV2025	0155100150	LIBRARY	5,618.90	11/24/2025
ETF	11/01/2025	NOV2025	0156300150	PLANNING	432.22	11/24/2025
ETF	11/01/2025	NOV2025	0257902150	WATER COLLECT & ACCT	994.11	11/24/2025
ETF	11/01/2025	NOV2025	0357850150	SEWER ADMIN & gEN	432.23	11/24/2025
Total ETF:					43,222.34	
<b>FIRE-RESCUE SUPPLY LLC</b>						
FIRE-RESCUE SUPPLY LLC	11/11/2025	10987	0152200290	FIRE - CONTRACTED SERVICES	505.00	11/24/2025
Total FIRE-RESCUE SUPPLY LLC:					505.00	
<b>HAWKINS INC.</b>						
HAWKINS INC.	10/22/2025	7235886	0357826340	WWTP CHEMICALS	4,804.44	11/20/2025
HAWKINS INC.	11/15/2025	7256882	0257631340	WATER TREATMENT	30.00	
HAWKINS INC.	11/15/2025	7256883	0357826340	WWTP CHEMICALS	10.00	
HAWKINS INC.	11/15/2025	7257348	0257631340	WATER TREATMENT	110.00	
Total HAWKINS INC.:					4,954.44	
<b>HOWARD DISPOSAL</b>						
HOWARD DISPOSAL	12/01/2025	27462	1153630290	DISPOSAL FEES	4,419.62	
HOWARD DISPOSAL	12/01/2025	27462	1153620290	WEEKLY TRASH	12,010.00	
HOWARD DISPOSAL	12/01/2025	27462	1153635290	WEEKLY RECYCLING	6,485.40	

Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
HOWARD DISPOSAL	12/01/2025	27462	1148210000	LEASE PAYMENT	840.00-	
Total HOWARD DISPOSAL:					22,075.02	
<b>HYDROCORP</b>						
HYDROCORP	08/29/2025	CI-08198	0257652290	MAINTENANCE OF SERVICES	1,283.00	11/24/2025
HYDROCORP	11/25/2025	CI-09621	0257652290	MAINTENANCE OF SERVICES	1,283.00	
Total HYDROCORP:					2,566.00	
<b>JFTCO INC</b>						
JFTCO INC	11/16/2025	PISU0081303	0153240350	MACH. REPAIR & MAINT SUPPLIES	11.18	
Total JFTCO INC:					11.18	
<b>KWIK TRIP INC.</b>						
KWIK TRIP INC.	11/01/2025	DPW-NOV	0153311340	DPW S & E	61.17	11/20/2025
KWIK TRIP INC.	11/01/2025	FIRE-NOV	0152200340	FIRE S & E	301.05	11/20/2025
KWIK TRIP INC.	11/01/2025	PD-NOV	0152100340	POLICE S & E	597.76	11/20/2025
Total KWIK TRIP INC.:					959.98	
<b>LAWSON PRODUCTS</b>						
LAWSON PRODUCTS	10/30/2025	9312946872	0153311340	STREETS S & E	261.02	11/20/2025
LAWSON PRODUCTS	11/10/2025	9312976611	0153311340	STREET MAINT	560.03	11/24/2025
Total LAWSON PRODUCTS:					821.05	
<b>LEAGUE OF WIS. MUNICIPALITIES</b>						
LEAGUE OF WIS. MUNICIPALITI	11/17/2025	2026 MEM	0151100320	LEAGUE DUES	1,111.64	
LEAGUE OF WIS. MUNICIPALITI	09/09/2025	R89563	0151410340	MAYOR - S & E	300.00	
Total LEAGUE OF WIS. MUNICIPALITIES:					1,411.64	
<b>MARSHFIELD CLINIC</b>						
MARSHFIELD CLINIC	10/30/2025	3764-45112	0152100290	POLICE - CONTRACTED SERVICES	109.00	11/20/2025
Total MARSHFIELD CLINIC:					109.00	
<b>MEDFORD COOPERATIVE INC.</b>						
MEDFORD COOPERATIVE INC.	11/03/2025	3585	0153240340	BULK UNLEADED	271.80	
MEDFORD COOPERATIVE INC.	11/10/2025	3650	0153240340	BULK FUEL PREMIUM	329.05	
MEDFORD COOPERATIVE INC.	11/17/2025	3697	0153240340	BULK UNLEADED	480.14	
MEDFORD COOPERATIVE INC.	11/17/2025	3698	0153240340	BULK FUEL PREMIUM	715.69	
MEDFORD COOPERATIVE INC.	12/01/2025	3774	0153240340	BULK FUEL PREMIUM	1,735.97	
MEDFORD COOPERATIVE INC.	12/01/2025	3775	0153240340	BULK UNLEADED	322.85	
Total MEDFORD COOPERATIVE INC.:					3,855.50	
<b>MONROE TRUCK EQUIPMENT INC</b>						
MONROE TRUCK EQUIPMENT I	11/07/2025	441831	0153311340	STREETS	558.26	11/24/2025
Total MONROE TRUCK EQUIPMENT INC:					558.26	
<b>MSA PROFESSIONAL SERVICES INC</b>						
MSA PROFESSIONAL SERVICE	11/10/2025	22696	2256300210	PAPERMILL CSM	2,000.64	11/24/2025

Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
Total MSA PROFESSIONAL SERVICES INC:					2,000.64	
<b>NAPA AUTO PARTS</b>						
NAPA AUTO PARTS	10/01/2025	451199	0153240340	DPW MACHINERY OPERATIONS SUP	25.48	11/20/2025
NAPA AUTO PARTS	10/01/2025	451206	0153240340	DPW MACHINERY OPERATIONS SUP	50.96-	11/20/2025
NAPA AUTO PARTS	10/01/2025	451211	0153240340	DPW MACHINERY OPERATIONS SUP	10.02	11/20/2025
NAPA AUTO PARTS	10/01/2025	451233	0152100230	POLICE DEPT	224.94	11/20/2025
NAPA AUTO PARTS	10/01/2025	451249	0152100230	POLICE DEPT	16.35	11/20/2025
NAPA AUTO PARTS	10/02/2025	451292	0152100230	POLICE DEPT	289.99	11/20/2025
NAPA AUTO PARTS	10/02/2025	451300	0153240350	DPW MACHINERY REPAIR & MAINT S	42.84	11/20/2025
NAPA AUTO PARTS	10/02/2025	451345	0153240350	DPW MACHINERY REPAIR & MAINT S	75.67	11/20/2025
NAPA AUTO PARTS	10/06/2025	451460	0153311340	STREET OP SUPPLIES	588.86	11/20/2025
NAPA AUTO PARTS	10/06/2025	451461	0152100230	POLICE DEPT	284.52	11/20/2025
NAPA AUTO PARTS	10/06/2025	451463	0153311340	STREET OP SUPPLIES	600.00	11/20/2025
NAPA AUTO PARTS	10/06/2025	451471	0152100230	POLICE DEPT	168.66	11/20/2025
NAPA AUTO PARTS	10/06/2025	451479	0153240350	DPW MACHINERY REPAIR & MAINT S	287.06-	11/20/2025
NAPA AUTO PARTS	10/07/2025	451553	0153311340	STREET OP SUPPLIES	126.00-	11/20/2025
NAPA AUTO PARTS	10/08/2025	451632	0153240350	DPW MACHINERY REPAIR & MAINT S	5.99	11/20/2025
NAPA AUTO PARTS	10/09/2025	451684	0153240350	DPW MACHINERY REPAIR & MAINT S	5.49	11/20/2025
NAPA AUTO PARTS	10/09/2025	451735	0153240350	DPW MACHINERY REPAIR & MAINT S	15.18	11/20/2025
NAPA AUTO PARTS	10/14/2025	451968	0153240350	DPW MACHINERY REPAIR & MAINT S	18.68	11/20/2025
NAPA AUTO PARTS	10/16/2025	452083	0153240350	DPW MACHINERY REPAIR & MAINT S	38.98	11/20/2025
NAPA AUTO PARTS	10/24/2025	452529	0153240350	DPW MACHINERY REPAIR & MAINT S	68.00	11/20/2025
NAPA AUTO PARTS	10/27/2025	452626	0153240350	DPW MACHINERY REPAIR & MAINT S	51.96	11/20/2025
NAPA AUTO PARTS	10/27/2025	452665	0153240350	DPW MACHINERY REPAIR & MAINT S	19.76	11/20/2025
NAPA AUTO PARTS	10/28/2025	452713	0153240350	DPW MACHINERY REPAIR & MAINT S	51.48	11/20/2025
Total NAPA AUTO PARTS:					2,138.83	
<b>NORTH STAR ENVIRONMENTAL TESTING LLC</b>						
NORTH STAR ENVIRONMENTAL	11/11/2025	250-1613	0156300210	PRE-DEMOLITION-ASBESTOS INSPEC	3,675.00	11/24/2025
Total NORTH STAR ENVIRONMENTAL TESTING LLC:					3,675.00	
<b>NORTHLAND</b>						
NORTHLAND	11/12/2025	41275	0154910340	CEMETERY	243.96	11/24/2025
NORTHLAND	11/12/2025	41290	0155200340	PARKS	52.96	11/24/2025
Total NORTHLAND:					296.92	
<b>NORTHWOODS NURSERY LLC</b>						
NORTHWOODS NURSERY LLC	09/05/2025	82049	0156100340	FORESTRY	1,050.00	11/24/2025
Total NORTHWOODS NURSERY LLC:					1,050.00	
<b>PARK FALLS AREA CDC</b>						
PARK FALLS AREA CDC	12/01/2025	Q3 RM TX	0155300720	ROOM TAX PROCEEDS	3,127.68	
Total PARK FALLS AREA CDC:					3,127.68	
<b>PARK FALLS AREA CHAM. OF COMM.</b>						
PARK FALLS AREA CHAM. OF C	12/01/2025	Q3 RM TX	0155300720	ROOM TAX	10,946.88	
Total PARK FALLS AREA CHAM. OF COMM.:					10,946.88	

Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
<b>PARK FALLS BUILDING &amp; HARDWARE</b>						
PARK FALLS BUILDING & HARD	10/07/2025	2510-070352	0357832340	WWTP	33.12	11/20/2025
Total PARK FALLS BUILDING & HARDWARE:					33.12	
<b>PARK FALLS TRUE VALUE</b>						
PARK FALLS TRUE VALUE	10/10/2025	46224	0153311340	STREET MAINT	18.98	11/24/2025
PARK FALLS TRUE VALUE	11/18/2025	46638	0156100340	FORESTRY	24.99	
PARK FALLS TRUE VALUE	11/19/2025	46650	0155300340	PROGRAMS & EVENTS	10.98	
PARK FALLS TRUE VALUE	11/30/2025	831718	0153311340	STREETS	4.93	
PARK FALLS TRUE VALUE	10/01/2025	K46109	0153311340	STREET MAINT	59.29	11/24/2025
PARK FALLS TRUE VALUE	10/06/2025	K46162	0153311340	STREET MAINT	28.16	11/24/2025
PARK FALLS TRUE VALUE	10/06/2025	K46165	0153311340	STREET MAINT	24.98	11/24/2025
PARK FALLS TRUE VALUE	10/13/2025	K46256	0155101340	LIBRARY BUILDING	38.99	11/24/2025
PARK FALLS TRUE VALUE	10/15/2025	K46281	0155200340	PARKS	29.94	11/24/2025
PARK FALLS TRUE VALUE	10/16/2025	K46289	0257635340	MAINT OF WATER TREATMENT	9.49	11/24/2025
PARK FALLS TRUE VALUE	11/13/2025	K46588	0152250340	POLICE AND FIRE STATION	11.99	
PARK FALLS TRUE VALUE	11/20/2025	K46660	0153311340	STREETS	9.00	
Total PARK FALLS TRUE VALUE:					271.72	
<b>PRICE COUNTY HWY. DEPT.</b>						
PRICE COUNTY HWY. DEPT.	10/31/2025	4255	0153311340	STREET MAINT	2,064.76	11/24/2025
Total PRICE COUNTY HWY. DEPT.:					2,064.76	
<b>PRICE COUNTY TREASURER</b>						
PRICE COUNTY TREASURER	11/04/2025	NOV2025	0153510340	AIRPORT AV GAS	473.52	11/20/2025
Total PRICE COUNTY TREASURER:					473.52	
<b>QUADIENT</b>						
QUADIENT	10/31/2025	Q2078595	0151600290	NEOPOST LEASE	225.75	11/24/2025
Total QUADIENT:					225.75	
<b>QUILL CORPORATION</b>						
QUILL CORPORATION	11/19/2025	46668014	0152100340	POLICE S & E	159.96	
Total QUILL CORPORATION:					159.96	
<b>RUSK COUNTY FARM SUPPLY INC.</b>						
RUSK COUNTY FARM SUPPLY I	11/21/2025	170395	0257600220	LP WELLS SINGER RD	671.47	
RUSK COUNTY FARM SUPPLY I	10/22/2025	2055289	0357820220	TANK 4 CASE AVE	102.18	11/24/2025
RUSK COUNTY FARM SUPPLY I	10/29/2025	2055358	0257600220	LP TANK 6 SINGER RD	262.26	11/24/2025
RUSK COUNTY FARM SUPPLY I	11/24/2025	2108701	0257600220	LP TANK 3 WELLS #5	215.87	
RUSK COUNTY FARM SUPPLY I	11/24/2025	2108702	0257600220	LP WELLS #5	383.11	
RUSK COUNTY FARM SUPPLY I	11/20/2025	603762	0257600340	LP WELLS CTY B	353.63	
RUSK COUNTY FARM SUPPLY I	11/30/2025	9113025	0257600220	LP WELLS #5	5.46	
Total RUSK COUNTY FARM SUPPLY INC.:					1,993.98	
<b>SLABY DEDA MARSHALL &amp; REINHARD</b>						
SLABY DEDA MARSHALL & REI	11/04/2025	23523	0151300210	LEGAL-COUNCIL	550.00	11/20/2025
SLABY DEDA MARSHALL & REI	11/04/2025	23523	0152100290	LEGAL-POLICE	2,720.00	11/20/2025
SLABY DEDA MARSHALL & REI	11/01/2025	NOV RETAIN	0151300210	LEGAL-COUNCIL	900.00	11/20/2025
SLABY DEDA MARSHALL & REI	12/01/2025	RETAIN DEC2025	0151300210	RETAINER	900.00	



Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
Total SLABY DEDA MARSHALL & REINHARD:					5,070.00	
<b>SPEE-DEE</b>						
SPEE-DEE	11/01/2025	1351799	0357834290	WWTP TEST SHIPPING	172.83	11/24/2025
Total SPEE-DEE:					172.83	
<b>SUPERIOR CHEMICAL CORP.</b>						
SUPERIOR CHEMICAL CORP.	11/03/2025	428685	0155101340	LIBRARY BUILDING CLEANING SUPPL	153.21	11/24/2025
SUPERIOR CHEMICAL CORP.	11/13/2025	429463	0153270340	CITY GARAGE SUPPLIES	130.14	11/24/2025
SUPERIOR CHEMICAL CORP.	11/13/2025	429465	0155101340	LIBRARY BUILDING CLEANING SUPPL	169.94	
Total SUPERIOR CHEMICAL CORP.:					453.29	
<b>TAYLORED FAMILY CARE - PHILLIPS</b>						
TAYLORED FAMILY CARE - PHIL	10/24/2025	2413	0152100290	POLICE CONTRACTED SVC'S	95.00	11/20/2025
Total TAYLORED FAMILY CARE - PHILLIPS:					95.00	
<b>TRANSUNION RISK AND ALTERNATIV</b>						
TRANSUNION RISK AND ALTER	11/01/2025	473728-202510-1	0152100340	POLICE S&E	100.00	11/20/2025
TRANSUNION RISK AND ALTER	12/01/2025	473728-202511-1	0152100340	POLICE S&E	100.00	
Total TRANSUNION RISK AND ALTERNATIV:					200.00	
<b>UNIFIDE CST</b>						
UNIFIDE CST	11/12/2025	IVW000032190	1153630290	TRANSFER STATION SCALE REPAIR	5,089.80	11/24/2025
Total UNIFIDE CST:					5,089.80	
<b>USA BLUE BOOK</b>						
USA BLUE BOOK	11/11/2025	INV00881992	0257635340	WATER TREATMENT	600.02	
Total USA BLUE BOOK:					600.02	
<b>VERIZON WIRELESS</b>						
VERIZON WIRELESS	11/04/2025	6127672083	0151410340	MAYOR	41.22	11/20/2025
VERIZON WIRELESS	11/04/2025	6127672083	0357820220	WWTP - CELL PHONE	24.11	11/20/2025
VERIZON WIRELESS	11/04/2025	6127672083	0152200220	FIRE-PHIL	41.22	11/20/2025
VERIZON WIRELESS	11/04/2025	6127672083	0357820220	SEWER TABLET	38.01	11/20/2025
VERIZON WIRELESS	11/04/2025	6127672083	0257600220	WATER IPAD X 2	640.51	11/20/2025
VERIZON WIRELESS	11/04/2025	6127672083	0257600220	ASSIT. WATER SUP CELL PHONE	41.22	11/20/2025
VERIZON WIRELESS	11/04/2025	6127672083	0153510220	AIRPORT CELL	41.22	11/20/2025
VERIZON WIRELESS	11/04/2025	6127672083	0151411340	ADMIN CELL PHONE	41.22	11/20/2025
VERIZON WIRELESS	11/04/2025	6127672083	0152100340	PD CELL PHONE	56.79	11/20/2025
VERIZON WIRELESS	11/04/2025	6127721913	0152100340	POLICE MIFI & PHONE	84.23	11/20/2025
Total VERIZON WIRELESS:					1,049.75	
<b>VISA</b>						
VISA	11/01/2025	CH2025	0151600340	CH GOOGLE	171.36	11/25/2025
VISA	11/01/2025	CH2025	0153510340	AIRPORT GOOGLE	25.70	11/25/2025
VISA	11/01/2025	CH2025	0151100340	COUNCIL GOOGLE	248.47	11/25/2025
VISA	11/01/2025	CH2025	0152200340	FIRE GOOGLE	59.98	11/25/2025
VISA	11/01/2025	CH2025	0153270340	MECHANIC GOOGLE	25.70	11/25/2025
VISA	11/01/2025	CH2025	0357820340	WWTP GOOGLE	25.70	11/25/2025

Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
VISA	11/01/2025	CH2025	0152100340	POLICE GOOGLE	248.47	11/25/2025
VISA	11/01/2025	CH2025	0155420340	POOL GOOGLE	25.70	11/25/2025
VISA	11/01/2025	CH2025	0153311340	STREETS GOOGLE	25.72	11/25/2025
VISA	11/01/2025	CH2025	0151600340	CITY HALL	137.14	11/25/2025
VISA	11/01/2025	CH2025	0148900000	REWARDS	25.00-	11/25/2025
VISA	11/01/2025	CHNOV	0151600340	CH GOOGLE	171.36	11/25/2025
VISA	11/01/2025	CHNOV	0153510340	AIRPORT GOOGLE	25.70	11/25/2025
VISA	11/01/2025	CHNOV	0151100340	COUNCIL GOOGLE	248.47	11/25/2025
VISA	11/01/2025	CHNOV	0152200340	FIRE GOOGLE	59.98	11/25/2025
VISA	11/01/2025	CHNOV	0153270340	MECHANIC GOOGLE	25.70	11/25/2025
VISA	11/01/2025	CHNOV	0357820340	WWTP GOOGLE	25.70	11/25/2025
VISA	11/01/2025	CHNOV	0152100340	POLICE GOOGLE	248.47	11/25/2025
VISA	11/01/2025	CHNOV	0155420340	POOL GOOGLE	25.70	11/25/2025
VISA	11/01/2025	CHNOV	0153311340	STREETS GOOGLE	25.72	11/25/2025
VISA	11/01/2025	CHNOV2025	0153240350	MACHINERY OPERATIONS REPAIR	97.35	11/25/2025
VISA	11/01/2025	CHNOV2025	0357820340	WWTP OPERATIONS	220.00	11/25/2025
VISA	11/01/2025	CHNOV2025	0155200340	PARKS	40.69	11/25/2025
VISA	11/01/2025	CHNOV2025	0153311340	STREETS	213.04	11/25/2025
VISA	11/01/2025	CHNOV2025	0151600340	CITY HALL	34.38	11/25/2025
VISA	11/01/2025	CHNOV2025	0155101340	LIBRARY BUILDING	367.33	11/25/2025
VISA	11/01/2025	CHNOV2025	0155200340	PARKS	580.97	11/25/2025
VISA	11/01/2025	CHNOV2025	0151520340	TREASURER	299.00	11/25/2025
VISA	11/01/2025	CHNOV2025	0155100345	CS BOOKS	772.89	11/25/2025
VISA	11/01/2025	CHNOV2025	0155100346	CS AUDIO VISUAL	98.95	11/25/2025
VISA	11/01/2025	CHNOV2025	0155100347	CS PROGRAM	35.94	11/25/2025
VISA	11/01/2025	CHNOV2025	0155100352	BOOK REPLACEMENT	43.86	11/25/2025
VISA	11/01/2025	CHNOV2025	0155100354	GIFT FUNDS USED	592.20	11/25/2025
VISA	11/01/2025	CHNOV2025	0155100342	AS AUDIO VISUAL	673.66	11/25/2025
VISA	11/01/2025	CHNOV2025	0155100343	AS PROGRAM	438.79	11/25/2025
VISA	11/01/2025	CHNOV2025	0155100345	CS BOOKS	11.69-	11/25/2025
VISA	11/01/2025	CHNOV2025	0155101340	LIBRARY BUILDING	59.99-	11/25/2025
VISA	11/01/2025	NOV2025	0152100340	POLICE DEPT	24.72	11/20/2025
Total VISA:					6,287.83	
<b>WCMA</b>						
WCMA	11/24/2025	NOV2025	0151420340	ADMINISTRATOR MEMBERSHIP	161.25	11/24/2025
Total WCMA:					161.25	
<b>WELLS FARGO FINANCIAL LEASING INC</b>						
WELLS FARGO FINANCIAL LEA	11/04/2025	5036451370	1153635340	RECYCLING S&E	15.75	11/20/2025
WELLS FARGO FINANCIAL LEA	11/04/2025	5036451370	0357840340	SEWER S&E	15.75	11/20/2025
WELLS FARGO FINANCIAL LEA	11/04/2025	5036451370	0257902340	WATER S&E	15.75	11/20/2025
WELLS FARGO FINANCIAL LEA	11/04/2025	5036451370	0151100340	COUNCIL S&E	15.75	11/20/2025
WELLS FARGO FINANCIAL LEA	11/04/2025	5036451370	0151600340	CITY HALL S&E	42.00	11/20/2025
Total WELLS FARGO FINANCIAL LEASING INC:					105.00	
<b>WETTSTEIN WINDOW CLEANING</b>						
WETTSTEIN WINDOW CLEANIN	11/21/2025	NOV2025	0155101290	CLEAN LIBRARY WINDOWS	1,700.00	11/24/2025
Total WETTSTEIN WINDOW CLEANING:					1,700.00	
<b>WI DEPARTMENT OF TRANS</b>						
WI DEPARTMENT OF TRANS	11/03/2025	395-0000417573	1353311820	HWY 13 PROJECT	11,877.66	11/20/2025

Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
Total WI DEPARTMENT OF TRANS:					11,877.66	
<b>WI STATE LAB OF HYGIENE</b>						
WI STATE LAB OF HYGIENE	10/31/2025	825083	0257651290	FLUORIDE TESTING	31.00	11/20/2025
Total WI STATE LAB OF HYGIENE:					31.00	
<b>WINTER EQUIPMENT COMPANY</b>						
WINTER EQUIPMENT COMPAN	11/19/2025	IV65451	0153311340	STREET MAINT.	2,448.00	
Total WINTER EQUIPMENT COMPANY:					2,448.00	
<b>WISCONSIN RURAL WATER ASSOC.</b>						
WISCONSIN RURAL WATER AS	12/01/2025	S7356	0257600340	DUES - WATER DEPT	425.00	
Total WISCONSIN RURAL WATER ASSOC.:					425.00	
Grand Totals:					160,224.91	

## Report Criteria:

Detail report.

Paid and unpaid invoices included.

Invoice.Batch = "CH DEC8/25"