

BOARD OF PUBLIC WORKS COMMITTEE MEETING MINUTES – 2/5/2026

Government Unit Conducting Meeting: Board of Public Works
Date: February 5, 2026
Time: 4:30 P.M.
Place: 410 Division Street, Park Falls, WI 54552
2nd Floor Conference Room

Members of the Board of Public Works Present: Tony Thier, Michael Mader, Terry Wilson

Members Absent: James Corbett

Staff: Scott Kluver, William Hoffman, Shannon Greenwood

Also Present: Mayor Tara Tervort, Dennis Wartgow

The meeting was called to order by Board of Public Works Chair Tony Thier at 4:30 pm.

Review and Recommendation – Raze Permit for 200 1st Avenue North – JR Industrial has applied for a permit to raze portions of the former paper mill property. Based on the map, the proposed area to be demolished is believed to be greater than 100,000 cubic feet, which means the committee needs to make a recommendation to the Council for approval. Applicant would be obligated to follow the provisions and have also requested an irrevocable letter of credit that shall not be less than 120% of the project cost. Asbestos survey is currently underway, and they will submit report when available. Certificate of insurance expired at the end of January and needs to be renewed. Questions for the contractor include: what condition the property will be left in when the work is complete; what are they going to do with lower levels of the pulp mill that go down to the river; what are they going to be using as fill for those lower levels; how much is demo and how much is scrap/salvage; and are they going to make it walkable/drivable? City will request clarification on parking lot material as well as the truck route that should be used for demolition. They must maintain access and roof over the hydro dam and make sure that they notify the owner. Additionally, the irrevocable line of credit is guarantee that they leave the property in the condition required.

Motion by Mader/Thier to recommend that the Common Council consider the raze permit after questions posed have been answered and we seek legal counsel from attorney Schoenborn. Motion carried, 3-0.

Motion by Mader/Wilson to recommend to the Common Council that the Chief of Police allow demolition crew to work 7 days/week. Motion carried, 3-0.

The meeting was adjourned at 5:19 p.m.

Prepared by: Shannon Greenwood, Clerk