

## NOTICES OF PUBLIC MEETINGS

A public meeting will take place at the time and place indicated below. The meeting is open to the public in keeping with Chapter 19, Subchapter IV, 1985 Wisconsin Statutes (Open Meeting Law).

Government Unit Conducting Meeting:	Common Council
Date:	February 9, 2026
Time:	5:00 p.m.
Place:	410 Division Street - 3 <sup>rd</sup> Floor Auditorium

### AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt the Agenda
5. Approval of Minutes:
  - A. Common Council Meeting January 26, 2026
6. Communications
7. Public Comment
8. New Business
  - A. CSM – 344 Sherry Avenue & 350 Birch Street
  - B. Review of City Owned Properties
9. Committee Reports
  - A. Finance
    1. Payment of Bills
  - B. Board of Public Works
  - C. Public Services
  - D. Personnel
10. Committee of the Whole Items
  - A. Review and Recommendation of Concealed Carry Ordinance
11. City Officials Reports
12. Convene Into Closed Session
  - A. Pursuant to Wisconsin Statutes 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *Reviewing legal descriptions and ownership intent of 200 1<sup>st</sup> Street North.*
13. Reconvene Into Open Session and take Possible Action on Closed Session Items
14. Additional New Business
  - C. Raze Permit – 200 1<sup>st</sup> Street North
  - D. Ordinance 26-002 Amending Requirements in Building Code 203-9
15. Adjourn

Posted: February 4, 2026

Prepared By: Shannon Greenwood, Clerk

Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Please call 715-762-2436.

## COMMON COUNCIL MEETING MINUTES 1/26/2026

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, January 26, 2026. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

**Mayor:** Tara Tervort

**Alderman:** Dan Greenwood  
Dennis Wartgow  
Terry Wilson - Excused  
James Corbett - Excused  
Anthony Thier  
Dixie Weidman  
Michael Mader  
Dina Bukachek

**City Attorney:** Bryce Schoenborn - Excused

**City and Zoning Administrator:** Scott Kluver

**Staff present:** Shannon Greenwood, Bill Hoffman, Marvin Nevelier, Becky Michels, Larry Reas, Jody Eckert

**Also present:** Gary Wollerman, Amy Benedict

**ADOPT THE AGENDA** - Motion by Weidman/Mader to adopt the agenda as presented. Motion carried.

**APPROVAL OF MINUTES** - Motion by Mader/Bukachek to approve the Minutes for Common Council meeting on January 12, 2026. Motion carried.

**COMMUNICATIONS** – Mayor Tervort shared a note of thanks that she received regarding an incident on 12/8 stating that responding officer Larson was professional and offered comfort. Alderman Mader inquired if the recent weather had any impact on the utility lines, Director Hoffman noted only minor issues. Alderman Thier shared an article from The Municipality's recent edition.

### NEW BUSINESS

- A. Utility Credit Request at 1212 4<sup>th</sup> Avenue South – Reviewed background information. Unusually high consumption than previous quarters, and usage has since returned to normal. The meter at the property was tested last June and was working normally, there is no evidence to indicate that the water did not travel through the meter. This event does not qualify for a credit as the usage was not 300% above average. No action taken.
- B. Library Board Appointment – There have been two resignations, and this appointment would be to fill the vacancy for the remainder of the term. Motion by Wartgow/Weidman to appoint Karen Tesmer. Motion carried.
- C. Ordinance 26-001 – Truancy – Recommended to clarify citations issued to a child and those issued to a parent/guardian. Motion by Wedman/Mader to approve Ordinance 26-001. Motion carried.
- D. Housing RFP Review – Reviewed the three submissions:  
Commonwealth – Offer \$250,000 for property and not asking for TIF financing. Condo style units with no garage.  
Dahl – Proposal was lacking financing information, high rates for rent, might be lacking experience on this size, mostly rehab for reference, completion date in phases with no additional information.

Gorman – Offer \$100,000 for property and assuming would be seeing TIF financing. Proposal seemed incomplete, questions about placement of units on property. Offered no timeline and units have no garage. Concept images are basic. All units at 60% of median. Everything would be subcontracted. Council consensus to invite Commonwealth and Dahl for an interview and follow up questions.

## **COMMITTEE REPORTS**

### **Finance**

1. Payment of Bills –Motion by Bukacheck/Weidman to approve paying the bills in the amount of \$522,485.66. Motion carried, 6-0.

## **DEPARTMENT HEAD REPORTS**

Administrator Kluver – Police Department officer J. Ketz has been promoted to fill the full-time officer vacancy, as of today. Update on Athletic Complex Ad Hoc Committee is they are scheduling sessions regarding the plan development of the complex with user groups soon. In March there will be another meeting where findings are presented to formulate their plan for the complex as part of that project. We are currently reviewing a permit for demolition of a portion of the former mill property. The contractor is seeking to have demolition completed within a couple months.

The meeting was adjourned at 6:03

**Prepared by: Shannon Greenwood, City Clerk**



410 Division Street  
P.O. Box 146  
Park Falls, WI 54552  
Phone (715) 762-2436 Fax (715) 762-2437  
[www.cityofparkfalls.com](http://www.cityofparkfalls.com)

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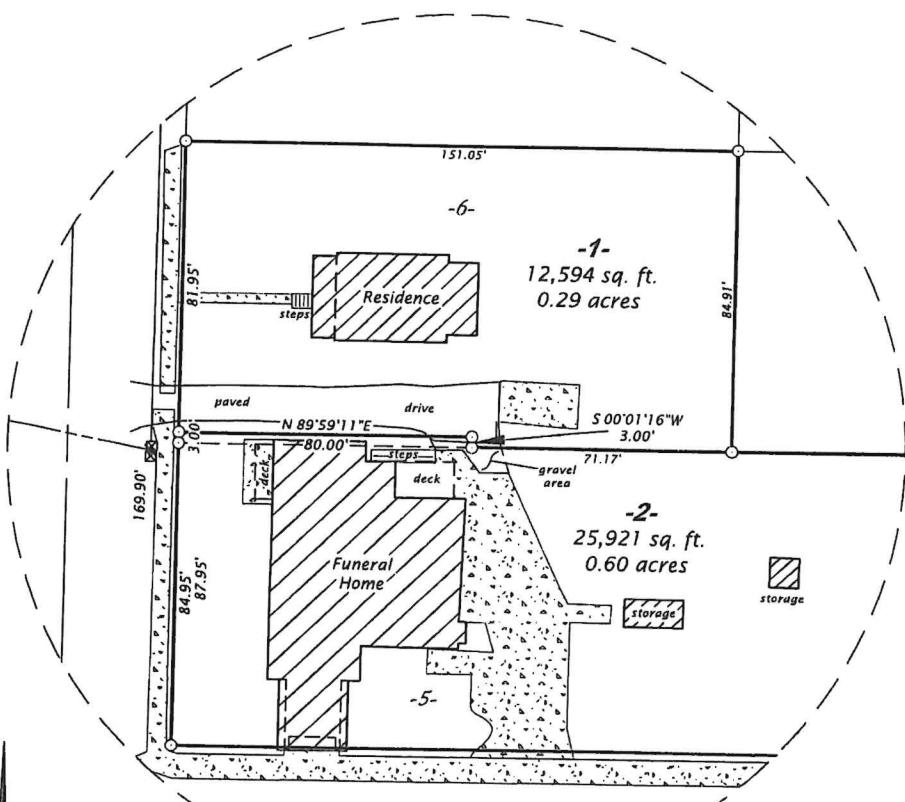
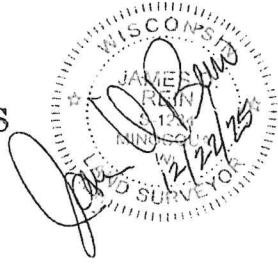
To: Honorable Mayor and Alders  
*SK*  
From: Scott J. Kluver, Administrator  
Re: CSM for 344 Sherry Avenue and 350 Birch Street  
Date: February 3, 2026

Enclosed you will find a proposed CSM that adjusts a portion of the property line between these two properties by three feet. The change does not get the funeral home building all on one property, as opposed to straddling two property lines. Does the change get all of the buildings into conformance with the required setbacks? No, however, there is not room to accomplish that with the current structures and driveways. It does nonetheless improve the situation and the Plan Commission has recommended approval.



# PRICE COUNTY CERTIFIED SURVEY MAP NO.

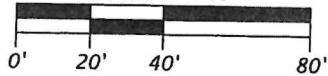
A reconfiguration of existing parcels  
**Lots 4, 5 & 6, BLOCK 13**  
 of the plat  
**RIVER VIEW ADDITION**  
 To  
**VILLAGE OF PARK FALLS**  
 being part of the  
**SE 1/4 of the NW 1/4**  
**SECTION 24, T40N, R1W**  
 City of Park Falls  
 Price County, Wisconsin



## DETAIL

from Sheet 2

Scale: 1" = 40'



**WILDERNESS SURVEYING, INC.**  
 Post Office Box 1111 - 8793 Earls Court  
 Minocqua, Wisconsin 54548  
 Tel. (715) 356-5100  
[www.wildernesssurveying.com](http://www.wildernesssurveying.com)

Map No.: 24-111csm  
 File No.: 6-24-401W  
 Drafted by: S. Wruk Silva  
 Sheet 3 of 3 sheets

# PRICE COUNTY CERTIFIED SURVEY MAP NO.

A reconfiguration of existing parcels  
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of the plat  
**RIVER VIEW ADDITION**  
To  
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**SECTION 24, T40N, R1W**  
City of Park Falls  
Price County, Wisconsin

Register of Deeds

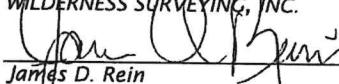
## SURVEYOR'S CERTIFICATE

I, James D. Rein, Professional Land Surveyor No. S-1234, hereby certify that by the direction of Kenneth Busalacchi, I have surveyed and mapped Lots 1 and 2, which is represented by this Certified Survey Map; that the exterior boundary of the parcel surveyed and mapped is described as follows:

Lots 1 and 2 being a reconfiguration of existing Lots 4, 5 and 6, Block 13 of Riverview Addition to the Village of Park Falls in the Southeast Quarter of the Northwest Quarter, Section 24, Township 40 North, Range 1 West, City of Park Falls, Price County, Wisconsin.

That this Certified Survey Map is a correct representation of the exterior boundary of the lands surveyed and the reconfiguration thereof; that I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes and the City of Park Falls Subdivision Ordinances in surveying and mapping same.

Certified at Minocqua, Wisconsin  
this 22nd day of December, 2025  
WILDERNESS SURVEYING, INC.

  
James D. Rein  
Professional Land Surveyor No. S-1234



## CITY ZONING BOARD APPROVAL CERTIFICATE

Resolved, that this Certified Survey Map in the City of Park Falls, Wisconsin, is hereby approved by the City Zoning Board, City of Park Falls.

Approved

Scott J. Kluver, Administrator, City of Park Falls      date

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Map No.: 24-111csm  
File No.: 6-24-401  
Drafted by: S. Wruk Silva  
Sheet 1 of 3 sheets



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To: Honorable Mayor and Alders  
From: Scott J. Kluver, Administrator *SSK*  
Re: Review of Select City Properties  
Date: January 28, 2026

At the request of Alder Weidman, the discussion on the future of eight city-owned parcels are up for discussion. Should the Council want to consider selling any of these properties, they will need to be referred to the Plan Commission for a recommendation. The eight parcels are as follows:

**Tax ID 23492** – This is a small commercial property at the corner of Division Street and 2<sup>nd</sup> Avenue North. This property was listed for sale, but the listing has expired. It can be renewed.

**Tax IDs 23476 and 23477** – These two parcels are downtown, zoned commercial and go together like peas and carrots. Both of these properties were listed for sale, but the listing has expired. It can be renewed.

**Tax ID 23686** – This roughly triangular shaped parcel is zoned industrial and is north of the corner where 8<sup>th</sup> Street South turns into 1<sup>st</sup> Avenue South. It is currently zoned industrial.

**Tax ID 23684** – This is a long 2.1 acre irregular strip that is land-locked behind properties to the east of 3<sup>rd</sup> Avenue South. It is zoned residential.

**Tax ID 23559** – This .4 acre parcel south of STH 182 is across from the parking lot for Old Abe Park. The property is zoned commercial.

**Tax ID 23552** – This .4 acre parcel is currently a parking lot north of STH 182. It is currently zoned industrial (commercial may be a better potential zoning in the future).

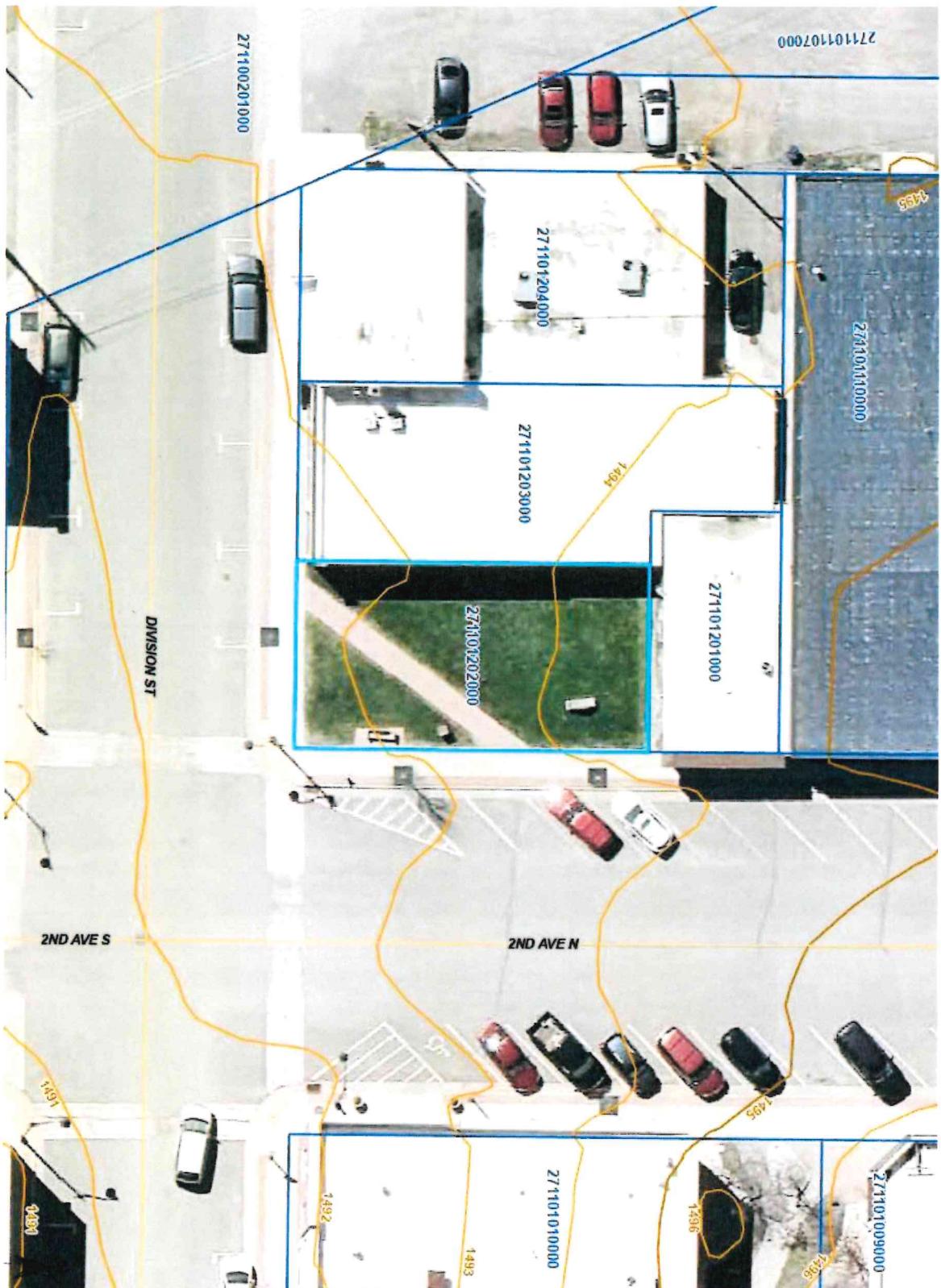
**Ashland County Parcel Number 006-00143-0000** – This is a 40 acre parcel on the south side of Bear Lake Road just to the west of the intersection of Radlinger Road in the Town of Chippewa. The City has apparently owned this parcel since 2002 and it was apparently intended for a potential gravel pit. I am uncertain of the zoning of this property at this time.



Price County, WI

Tax ID 23492  
Park Falls Wisconsin

Created by: null



Legend:

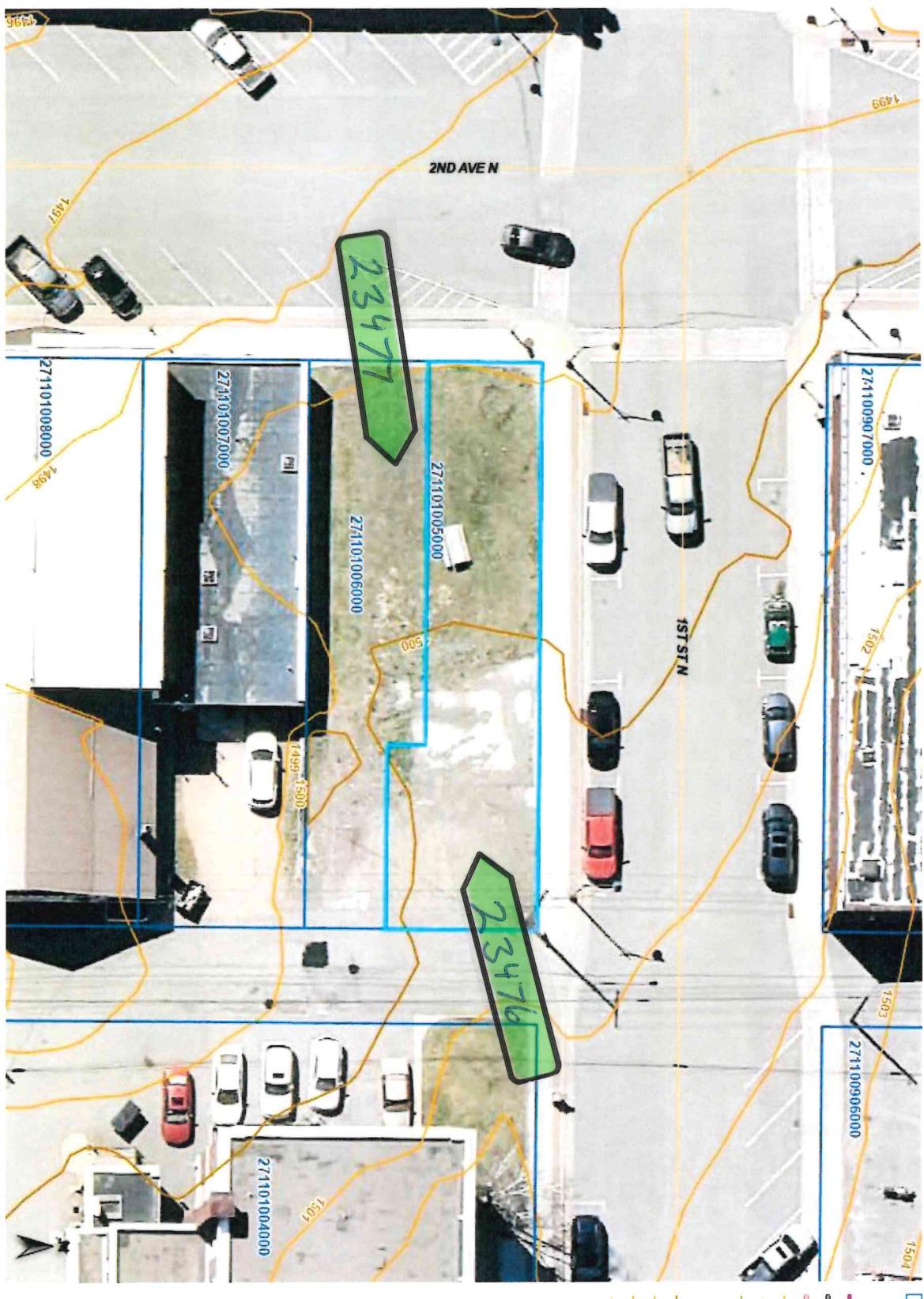
- Parcel Numbers
- Roads
- US Highways
- State Highways
- County Highways
- Town Roads
- City and Village Roads
- Forest Roads
- Private Roads
- Contours
- Index
- Index Depression
- Intermediate
- Intermediate Depression



Price County, WI

## Tax ID 23476 and 23477 Park Falls Wisconsin

Created by: null





Price County, WI

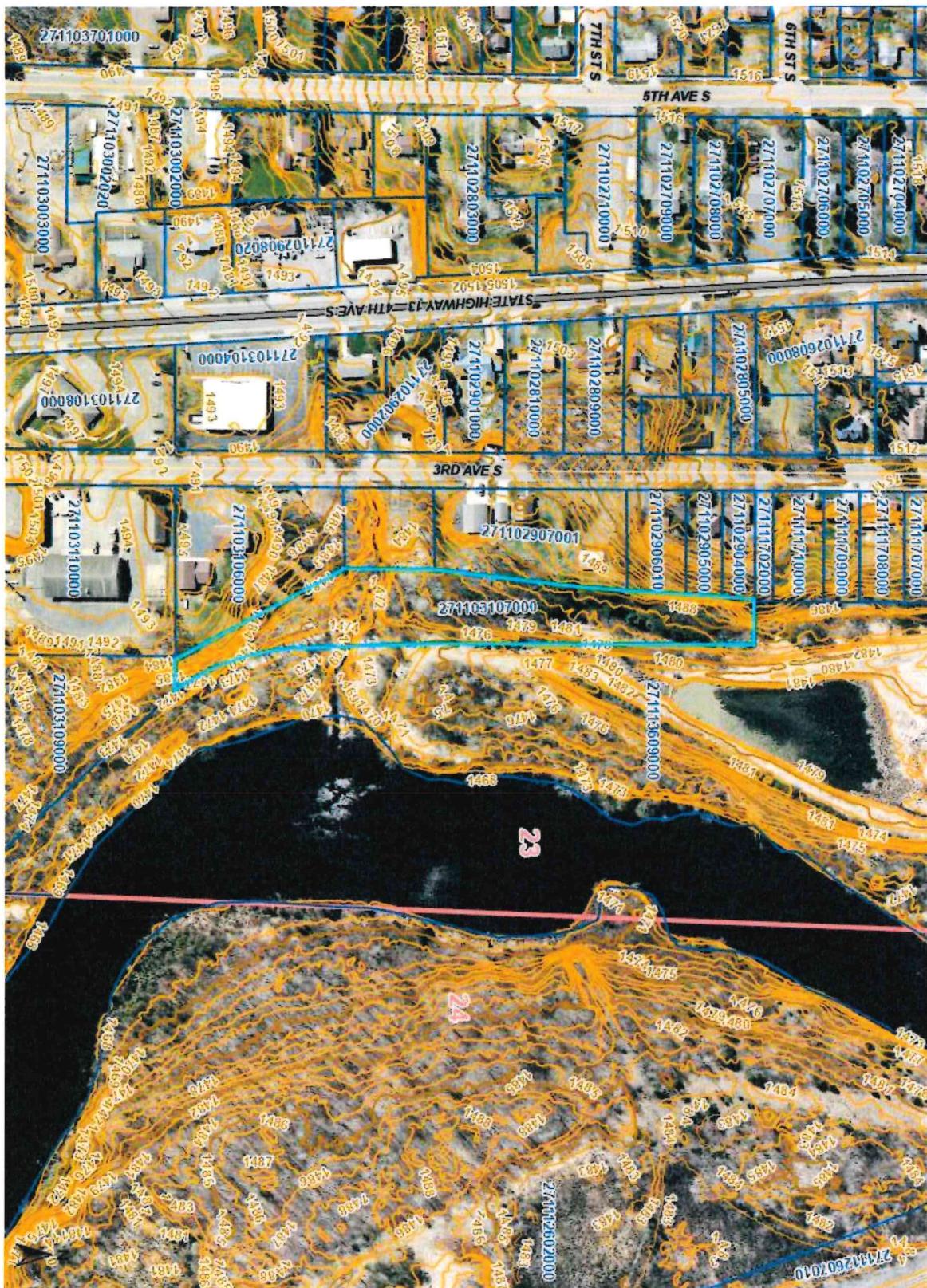
Tax ID 23686

Park Falls Wisconsin

Created by: null



Parcel Numbers  
Sections  
Roads  
US Highways  
State Highways  
County Highways  
Town Roads  
City and Village Roads  
Forest Roads  
Private Roads  
Contours  
Index  
Index Depression  
Intermediate  
Intermediate Depression



Created by: null

Tax ID 23684

Park Falls Wisconsin

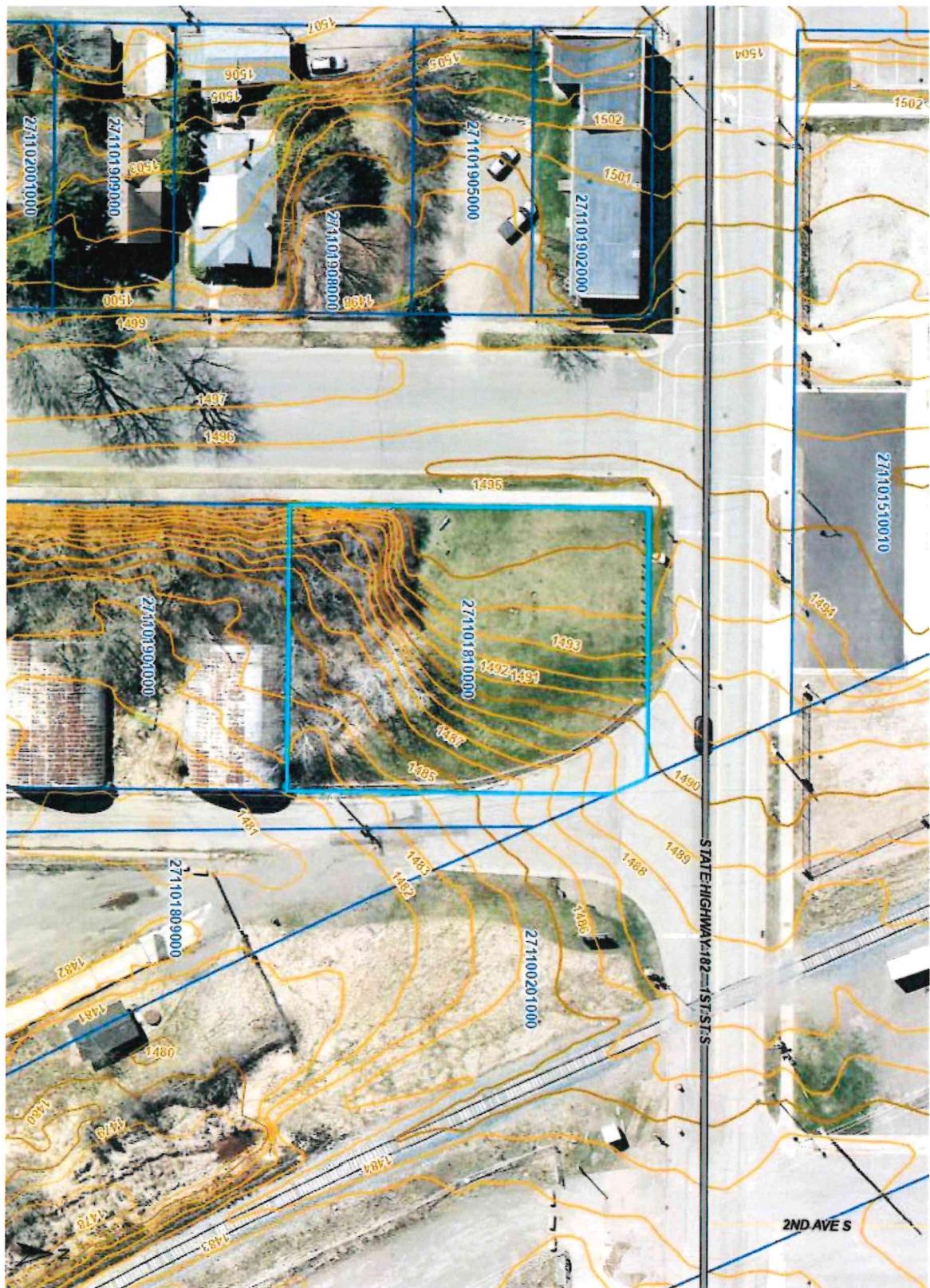
Parcels  
Parcel Numbers



Price County, WI

Tax ID 23559  
Park Falls Wisconsin

Created by: null



Legend:  
Parcels  
Parcel Numbers  
Roads  
US Highways  
State Highways  
County Highways  
Town Roads  
City and Village Roads  
Forest Roads  
Private Roads  
Contours  
Index  
Index Depression  
Intermediate  
Intermediate Depression



Price County, WI

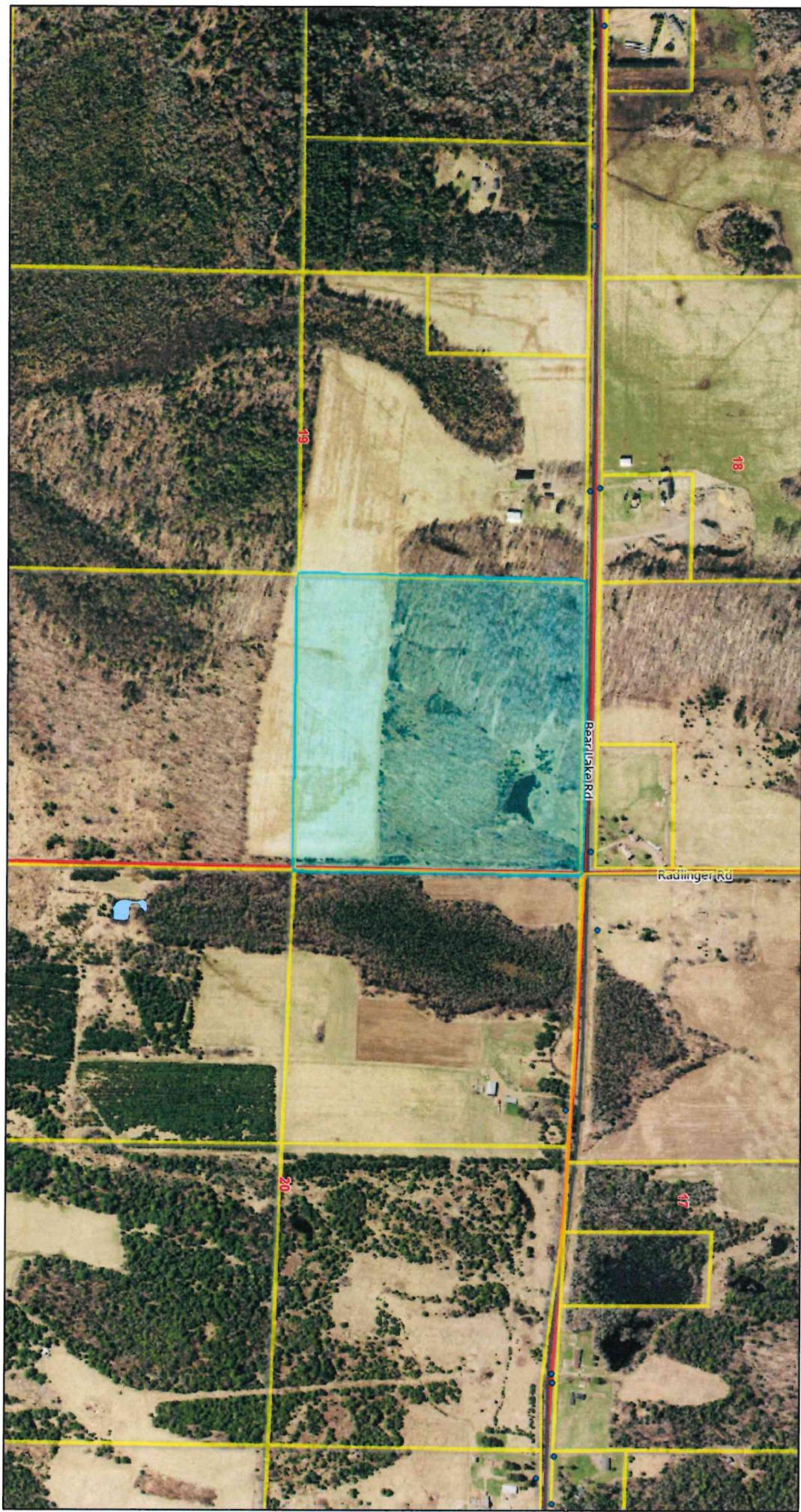
Tax ID 23552  
Park Falls Wisconsin

Created by: null



- Parcels
- Parcel Numbers
- Roads
- US Highways
- County Highways
- Town Roads
- City and Village Roads
- Forest Roads
- Private Roads
- Contours
- Index
- Index Depression
- Intermediate
- Intermediate Depression

# Ashland County Parcel Viewer Print



Esri, NASA, NGA, USGS, FEMA, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

## Report Criteria:

Detail report.

Paid and unpaid invoices included.

Invoice.Batch = "CH FEB9/26"

Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
<b>AMERITAS</b>						
AMERITAS	01/01/2026	JAN2026	0152100150	POLICE	418.36	01/22/2026
AMERITAS	01/01/2026	JAN2026	0152250150	POLICE & FIRE HALL	6.72	01/22/2026
AMERITAS	01/01/2026	JAN2026	0151411150	ADMIN	156.89	01/22/2026
AMERITAS	01/01/2026	JAN2026	0357926150	SEWER	59.77	01/22/2026
AMERITAS	01/01/2026	JAN2026	0257926150	WATER	94.88	01/22/2026
AMERITAS	01/01/2026	JAN2026	0153240150	MACHINE OPERATIONS	160.62	01/22/2026
AMERITAS	01/01/2026	JAN2026	0155100150	LIBRARY	224.12	01/22/2026
AMERITAS	01/01/2026	JAN2026	0154910150	CEMETERY	7.47	01/22/2026
AMERITAS	01/01/2026	JAN2026	0155101150	LIBRARY BLDG	6.72	01/22/2026
AMERITAS	01/01/2026	JAN2026	0153311150	STREETS	268.95	01/22/2026
AMERITAS	01/01/2026	JAN2026	0257902150	H2O COLLECT & ACCT	44.82	01/22/2026
AMERITAS	01/01/2026	JAN2026	0357850150	SEWER ADMIN & GEN	22.41	01/22/2026
AMERITAS	01/01/2026	JAN2026	0156300150	PLANNING	22.43	01/22/2026
Total AMERITAS:					1,494.16	
<b>BIG RIVER REPAIR LLC</b>						
BIG RIVER REPAIR LLC	01/21/2026	30583	0153240350	MACHINERY OP REPAIR & MAINT SUP	63.98	
Total BIG RIVER REPAIR LLC:					63.98	
<b>CENTURY LINK</b>						
CENTURY LINK	01/24/2026	FEB2026	0153510220	PHONE-AIRPORT	277.27	
Total CENTURY LINK:					277.27	
<b>COMPLETE CONTROL INC.</b>						
COMPLETE CONTROL INC.	01/28/2026	14227	0155101290	ANNUAL MONITORING CONTRACT	4,243.00	
COMPLETE CONTROL INC.	01/01/2026	86269	0155101290	SERVICE - LIBRARY BLDG.	423.50	
Total COMPLETE CONTROL INC.:					4,666.50	
<b>CORE &amp; MAIN LP</b>						
CORE & MAIN LP	01/14/2026	Y382887	0257653340	MAINT OF METERS	19.35	
Total CORE & MAIN LP:					19.35	
<b>ETF</b>						
ETF	01/01/2026	FEB2026	0152100150	POLICE	12,051.80	01/22/2026
ETF	01/01/2026	FEB2026	0153311150	STREETS	8,091.92	01/22/2026
ETF	01/01/2026	FEB2026	0153240150	MACHINERY	2,754.70	01/22/2026
ETF	01/01/2026	FEB2026	0257600150	WATER	1,721.69	01/22/2026
ETF	01/01/2026	FEB2026	0357820150	SEWER	1,205.18	01/22/2026
ETF	01/01/2026	FEB2026	0151411150	ADMIN	2,651.39	01/22/2026
ETF	01/01/2026	FEB2026	0155100150	LIBRARY	4,476.38	01/22/2026
ETF	01/01/2026	FEB2026	0156300150	PLANNING	344.34	01/22/2026
ETF	01/01/2026	FEB2026	0257902150	WATER COLLECT & ACCT	791.98	01/22/2026
ETF	01/01/2026	FEB2026	0357850150	SEWER ADMIN & gEN	344.32	01/22/2026
Total ETF:					34,433.70	

Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
<b>FLOW-RITE PIPE &amp; SEWER SERVICES</b>						
FLOW-RITE PIPE & SEWER SER	01/13/2026	12875	0357831290	SEWER pipe clean and inspect	2,250.00	
Total FLOW-RITE PIPE & SEWER SERVICES:						
HANKE OIL COMPANY						
HANKE OIL COMPANY	01/27/2026	53259	0153240340	MACHINERY OPERATIONS	1,926.44	
Total HANKE OIL COMPANY:						
<b>HAWKINS INC.</b>						
HAWKINS INC.	01/05/2026	7303537	0257631340	WATER TREATMENT	3,773.93	
HAWKINS INC.	01/13/2026	7305837	0357820340	SEWER OPERATIONS	639.92	
HAWKINS INC.	01/15/2026	7307560	0257631340	WATER TREATMENT	20.00	
HAWKINS INC.	01/15/2026	7307561	0357826340	WWTP CHEMICALS	10.00	
HAWKINS INC.	01/15/2026	7308025	0257631340	WATER TREATMENT	90.00	
HAWKINS INC.	01/20/2026	7315766	0357826340	WWTP CHEMICALS	6,390.41	
Total HAWKINS INC.:						
<b>HOWARD DISPOSAL</b>						
HOWARD DISPOSAL	02/02/2026	30799	1153630290	DISPOSAL FEES	4,324.01	
HOWARD DISPOSAL	02/02/2026	30799	1153620290	WEEKLY TRASH	12,631.50	
HOWARD DISPOSAL	02/02/2026	30799	1153635290	WEEKLY RECYCLING	6,815.34	
HOWARD DISPOSAL	02/02/2026	30799	1148210000	LEASE PAYMENT	840.00-	
Total HOWARD DISPOSAL:						
<b>HYDROCORP</b>						
HYDROCORP	01/30/2026	CI-11118	0257652290	MAINTENANCE OF SERVICES	1,283.00	
Total HYDROCORP:						
<b>JFTCO INC</b>						
JFTCO INC	01/14/2026	PISU0082976	0153240350	MACH. REPAIR & MAINT SUPPLIES	506.50	
JFTCO INC	01/16/2026	PISU0083061	0153240350	MACH. REPAIR & MAINT SUPPLIES	28.69	
JFTCO INC	01/16/2026	PISU0083062	0153240350	MACH. REPAIR & MAINT SUPPLIES	280.51	
JFTCO INC	01/19/2026	PISU0083097	0153240350	MACH. REPAIR & MAINT SUPPLIES	1,001.73	
Total JFTCO INC:						
<b>J'S AUTOMOTIVE LLC</b>						
J'S AUTOMOTIVE LLC	01/25/2026	28612	0152100230	POLICE REPAIR & MAINTENANCE	21.00	
Total J'S AUTOMOTIVE LLC:						
<b>LAWSON PRODUCTS</b>						
LAWSON PRODUCTS	01/21/2026	9313152030	0153240340	MACHINERY OPERATIONS	240.95	
LAWSON PRODUCTS	01/21/2026	9313152031	0153240340	MACHINERY OPERATIONS	174.66	
Total LAWSON PRODUCTS:						
<b>MEDFORD COOPERATIVE INC.</b>						
MEDFORD COOPERATIVE INC.	12/30/2025	3885	0153240340	BULK FUEL PREMIUM	805.93	
MEDFORD COOPERATIVE INC.	01/31/2026	9013126	0153240340	BULK FUEL PREMIUM	12.09	

Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
Total MEDFORD COOPERATIVE INC.:					818.02	
<b>MID-STATES ORGANIZED CRIME INFO CENTER</b>						
MID-STATES ORGANIZED CRIM	01/06/2026	2600407-IN	0152100290	ANNUAL MOCIC MEMBERSHIP	100.00	
Total MID-STATES ORGANIZED CRIME INFO CENTER:					100.00	
<b>MSA PROFESSIONAL SERVICES INC</b>						
MSA PROFESSIONAL SERVICE	01/22/2026	25262	0156300290	GIS 2025	250.00	
Total MSA PROFESSIONAL SERVICES INC:					250.00	
<b>NAPA AUTO PARTS</b>						
NAPA AUTO PARTS	10/29/2025	452790	0152100230	POLICE DEPT	23.75	01/26/2026
Total NAPA AUTO PARTS:					23.75	
<b>NORTHERN LAKE SERVICE INC.</b>						
NORTHERN LAKE SERVICE INC	01/28/2026	2600325	1153630290	LANDFILL TESTING	1,224.66	
Total NORTHERN LAKE SERVICE INC.:					1,224.66	
<b>NORTHLAND FIRE &amp; SAFETY</b>						
NORTHLAND FIRE & SAFETY	01/15/2026	154774	0153510340	RE-CERTIFICATION FIRE EXTINGUISH	879.80	
Total NORTHLAND FIRE & SAFETY:					879.80	
<b>NORTHWOODS FORD</b>						
NORTHWOODS FORD	01/22/2026	19984	0152100230	PD VEHICLE REPAIRS	435.90	
Total NORTHWOODS FORD:					435.90	
<b>PARK FALLS TRUE VALUE</b>						
PARK FALLS TRUE VALUE	01/08/2026	47076	0152250340	POLICE AND FIRE STATION	8.99	
PARK FALLS TRUE VALUE	01/14/2026	47139	0153311340	STREET MAINT	15.96	
PARK FALLS TRUE VALUE	01/22/2026	47196	0153311340	STREET MAINT	18.99	
PARK FALLS TRUE VALUE	01/22/2026	47204	0357820340	WWTP OPERATIONS	31.96	
PARK FALLS TRUE VALUE	01/23/2026	47210	0357820340	WWTP OPERATIONS	143.98	
PARK FALLS TRUE VALUE	01/14/2026	K47139	0257635340	MAINT OF WATER TREATMENT	15.99	
PARK FALLS TRUE VALUE	01/15/2026	K47146	0155200340	PARKS	6.99	
Total PARK FALLS TRUE VALUE:					242.86	
<b>PRICE COUNTY TREASURER</b>						
PRICE COUNTY TREASURER	01/30/2026	3TAXACH	0148900000	ACH WRONG MUNI: TAX ID 6422, 8797	1,835.41	01/30/2026
Total PRICE COUNTY TREASURER:					1,835.41	
<b>QUADIENT</b>						
QUADIENT	01/28/2026	Q2205405	0151600290	CITY HALL - POSTAGE MACHINE LEA	225.75	
Total QUADIENT:					225.75	
<b>RUSK COUNTY FARM SUPPLY INC.</b>						
RUSK COUNTY FARM SUPPLY I	01/26/2026	1500102	0257600220	LP WELLS #5	845.28	
RUSK COUNTY FARM SUPPLY I	01/19/2026	170228	0257600220	LP WELLS SINGER RD	543.70	

CITY OF PARK FALLS	Payment Approval Report - new Report dates: 1/1/2026-2/4/2026				Page: 4
					Feb 04, 2026 12:14PM

Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
RUSK COUNTY FARM SUPPLY I	01/30/2026	170397	0257600220	LP WELLS SINGER RD	563.67	
Total RUSK COUNTY FARM SUPPLY INC.:					1,952.65	
<b>Sand County Environmental, Inc.</b>						
Sand County Environmental, Inc.	01/14/2026	9178	1153630290	SOLID WASTE DISPOSAL	1,745.00	
Total Sand County Environmental, Inc.:					1,745.00	
<b>SLABY DEDA MARSHALL &amp; REINHARD</b>						
SLABY DEDA MARSHALL & REI	02/01/2026	RETAINFEB2026	0151300210	RETAINER	900.00	
Total SLABY DEDA MARSHALL & REINHARD:					900.00	
<b>SUPERIOR CHEMICAL CORP.</b>						
SUPERIOR CHEMICAL CORP.	01/13/2026	433095	0153430340	SIDEWALKS SUPPLIES	1,282.20	
Total SUPERIOR CHEMICAL CORP.:					1,282.20	
<b>VISA</b>						
VISA	01/02/2026	JAN2026CH	0151600340	CH GOOGLE	173.91	01/28/2026
VISA	01/02/2026	JAN2026CH	0153510340	AIRPORT GOOGLE	26.09	01/28/2026
VISA	01/02/2026	JAN2026CH	0151100340	COUNCIL GOOGLE	252.18	01/28/2026
VISA	01/02/2026	JAN2026CH	0152200340	FIRE GOOGLE	60.87	01/28/2026
VISA	01/02/2026	JAN2026CH	0153270340	MECHANIC GOOGLE	26.09	01/28/2026
VISA	01/02/2026	JAN2026CH	0357820340	WWTP GOOGLE	26.09	01/28/2026
VISA	01/02/2026	JAN2026CH	0152100340	POLICE GOOGLE	252.18	01/28/2026
VISA	01/02/2026	JAN2026CH	0155420340	POOL GOOGLE	26.09	01/28/2026
VISA	01/02/2026	JAN2026CH	0153311340	STREETS GOOGLE	26.07	01/28/2026
VISA	01/02/2026	JAN2026CH	0151100340	COUNCIL SUPPLIES	645.78	01/28/2026
VISA	01/02/2026	JAN2026CH	0151600320	PUBS SUBS & DUES	139.00	01/28/2026
VISA	01/02/2026	JAN2026CH	0155200340	PARKS	16.99	01/28/2026
VISA	01/02/2026	JAN2026CH	0153311340	STREETS	17.17	01/28/2026
VISA	01/02/2026	JAN2026CH	0155400340	ATHLETIC FIELD	27.95	01/28/2026
VISA	01/02/2026	JAN2026CH	0154910340	CEMETERY	178.30	01/28/2026
VISA	01/02/2026	JAN2026CH	0257652340	MAINT OF SERVICES	300.00	01/28/2026
VISA	01/02/2026	JAN2026CH	0357831340	SANITART SEWER MAINT	300.00	01/28/2026
VISA	01/02/2026	JAN2026CH	0153240340	MACHINERY OPERATIONS	16.88	01/28/2026
VISA	01/02/2026	JAN2026CH	0153440340	SANITARY SEWERS	387.91	01/28/2026
Total VISA:					2,899.55	
<b>WHEEL WAY CHEVROLET BUICK</b>						
WHEEL WAY CHEVROLET BUIC	01/19/2026	26375157	0152200290	PAINT 2016 FORD	4,707.95	
Total WHEEL WAY CHEVROLET BUICK:					4,707.95	
<b>WI DEPT. OF JUSTICE - TIME</b>						
WI DEPT. OF JUSTICE - TIME	07/10/2025	455TIME-0000018371	0152100290	POLICE TIME ACCESS	282.00	
WI DEPT. OF JUSTICE - TIME	01/10/2026	455TIME-0000019409	0152100290	POLICE TIME ACCESS	256.50	
Total WI DEPT. OF JUSTICE - TIME:					538.50	
<b>WISCONSIN DEPT. OF AGRICULTURE</b>						
WISCONSIN DEPT. OF AGRICUL	02/01/2026	FEB2026	1153620290	SCALE LICENSE RENEWAL	115.00	

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CITY OF PARK FALLS

Payment Approval Report - new

Report dates: 1/1/2026-2/4/2026

Page: 5

Feb 04, 2026 12:14PM

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Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
Total WISCONSIN DEPT. OF AGRICULTURE:						115.00
Grand Totals:						102,700.55

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Report Criteria:

Detail report.

Paid and unpaid invoices included.

Invoice.Batch = "CH FEB9/26"

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410 Division Street  
P.O. Box 146  
Park Falls, WI 54552  
Phone (715)762-2436 Fax (715) 762-2437  
[www.cityofparkfalls.com](http://www.cityofparkfalls.com)

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To: Honorable Mayor and Alders  
*sk*  
From: Scott J. Kluver, Administrator  
Re: Concealed Carry Ordinance Clarification  
Date: February 3, 2026

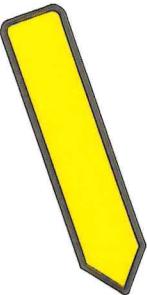
Enclosed you will find a copy of the current ordinance regarding concealed weapons in City buildings and facilities. My intention was to review whether or not the Pool facility needed to be added to the list before the season starts. In reviewing the ordinance, a strict interpretation leads me to believe that the pool is already included. In looking at this issue, I have discovered nonetheless that at least a good number of our facilities are not properly signed so the ordinance is not enforceable at many locations.

It also raises the question of whether the Council really wants all buildings included. I do not believe it is necessary for every building. Per attorney Schoenborn, the City cannot prohibit concealed carry in open air locations unless there is a special event occurring, and the prohibition is properly noticed.

In short, I would like you to review this ordinance to determine if there is a change to what you want before we go around placing signs on a whole lot of places that currently do not have them. A 7 x 5 inch sign/sticker is needed at all entrances if it stays on the list. My recommendation would be that the Council only consider buildings where the public frequents.

I can also tell you that you cannot prohibit a person from having a weapon in their personal vehicle in a parking lot.

So, some things to think about. Please let me know if you have any questions.



**LAW ENFORCEMENT OFFICER** — Any person employed by the State of Wisconsin or any political subdivision of this state for the purpose of detecting and preventing crime and enforcing the laws or ordinances, and who is authorized to make arrests for violations of the laws or ordinances he or she is employed to enforce.

**WEAPON** — A dangerous implement, including, but not limited to, a firearm, an electric weapon as defined in § 941.295(1c)(a), Wis. Stats., a knife other than a switchblade as defined in § 941.24, Wis. Stats., or a billy club.

B. Possession of weapons prohibited in certain buildings.

- (1) In addition to the provisions of Wisconsin Statutes, including but not limited to § 175.60, Wis. Stats., enumerating places and locations where the carrying of a weapon or firearm is prohibited, including any exceptions thereto, it shall be unlawful for any person other than a law enforcement officer to enter the following City of Park Falls municipal buildings while carrying a weapon or firearm:
  - (a) The Park Falls City Hall.
  - (b) The Park Falls Public Library.
  - (c) The Park Falls Police Station.
  - (d) The Park Falls Fire Station.
  - (e) City wells, pump houses, and all related buildings.
  - (f) Wastewater treatment plant, lift stations, and related buildings.
  - (g) Any and all other municipal building or facilities owned or operated by the City of Park Falls, whether now in existence or later constructed, purchased, or leased.
- (2) It shall be unlawful for any person other than a law enforcement officer to enter any building, facility, or location open to the public that is posted as a "no firearm or concealed weapons" location while possessing, carrying, or concealing a firearm or weapon, whether with or without a state permit.
- (3) Signs of at least five inches by seven inches in size, meeting the requirements of § 943.13(2)(bm)(1), Wis. Stats., shall be posted in prominent places near public entrances to all municipal buildings listed above, providing notice that no person is to enter or remain in any such building while carrying a firearm or weapon.
- (4) The Chief of Police, at his or her discretion, may issue a written exemption following application to have temporary possession of a firearm or weapon within a City-owned building upon written application providing a legitimate educational purpose or safety reason as a basis for the exemption.
- (5) The City Administrator is authorized and directed to make such changes to the City of Park Falls Employee Handbook to prohibit the use or possession of a firearm or weapon while on duty, except law enforcement officers and those authorized by the Chief of Police, while making such necessary exceptions and

amendments to comply with § 175.60(15m), Wis. Stats., and such other and future laws or binding judicial precedent.

(6) Nothing in this section shall be construed to authorize the carrying of any firearm or weapon contrary to §§ 941.23 or 941.235, Wis. Stats.

C. Possession, sale, and manufacture of certain weapons prohibited.

(1) No person shall sell, manufacture, purchase, possess or carry a numchuk (also called a "nunchaku"), a churkin, or a Sucbai or similar weapon within the City of Park Falls.

(2) For the purpose of this section, the following definitions shall apply:

**NUMCHUK or NUNCHAKU** — An instrument consisting of two or more sticks, clubs, or rods connected by a rope, cord, wire, or chain.

**CHURKIN** — A round throwing knife consisting of several sharp points protruding from a rounded disc.

**SUCBAI** — A short length of wood or metal or similar material which, when gripped in the hand, protrudes on either side of the fist. Such prohibited instrument may or may not have spikes or short pointed protrusions from either end.

D. Penalties.

Any person violating any of the provisions of this section shall, upon conviction thereof, forfeit not less than \$100 nor more than \$500, plus court and other costs, including actual attorney fees, for each separation violation, and shall further be subject to penalty for trespass under § 943.13, Wis. Stats.

**§ 354-5. Safe use and transportation of firearms and bows.**

A. Definitions. As used in this section, the following terms shall have the meanings indicated:

**AIRCRAFT** — Has the meaning given under § 114.002(3), Wis. Stats.



410 Division Street  
P.O. Box 146  
Park Falls, WI 54552  
Phone (715)762-2436 Fax (715) 762-2437  
[www.cityofparkfalls.com](http://www.cityofparkfalls.com)

To: Honorable Public Works Committee  
From: Scott J. Kluver, Administrator  
Re: Mill Property Raze Permit Request  
Date: February 4, 2026

On January 22<sup>nd</sup>, I was contacted by Mr. Jason Roughton of JR Industrial who was seeking a raze permit for the Mill property highlighted yellow on the enclosed map. Mr. Roughton had a number of questions, and I began to review the ordinances for such a project. I came across ordinance 203-9 (enclosed) which applies to larger industrial buildings. I believe that this ordinance was approved in 2019 as an effort to make it more difficult to salvage components from the Mill property with the hope that the property could be retained as a functioning paper mill. That opportunity has passed, and many of the components of the property have already been salvaged. Nonetheless, this ordinance is still in place and we are obligated to follow it.

Based on the area proposed to be demolished, I believe that the area is greater than 100,000 cubic feet which means this committee needs to make a recommendation to the Council on the permit. As a side note, in the future, this ordinance needs to be trimmed or modified as there are a few issues with it.

Mr. Roughton would be obligated to follow the provisions, and I have requested (1) an irrevocable letter of credit that shall not be less than 120 % of the project costs, with the City named as a beneficiary, (2) copies of other state permits that they are obtaining, and reports on asbestos that they are removing, and (3) an updated certificate of insurance as the current one that I have expired at the end of January. I noted that they have general commercial liability \$1,000,000 , and an umbrella of an additional \$4,000,000. The City requirement is for \$5,000,000 in total, and (4) a description of how the site would be left to assure that it complies with the code. If Mr. Roughton provides these items and complies with the regulations, I recommend that the permit be approved. You will see the responses provided by Mr. Roughton, and I am reviewing it with our attorney. I hope to have more information to you by the meeting.

Furthermore, Mr. Roughton is requesting an exemption from ordinance 354-9 (B)(5) (also enclosed). It is not the hours that are necessarily the issue, it is that they would like to work the weekends on a 21 day on and 10 day off cycle.

Please let me know if you have any questions regarding this matter.



City Of Park Falls Admin Email <[admin@cityofparkfalls.com](mailto:admin@cityofparkfalls.com)>

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## FW: Hours for Demolition Permit

1 message

**Jason** <[Jason@rjind.com](mailto:Jason@rjind.com)>

Wed, Feb 4, 2026 at 7:25 AM

To: City Of Park Falls Admin Email <[admin@cityofparkfalls.com](mailto:admin@cityofparkfalls.com)>

Scott,

Good morning, sorry I couldn't get this to you last night. I had to go over it with a few people.

See answers below.

**JASON ROUGHTON**

***RJ Industrial Recycling***

248-770-1173 Cell

810-785-9759 Office

[www.rjind.com](http://www.rjind.com)



**From:** City Of Park Falls Admin Email <[admin@cityofparkfalls.com](mailto:admin@cityofparkfalls.com)>

**Sent:** Friday, January 30, 2026 9:24 AM

**To:** Jason <[Jason@rjind.com](mailto:Jason@rjind.com)>

**Subject:** Re: Hours for Demolition Permit

You don't often get email from [admin@cityofparkfalls.com](mailto:admin@cityofparkfalls.com). Learn why this is important

[EXTERNAL]

Jason,

I have gone through the code, and I found more provisions related to large demolition projects. I have attached these sections of the code for your review as well.

I believe the portions of the property to be demolished exceed 100,000 cubic feet. If you disagree, please let me know. **I agree it is over 100,000 cubic feet.** There are a few points in this section of the code that need to be addressed. They are:

1. The code requires an irrevocable letter of credit that shall not be less than 120 % of the project costs, with the City names as a beneficiary. Is that something you are in a position to provide? The City attorney would be the one reviewing the letter. **RJ doesn't operate with a line of credit and pay as we go with its own cash. We are under the opinion that we are not doing the job for you because the property is not abandoned. We are doing it for the property owner and the proper is still in use and is going to use the space created from the demo for there business. We don't think this applies to this job.**
2. Can you please provide copies of other state permits that you are obtaining, and reports on asbestos that you are removing? **An Asbestos survey is being performed now and is no finished. Once we get the survey that will dictate the next steps for state notices.**
3. Your certificate of insurance has been received. I noted that you have general commercial liability \$1,000,000 , and an umbrella of an additional \$4,000,000. The City requirement is for \$5,000,000 in total. I note that the certificate expires at the beginning of February, so a new certificate will need to be provided prior to work starting with the City as an additional insured. **We will send an updated certificate as soon as we receive the new one, or before we start any work. We are going through the renewal process now.**
4. Can you please explain what condition the site will be left in when the work is completed? **They area of demo will be turned into a parking lot for the owner. Will you be able to comply with the fill requirements? Yes if needed and may not apply.**

Please let me know if you have any other concerns with any portions of the code. I have spoken with the Mayor on this and she is supportive of getting this work done. If I can get the above information, I can take this request to the Council along with your request for the work hours.

Please let me know if you have any additional questions regarding this.

Scott J. Kluver

Administrator, City of Park Falls

On Fri, Jan 23, 2026 at 2:23 PM Jason <[Jason@rjind.com](mailto:Jason@rjind.com)> wrote:

Thank you, Scott!

We typically like to run our offsite demo work, on the following schedule. 21 days on, with a 10-day break-per trip-plus or minus a few days (our work force is nationwide). We typically like to work 7am to 5 or 6 pm. We would like to formally request to work the weekends due to the distance our crew travels to the site for work.

Our team will review the ordinances you gave me yesterday, as well as the ones sent in the previous email, early next week. We will let you know if we have any questions after our review.

We are looking forward to working with all parties to improve the site and the view at the former mill.

Lastly, I have attached our insurance, Accord.

Please advise if you have any questions or concerns.

Thank you and have a great weekend. STAY WARM!

**JASON ROUGHTON**

***RJ Industrial Recycling***

be on a form furnished by the Assessor or Building Inspector and shall state clearly the work planned, alterations to be made, and equipment and materials to be used. All later deviations from such plan must be submitted to and approved by the Assessor or Building Inspector.

B. Licensed plumber required. All plumbing work shall be done only by a plumber licensed by the State Department of Safety and Professional Services, except that a property owner may make repairs or installations in a single-family building owned and occupied by him as his home, provided that a permit is issued and the work is done in compliance with the provisions of this chapter. [Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I)]

#### **§ 203-6. Unsafe buildings.**

Whenever the Common Council, upon the inspection and report of the Assessor or Building Inspector, finds any building or part thereof within the City to be, in its judgment, so old, dilapidated or out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human occupancy or use and so that it would be unreasonable to repair the same, the Council may order the owner to raze and remove such building or part thereof or, if it can be made safe by repairs, to repair and make safe and sanitary, or to raze and remove at the owner's option. The Council shall give specific reasons for its determination. Such order and proceedings shall be as provided in § 66.0413, Wis. Stats.

#### **§ 203-7. Disclaimer on inspections.**

The purpose of the inspections under this chapter is to improve the quality of housing in the City. The inspections and the reports and findings issued after the inspections are not intended, nor are they to be construed, as a guarantee. In order to so advise owners and other interested persons the following disclaimer shall be applicable to all inspections: "These findings of inspection contained herein are intended to report conditions of noncompliance with code standards that are readily apparent at the time of inspection. The inspection does not involve a detailed examination of the mechanical systems or the closed structural and nonstructural elements of the building and premises. No warranty of the operation, use or durability of equipment and materials not specifically cited herein is expressed or implied."

#### **§ 203-8. Garage standards.**

Private garages shall be built in accordance with the general construction standards established in the Wisconsin Uniform Dwelling Code.

#### **§ 203-9. Regulation and permit for razing buildings. [Amended 11-11-2019 by Ord. No. 19-006]**

A. Purpose. The purpose of this section is to regulate the razing or demolition and the removal of scrap and salvageable equipment and materials from vacated buildings without immediate functional replacement. The City of Park Falls finds that such removal may result in the complete abandonment of the property and reduce the chance

that such property will in the future be devoted to any productive or enjoyable public or private use, and therefore cause conditions which will create health and safety hazards and aggravate blight, interfere with the enjoyment of and reduce the value of private property, and interfere with the safety and welfare of the public.

B. Permit; definitions. As used in this section, the following terms shall have the meanings indicated:

**BUILDING INSPECTOR** — The Building Inspector identified by the City or any other City employee or officer designated and assigned by the City to act on an application under this section.

**DEMOLITION** — No person shall raze or demolish any building within the City without first obtaining a permit from the Building Inspector, unless otherwise exempted under this section. For purposes of this section, the terms "demolition" and "razing" shall be used interchangeably, and shall be defined as a license for the deconstructing, destroying, razing, tearing down, or wrecking of any building including its foundation in an environmentally responsible manner, protective of worker safety. Demolition shall include any partial demolition and any interior demolition affecting more than 10% of the replacement value of the structure as determined by the Building Inspector. Any demolition work shall include:

- (1) Proper disposal of recyclables, solid waste, and hazardous materials pursuant to applicable regulations and approved plans, if any;
- (2) The controlled removal of materials to be salvaged or intended to be reclaimed or saved from destruction from the interior of a building including, but not limited to, machines, wire, conduit, equipment, steel, wood, copper, aluminum, glass, brick, concrete, asphalt material and the like;
- (3) Termination of utilities serving the premises including permits and final inspections and approvals;
- (4) Removal of driveways and repair of public sidewalks, as may be required;
- (5) Site cleanup and restoration including grading, landscaping and fencing, as required;
- (6) Compliance with all other applicable building regulations including, but not limited to, Section 30.08 of the Wisconsin Uniform Building Code; and
- (7) Payment to the City of any outstanding taxes, fees, citations, or assessment owed.

C. Permit grant for properties with buildings in excess of 100,000 cubic feet.

- (1) Properties with buildings exceeding a total of 100,000 cubic feet require Common Council approval. The Common Council may consider the permit application only after receiving the recommendation of the Board of Public Works.
- (2) Prior to making its recommendation to grant or deny the application, the Board of Public Works shall consider:
  - (a) The application;

- (b) The report, if any, of the Building Inspector;
- (c) The expertise and financial condition of the applicant and/or owner;
- (d) The effect of the proposed operation on the surrounding neighborhood;
- (e) The conditions in which the site and building will be left upon completion of the proposed demolition, including the post-demolition plan;
- (f) The effect on the City of having a stripped structure remain, if the structure is not proposed to be immediately razed or immediately renovated;
- (g) The presentation, if any, of the applicant;
- (h) The comments of the public; and
- (i) Such other matters germane to the decision.

(3) In making a recommendation, the Board of Public Works shall address the following matters:

- (a) The amount of the irrevocable letter of credit, which shall in no case be less than 120% of the project cost, to be required by the City Attorney of the permittee as a condition of issuance of the permit and as a requirement of operation;
- (b) Other state or local permits as required by law, rule or regulation that must be obtained as a condition of issuance of the permit or as a condition of operation;
- (c) Reasonable special operating requirements to be required of the permittee; and
- (d) Such other matters or limitations as the Board of Public Works determines is necessary to protect the public interest.

(4) After all conditions of issuance have been satisfied, the Building Inspector shall issue the permit to the applicant, who may then be referred to herein as permittee or permit holder.

D. Application. The owner of a building to be razed shall sign the permit application. In the alternative, an agent for the owner may sign the permit application upon providing written authorization verifying permission of the owner to apply for the permit. The Building Inspector may require additional information, such as proof the applicant has sufficient financial resources and ability to complete the project, including, but not limited to a) identification of materials to be recycled; b) a performance schedule; c) financial assurances, including a project pro forma detailing projected revenues and expenses; d) environmental assessment, asbestos or other reports regarding hazardous substances; and e) other state or local permits as required by law, rule or regulation. The owner and demolition contractor/operator shall be jointly and severally liable for performance under a permit issued pursuant to this section.

E. Fees. Permit fees shall be established by resolution of the Common Council.

## F. Irrevocable letter of credit or alternative forms of security.

- (1) Any application for a permit to engage in the razing of buildings within the City shall be accompanied by an irrevocable letter of credit which meets the following requirements:
  - (a) In an amount no less than 120% of the estimated project cost;
  - (b) Name the City as a beneficiary;
  - (c) Be irrevocable and unconditional;
  - (d) Be conditioned for payment to the City solely upon presentation of the letter of credit and a sight draft, which shall direct the issuing lending institution to pay the City without any explanation, affidavit or documentation;
  - (e) Expire not earlier than one year after completion of the last act by permittee of demolition or salvage (unless the one-year period is waived or modified by the Common Council), or after the expiration of a permit issued under this section to the permittee, whichever is later;
  - (f) Issued by a company certified by the state to conduct such business within Wisconsin.
- (2) The irrevocable letter of credit shall be a guarantee of performance by the permittee. The City Attorney shall act as the reviewing authority for the letter of credit. The letter of credit shall be delivered to the attention of the City Attorney, who may reasonably require a greater amount on a case-by-case basis where deemed necessary to protect the City. In considering the amount of the irrevocable letter of credit, the City Attorney shall consider 1) the recommendation, if any, of the Building Inspector; 2) the expertise of the applicant; 3) the applicant's work history; 4) the capitalization of the applicant; 5) the scope of the proposed project; 6) the possible environmental hazards that could be created or currently exist; 7) the effect of the proposed operation on the surrounding neighborhood; and 8) the cost of remediation on the City, should the City have to address any matter due to the unwillingness or inability of the permittee to complete its obligations.

## G. Comprehensive liability insurance. An applicant for a permit shall provide proof of comprehensive liability insurance in the amount of \$1,000,000 per occurrence and per person, \$1,000,000 property damage, and \$5,000,000 pollution legal liability where risk is presented of exacerbation of existing environmental pollution or discharge or any hazardous waste to the environment or asbestos removal, abatement, remediation, or dumping/disposal in a federal or state regulated facility is required. The City may require a greater or lesser minimum amount down to and including \$0 of pollution legal liability insurance, depending on the circumstances of the project that is the subject of the permit. Such coverage shall be maintained for the duration of the project and shall be a condition of a permit issued under this section. In addition, the permittee shall agree to indemnify and hold the City harmless from any and all claims, demands, actions, judgments, liabilities and obligations of any nature whatsoever arising from the demolition activity or site restoration for which the permit is issued, including any

attorneys' fees and costs incurred by the City as a result thereof. In addition to liability insurance, the Building Inspector or City Attorney may require additional coverages including, but not limited to, automobile liability, pollution legal liability or other environmental insurance coverage, and workers' compensation.

- H. Disconnection of utilities. The owner or agent shall notify all utilities having service connections within a building to be razed, such as water, electric, gas, sewer, telecommunications, and other connections. A permit to demolish or remove a building shall not be issued until the Building Inspector has determined that all appurtenant equipment, such as meters and regulators, has been removed, and service connections are sealed and plugged correctly. No permit to demolish or remove any building shall be issued without written proof of the notification and appropriate removal of appurtenant equipment provided to the Building Inspector.
- I. Sewer and water connections.
  - (1) During demolition, sewer pipes shall be protected to prevent entrance of sand, earth or other foreign materials. Upon completion of demolition, the ends of all underground sewer or drain pipes shall be securely stopped with watertight and durable material. The water supply and sewer systems shall be abandoned inside the lot line by a licensed master plumber.
  - (2) If the water service from the property line to the connection at the water main in the public right-of-way is constructed of lead or galvanized iron, the entire water service shall be abandoned at the water main by the property owner and is not permitted for reuse. All water services abandoned at the water main shall be witnessed by City personnel, who shall furnish a report to the City. Failure to do so shall require excavation and street restoration at the owner's expense to verify abandonment.
  - (3) Abandonment of services shall take place at the same time as building demolition.
- J. Dropping materials, chutes required. Where a space on the ground or on a floor is railed off and openings in boundary walls closed, materials may be dropped into such space. When a protected or enclosed space cannot be provided, material and debris shall be removed through fully enclosed inclined chutes of wood, metal or other approved durable material. Open chutes may be used to lower dismantled falsework or lumber from a height not exceeding 30 feet. The bottom of all chutes shall be equipped with a gate or stop for closing and regulating the flow of materials.
- K. Permit conditions. All permits shall be subject to the following conditions:
  - (1) Permit term. The razing or demolition of a building shall be completed 90 consecutive calendar days after the permit is issued. The Building Inspector may, at his/her discretion, extend the permit term for cause, on terms and conditions acceptable to the parties and recorded in writing. "Cause" shall mean the inability of the permittee to act due to circumstances beyond permittee's reasonable control and upon the exercise of due diligence.
  - (2) Inspection of work. During the entire period of any demolition project, employees and agents of the City shall have the ability to enter onto the property, at any

time, without notice, for inspections. Such ability shall be a condition of the demolition permit. Work authorized by the permit is subject to inspection by the Building Inspector, who shall have the authority to order corrective work. Failure to follow the orders of the Building Inspector, or to complete the raze in accordance with the Park Falls Municipal Code, shall give the Building Inspector authority to seek restitution from the letter of credit or alternative security, by any remedies available at law.

- (3) Foundation of razed building. Whenever a building has been razed, the foundation thereof, if any, shall be removed to at least two feet below adjacent grade and filled in with clean fill material approved by the Building Inspector with the top two feet of fill material being of dirt or sand. No combustible material may be used for the fill material.
- (4) Driveway approaches, sidewalks and slabs. Remaining driveway approaches shall be removed and replaced with curb and gutter; damaged public sidewalks shall be replaced; and driveway aprons, remaining slabs and private sidewalks shall be removed from the site pursuant to any permits for replacing curb and gutters, driveway approaches and public sidewalks.
- (5) Restoration of site. Prior to the issuance of a permit under this section by the Building Inspector to a contractor licensed in Wisconsin, the contractor may be required to provide a sufficient level of detail regarding the post-demolition activities, condition and use of the property. The Building Inspector reserves the right to require the property owner or its agent to submit (prior to commencement of any demolition activity) a site plan pursuant to § 203-2C of the Park Falls Municipal Code for the property upon which the structure to be demolished is located. All debris, rubbish and other materials not used for fill shall be removed from the site upon completion of demolition work, and the site leveled and graded to provide proper drainage to conform with the grade of adjoining premises, or fenced in with a temporary solid barrier fence not less than four feet high to safeguard the public. The foundation walls shall be removed a minimum of two feet below adjacent grade, and the basement floor broken up to allow free flow of water to its natural grade. The site shall be left in a dust-free and erosion-free condition. Excavations shall be filled with a minimum of three inches of clean, solid fill to match lot grade within five consecutive calendar days of removal of the structure. The contractor shall be responsible for the repair and replacement of any public sidewalk, curb, gutter or street damaged in this process. Any excavation shall be protected with appropriate fences, barriers and/or lights.
- (6) Disposal of debris. Except for recycled or salvaged materials, the permit holder shall dispose of all building debris in a licensed landfill in a manner compliant with Wisconsin Department of Natural Resources requirements. At any time, the permit holder shall provide to the Building Inspector receipts and/or an itemized list of debris disposed of by dumping or salvage. There shall be no burning of any structure or demolition waste.

(7) Site safety and security. The permit holder shall, during the razing process, maintain the site in a safe and secure condition, and shall promptly report any personal injury and property damage to the Building Inspector.

(a) All building materials which produce dust or other flying debris shall be sufficiently dampened during removal to minimize floating or blowing into the street or adjoining property. All adjacent streets, sidewalks or other public areas shall be protected by fences and/or scaffolds. The Building Inspector may require additional safety and security methods, including fencing and gating, as deemed necessary to protect the site and restrict access to the public.

(b) The structural elements of a building or structure shall be taken down one story at a time, beginning from the top, unless a different method is approved by the Building Inspector. All structural parts of each story shall be lowered to the ground by means of approved equipment or devices except as hereinafter provided. No material shall be placed or allowed to fall in such a manner so as to overload any part of the structure which may be caused to fall because of such practice.

L. Exceptions. After consideration of the factors in this section, the Building Inspector may grant an exception to Subsections K(1), (2) and (3) of this section for any property for which the City will be taking title or for which a related redevelopment plan has been approved by the City. In the exercise of discretion in granting an exception, the Building Inspector shall consider the following factors:

- (1) Type of contamination that may be on the property or the larger, integrated site associated with the building to be razed;
- (2) Suspected level of contamination on the property based on best evidence available;
- (3) Possible vectors of migrations from the property;
- (4) Any known migration of contamination from the property;
- (5) Reasonableness of other means of remediation or containment;
- (6) Any communication from the state or federal government suggesting the necessity or adequacy of maintaining the foundation, or portion thereof, for environmental protection.

M. Exemption.

- (1) Residential remodeling. This section shall not be construed to apply to contractors or homeowners doing demolition work on part of a one- or two-family residential building which is necessary in the course of remodeling work being conducted under a building permit. The Building Inspector may exempt contractors or homeowners from the irrevocable letter of credit provisions using the same criteria used to establish whether a permit should be granted.

(2) Accessory buildings and detached garages. This section shall not apply to demolition of accessory buildings or detached garages less than 600 square feet in area as measured by the exterior dimensions of the structure.

N. Special assessment. The Building Inspector may elect to recover all costs of enforcement and legal fees through special assessments to be levied and collected as a delinquent tax against the real estate upon which the building is located. Such special assessment shall be a lien upon the real estate. An administrative fee as set forth by resolution of the Common Council shall be added to the special assessment against the benefited property.

O. Violations and liability.

- (1) It shall be a violation of this chapter to perform, conduct, direct or allow the demolition of structures except in conformance with a valid permit issued pursuant to this chapter.
- (2) It shall be a violation of this chapter to disobey an act contrary to any order issued pursuant to this chapter.
- (3) The owner and permit holder shall be jointly and severally liable for any violation of this chapter and any violation of any condition pursuant to this chapter, whether caused by act or omission, including applicable fines and penalties together with the City's costs of enforcement, including attorneys' fees.
- (4) Any contractor or subcontractor involved in the violation of this chapter shall be found to have committed a separate violation for which it shall be fully liable, including applicable fines and penalties together with the City's costs of enforcement, including attorneys' fees.

P. Enforcement, fines and penalties. The Building Inspector shall have the primary responsibility to enforce this section. For purposes of calculating fines and penalties under this chapter, each day of continuing violation shall constitute a separate offense. Any violation of this chapter constitutes a public nuisance and, in addition to other remedies provided or allowed, the City may apply to a court of competent jurisdiction for injunctive relief and the assessment of damages including attorneys' fees and costs.

**§ 203-10. Salvage and nonstructural demolition. [Added 11-11-2019 by Ord. No. 19-007]**

A. Definitions. As used in this section, the following terms shall have the meanings indicated:

**BUILDING INSPECTOR** — The Building Inspector identified by the City or any other City employee or officer designated and assigned by the City to act on an application under this section.

**SALVAGE** — The controlled removal of materials intended to be reclaimed or saved from destruction of a building including, but not limited to, machines, wire, conduit, equipment, steel, wood, copper, aluminum, glass, brick, concrete, asphalt material, tangible property that is man-made and detachable from the real property such as fixtures, and the like. Salvage activities shall require the issuance of a demolition permit

under § 203-9 of the Park Falls Municipal Code, and all demolition permits will require the structure to be removed as described in the approved permit. There shall be no salvaging of any structure without demolition.

**VACATED BUILDING** — This section is effective for a building or structure having a total volume, as measured by the exterior dimensions of the building or structure, of 25,000 cubic feet or greater that had a principal industrial or commercial use as its most recent use allowed by the City, which principal industrial or commercial use has ceased.

- B. Permit. No person may salvage from a vacated building unless the work is performed under a demolition permit issued to the applicant by the Building Inspector. Buildings over 100,000 cubic feet require approval by the Common Council after review by the Common Council, and all requirements and procedures of § 203-9 of the Park Falls Municipal Code shall apply.
- C. Permit application.
  - (1) Who may apply. The applicant may be the owner of the real estate, or the contractor hired by the owner. Under all circumstances, the applicant, if other than the owner, and the owner shall be jointly and severally responsible for compliance with the terms of the permit and this section.
  - (2) Form. Application for a permit, whether initial or renewal, shall be filed with the Building Inspector on forms created by the Building Inspector. The Building Inspector may require additional information of a specific applicant and property including, but not limited to, environmental assessment reports, and reports quantifying asbestos, lead-based paint, mercury and other hazardous substances. The application for a permit shall at a minimum comply with Section 30.05 of the Wisconsin Uniform Building Code, and shall include the following:
    - (a) Location and square footage of occupiable space in the building(s);
    - (b) Name, address, and contact information of owner of the building(s);
    - (c) Names, addresses, and contact information for contractors engaged to carry out the activity;
    - (d) Plans for removal of salvageable material including the following details:
      - [1] Project schedule and budget;
      - [2] Inventory and projected quantities (by weight or volume) of materials to be removed from the building for salvage purposes;
      - [3] Proposed disposition of salvageable materials;
      - [4] Dust, noise, and odor control;
      - [5] Hours of operation;
      - [6] Fire suppression;
      - [7] Traffic safety and public infrastructure protection;
      - [8] Site security;

- (12) Except for recycled or salvaged materials, the permit holder shall dispose of building debris in a licensed landfill in a manner compliant with Wisconsin Department of Natural Resources requirements. At any time, the permit holder shall provide to the Building Inspector receipts and/or an itemized list of debris disposed of by dumping or salvage.
- (13) The permit holder shall be responsible for disconnections of utilities, including plumbing and electrical, necessary for the salvaging process, and shall provide evidence that the necessary disconnections have been accomplished.
- (14) The irrevocable letter of credit imposed as a condition of issuance of the permit shall be maintained.
- (15) The permittee shall comply with all orders of the Building Inspector imposed at the granting of the permit or at any other time.
- (16) The permittee must provide to the Building Inspector a current list of contractors doing work at a site that is subject to a permit issued pursuant to this section, including evidence of insurance as required in Subsection F of this section. As used herein, the phrase "maintain current" means that the list filed with the Building Inspector is updated by the permittee prior to the contractor commencing work pursuant to the permit.
- (17) There shall be strict dust control and each owner or operator shall prepare a fugitive dust control plan to prevent, detect, and correct any applicable dust emissions, which shall be presented and approved by the Building Inspector.

- I. Inspections. Permit holders and property owners shall permit authorized representatives of any department of the City having enforcement powers to inspect the premises proposed to be permitted, with or without advanced notice, as often as may be required to permit said departments to perform their duties and assure compliance with this section, without first obtaining a special inspection warrant. Inspections shall, to the fullest extent possible, be made during normal hours of business operation in the absence of emergency circumstances which require prompt action to protect the public health, safety and welfare, or to preserve evidence of noncompliance with this section. The unreasonable failure to permit inspections shall be grounds for permit denial, suspension or revocation.
- J. Summary suspension. If, in the opinion of the Building Inspector, the public is subject to imminent danger due to a violation by the permittee of any one or combination of more than one of the requirements in Subsection H of this section, the Building Inspector shall issue an order to the permittee requiring immediate cessation of those operations implicating the imminent danger. Pursuant to such order, the permittee shall cause such operations to cease as directed by the Building Inspector. Failure to maintain insurance as required, to maintain the letter of credit as required, or to permit inspection as required are each per se violations implicating imminent danger to the public necessitating an order to cease all operations. In the event that an order to the permittee requiring immediate cessation is issued by the Building Inspector, such order shall be considered by the Board of Public Works of the Common Council no later than at its next regular meeting. The Board of Public Works, after hearing from the Building Inspector, the permittee, and the public, shall affirm the order, reverse the order, or

modify the order. The decision of the Board of Public Works may be appealed to the Common Council by either the Building Inspector or the permittee.

- K. Nonrenewal or revocation disciplinary hearings. Disciplinary hearings, including nonrenewal, suspension and revocation hearings, shall be held before the Board of Public Works, which shall submit a report to the Common Council, including "findings of fact," "conclusions of law" and a recommendation as to what action, if any, the Common Council should take with respect to the permit. The Board of Public Works shall provide the Building Inspector and the permittee with a copy of the report. Either the Building Inspector or permittee may make an objection, orally or in writing, to the report, and shall have the opportunity to present arguments supporting the objection to the Common Council. The Common Council shall determine whether the arguments shall be presented orally or in writing, or both. If the Common Council, after considering the Committee's report and any arguments presented by the Building Inspector and permittee, finds the complaint to be true, or if there is no objection to a report recommending a suspension, revocation or nonrenewal, the permit shall be suspended, revoked, or not renewed. If the Common Council finds the complaint untrue, the proceedings shall be dismissed without cost to the accused or claim against the City. The City Clerk shall give notice of each suspension, revocation or non-renewal to the party whose permit is affected.
- L. Transferability. Permits issued hereunder are personal to the applicant and are not transferable to any other party. Permits issued hereunder are issued to a particular site and are not transferable to any other site.
- M. Violations and liability.
  - (1) It shall be a violation of this section to perform, conduct, direct or allow removal of salvageable material except in conformance with a valid permit issued pursuant to this section.
  - (2) It shall be a violation of this section to disobey an act contrary to any order issued pursuant to this section.
  - (3) The owner and permit holder shall be jointly and severally liable for any violation of this section and any violation of any condition pursuant to this section, whether caused by act or omission, including applicable fines and penalties together with the City's costs of enforcement, including attorneys' fees.
  - (4) Any contractor or subcontractor involved in the violation of this section shall be found to have committed a separate violation for which it shall be fully liable, including applicable fines and penalties together with the City's costs of enforcement, including attorneys' fees.
- N. Enforcement, fines and penalties. The Building Inspector shall have the primary responsibility to enforce this section. For purposes of calculating fines and penalties under this section, each day of continuing violation shall constitute a separate offense. Any violation of this section constitutes a public nuisance and, in addition to other remedies provided or allowed, the City may apply to a court of competent jurisdiction for injunctive relief and the assessment of damages including attorneys' fees and costs.

- [9] Building and grounds management and restoration;
- [10] Proposed post-salvage property ownership and use, if known;
- (e) Plan for removal of hazardous wastes/materials;
  - [1] Hazardous materials inventory including raw materials, waste materials, asbestos containing materials and with respect to any portion of the building, structure, or salvageable material to be altered in the course of the work an inventory of lead painted surfaces and PCB-containing materials;
  - [2] Hazardous materials handling, managements, and disposal prior to salvaging;
  - [3] Proposed environmental monitoring or remediation;
- (f) Plan for disposal of waste, including proposed disposition; and
- (g) Proof of required demolition/renovation notifications to the appropriate state regulatory agencies.

D. Fees. A permit fee must accompany the application. Permit fees shall be established by resolution of the Common Council.

E. Irrevocable letter of credit or alternative forms of security. As a condition of issuance by the Building Inspector of the permit, the permittee shall post an irrevocable letter of credit as required by § 203-9F of the Park Falls Municipal Code.

F. Insurance requirements, comprehensive liability insurance. An applicant for a permit shall provide proof of comprehensive liability insurance in the amount of \$1,000,000 per occurrence and per person, \$1,000,000 property damage, and \$5,000,000 pollution legal liability where risk is presented of exacerbation of existing environmental pollution or discharge or any hazardous waste to the environment or asbestos removal, abatement, remediation, or dumping/disposal in a federal or state regulated facility is required. The City may require a greater or lesser minimum amount down to and including \$0 of pollution legal liability insurance, depending on the circumstances of the project that is the subject of the permit. Such coverage shall be maintained for the duration of the project and shall be a condition of a permit issued under this section. In addition, the permittee shall agree to indemnify and hold the City harmless from any and all claims, demands, actions, judgments, liabilities and obligations of any nature whatsoever arising from the demolition activity or site restoration for which the permit is issued, including any attorneys' fees and costs incurred by the City as a result thereof. In addition to liability insurance, the Building Inspector or City Attorney may require additional coverages including, but not limited to, automobile liability, pollution legal liability or other environmental insurance coverage, and workers' compensation.

G. Permit term.

- (1) Initial term. Permits issued under this section shall be valid for a period of not more than 180 consecutive calendar days from the date of issue.

(2) Renewal term. A permit issued to an owner or the applicant is personal to the applicant and limited to the term granted. The permittee may not have an expectation in the renewal of the permit. The permits may be renewed at the discretion of the Building Inspector upon application of a permit holder, filed with the Building Inspector prior to expiration of the initial term or any renewal terms. Each renewal may be granted for up to 60 additional consecutive calendar days.

H. General operating requirements. The following general operating requirements shall apply to all demolition and salvage permittees, or those working for permittees, subject to terms of the permit in accordance with the provisions of § 203-9 of the Park Falls Municipal Code, and this section.

- (1) The permit issued pursuant to this section shall be plainly displayed on the premises upon which the building is located.
- (2) The building and premises shall at all times be maintained in as clean, neat and sanitary a condition as such premises will reasonably permit.
- (3) No garbage, refuse or other waste liable to give off a foul odor or attract vermin shall be kept on the premises, except for domestic garbage which shall be kept in containers which are, in the opinion of the Building Inspector, rodent-proof and removed from the premises as often as is necessary to provide a sanitary environment.
- (4) Work done under this permit is subject to inspection by the Building Inspector.
- (5) Permittees shall have the responsibility to maintain proof of insurance policies as required in Subsection F of this section, naming the City as an additional insured for all entities or natural persons doing work on a property or associated with the work under the permit.
- (6) No scrap salvage or debris which is temporarily stored on the premises shall be allowed to rest or protrude over any public street, walkway or curb, or become scattered about or blown off the premises.
- (7) No mechanized process whatsoever shall be utilized on premises to reduce salvageable material or debris in volume after such salvageable material has been detached from the real property, unless authorized by the Building Inspector. Such prohibited mechanized processes include, but are not limited to, crushers or shredders. In addition, there shall be no burning or brick cleaning on the site.
- (8) There shall be strict compliance with § 354-9 of the Park Falls Municipal Code.
- (9) No premises or building subject to a permit shall be allowed to become a public nuisance to adversely affect the public health, safety or welfare.
- (10) There shall be full compliance with all City codes as well as state and federal laws, rules or regulations which may be applicable.
- (11) The permit holder shall, during the salvage process, maintain the work site in a safe and secure condition.

**§ 203-11. Basements; excavations.**

- A. Fencing of excavations. The owner of any premises on which there exists an opening or excavation which is located in close proximity to a public sidewalk or street right-of-way as to constitute a hazard to pedestrian or vehicular traffic shall erect a fence, wall or railing at least four feet high between such opening or excavation and the public right-of-way.
- B. Closing of abandoned excavations. Any excavation for building purposes or any uncovered foundation which shall remain open for more than three months shall be deemed abandoned and a nuisance and the Assessor or Building Inspector shall order that unless the erection of the building or structure on the excavation or foundation shall commence or continue forthwith suitable safeguards shall be provided to prevent accidental injury to children or other frequenters or that the excavation or foundation be filled to grade. Such order shall be served upon the owner of record or the owner's agent, where an agent is in charge of the premises, and upon the holder of an encumbrance of record in the manner provided for service of a summons in the circuit court. If the owner or the holder of an encumbrance of record cannot be found, the order may be served by posting it on the premises and make publication in the official newspaper for two consecutive publications at least 10 days before the time for compliance stated in the order commences to run. Such time shall be not less than 14 nor more than 20 days after service. If the owner of the land fails to comply with the order within the time required, the Assessor or Building Inspector shall cause the excavation or foundation to be filled to grade. The cost of such abatement shall be charged against the real estate and entered on the next succeeding tax roll as a special charge and shall bear interest at a rate established by the Common Council from the date of the report by the Assessor or Building Inspector on the cost thereof, pursuant to the provisions of § 66.0627, Wis. Stats.
- C. Vacant buildings. Whenever any building or structure is vacant and the doors and windows or any part thereof have been removed or opened, leaving the interior of such building or structure exposed to the elements and accessible to trespassers, then such building or structure shall be deemed to be dangerous, unsafe, and a menace to public safety. The Assessor or Building Inspector shall give the owner thereof written notice to secure said building or structure and comply with City Code requirements within 30 days of the date of said notice. Failure to comply with said written notice shall be sufficient grounds for the Common Council to condemn and raze said building or structure in accordance with the applicable provisions of § 66.0413(1)(f) and (g), Wis. Stats.

**§ 203-12. Discharge of clear waters.**

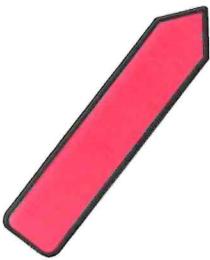
- A. Discharge. No person shall cause, allow or permit any roof drain, surface drain, subsoil drain, drain from any mechanical device, gutter, ditch, pipe, conduit, sump pump or any other object or thing used for the purposes of collecting, conducting, transporting, diverting, draining or discharging clear water from any part of any private premises owned or occupied by said person to discharge into a sanitary sewer.
- B. Nuisance. The discharge into a sanitary sewer from any roof drain, surface drain, subsoil drain, drain from any mechanical device, gutter, ditch, pipe, conduit, sump

pump or any other object or thing used for the purposes of collecting, conducting, transporting, diverting, draining or discharging clear water from any part of any private premises is hereby declared to be a public nuisance and a hazard to the health, safety and well-being of the residents of the City and to the protection of the property.

- C. **Groundwater.** Where deemed necessary by the Assessor or Building Inspector, every house shall have a sump pump installed for the purpose of discharging clear waters from foundation drains and ground infiltration and where the building is not serviced by a storm sewer shall either discharge into an underground conduit leading to a drainage ditch, gutter, dry well or shall discharge onto the ground surface in such other manner as will not constitute a nuisance as defined herein.
- D. **Stormwater.** All roof drains, surface drains, drains from any mechanical device, gutters, pipe, conduits or any other objects or things used for the purpose of collecting, conducting, transporting, diverting, draining or discharging stormwaters shall be discharged either to a storm sewer, a dry well, an underground conduit leading to a drainage ditch or onto the ground surface in such other manner as will not constitute a nuisance as defined herein.
- E. **Storm sewer lateral.** Where municipal storm sewers are provided and it is deemed necessary by the property owner and/or the City to discharge clear waters from a parcel of land, a storm sewer lateral shall be installed and connected to the storm sewer main at the expense of the owner.
- F. **Conducting tests.** If the Assessor or Building Inspector or his designated agent suspects an illegal clear water discharge as defined by this chapter or by any other applicable provision of the Wisconsin Administrative Code as it may, from time to time, be amended, he may, upon reasonable notice and at reasonable times, enter the private premises where such illegal clear water discharge is suspected and conduct appropriate tests to determine whether such suspected illegal clear water discharge actually exists.

#### § 203-13. Moving of buildings.

- A. **General requirements.**
  - (1) No person shall move any building or structure upon any of the public ways of the City of Park Falls without first obtaining a permit therefor from the Police Department and upon the payment of the required fee. Every such permit issued by the Police Department for the moving of a building shall designate the route to be taken, the conditions to be complied with and shall limit the time during which said moving operations shall be continued.
  - (2) A report shall be made by City employees with regard to possible damage to trees. The estimated cost of trimming, removal and replacement of public trees, as determined by the City, shall be paid to the Police Department prior to issuance of the moving permit.
  - (3) Issuance of a moving permit shall further be conditioned on approval of the moving route by the Police Department.



- (5) Construction or repair of buildings. The erection (including excavation), demolition, alteration or repair of any building, as well as the operation of any pile driver, steam shovel, pneumatic hammer, derrick, steam or electric hoist, or any other similar equipment attended by loud or unusual noise, other than between the hours of 7:00 a.m. and 10:00 p.m. on weekdays; provided, however, the Chief of Police shall have the authority, upon determining that the loss of inconvenience which would result to any party in interest would be extraordinary and of such nature as to warrant special consideration, to grant a permit for a period necessary within which time such work and operation may take place within the hours of 10:00 p.m. to 7:00 a.m.
- (6) Schools, courts, churches, hospitals. The creation of any excessive noise on any street adjacent to any school, institution of learning, church or court while in use, or adjacent to any hospital, which unreasonably interferes with the normal operation of that institution, or which disturbs or unduly annoys patients in the hospital provided that conspicuous signs are displayed in those streets indicating a school, hospital or court street.
- (7) The provisions of this section shall not apply to:
  - (a) Any vehicle of the City while engaged in necessary public business.
  - (b) Excavations or repairs of streets or other public construction by or on behalf of the City, county, or state at night when public welfare and convenience renders it impossible to perform such work during the day.
  - (c) The reasonable use of amplifiers or loudspeakers in the course of public addresses which are noncommercial in nature.

C. Permits for amplifying devices.

- (1) Permit required. The use of loudspeakers or amplifying devices on the streets or in the parks of the City of Park Falls is prohibited unless the party desiring to use such loudspeaker or amplifying device first obtains a permit from the Chief of Police.
- (2) Grounds or reasons for denial or allowance. The Chief of said Police Department shall have the authority to revoke such permit when he believes such loudspeaker or amplifying device is becoming a nuisance because of the volume, the method in which it is being used or the location in which it is being operated.

**§ 354-10. Disorderly conduct.**

A. Disorderly conduct prohibited. No person within the City of Park Falls shall:

- (1) In any public or private place engage in violent, noisy, riotous, abusive, indecent, profane, boisterous, unreasonably loud or otherwise disorderly conduct which tends to cause or provoke an immediate disturbance of public order or tends to annoy or disturb any other person.
- (2) Intentionally cause, provoke or engage in any fight, brawl, riot or noisy altercation.



410 Division Street  
P.O. Box 146  
Park Falls, WI 54552  
Phone (715) 762-2436 • Fax (715) 762-2437  
[www.cityofparkfalls.com](http://www.cityofparkfalls.com)

PERMIT # 2026- 003

## APPLICATION FOR RESIDENTIAL OR COMMERCIAL/INDUSTRIAL BUILDING PERMIT, RAZE PERMIT, DRIVEWAY PERMIT

Applicant's Name: R.J Industrial Recycling

Address of applicant: 5061 Energy Drive Flint MI 48505

Phone: 248 770 1173 Legacy Parcel # 271- \_\_\_\_\_

Applicant is: ( ) Owner  Contractor ( ) Other email: \_\_\_\_\_

Site address of proposed work: 200 North 1st Avenue Park Falls 54552

Owner's Name: Row Feldman - Global Equipment

Detailed description of work being done: Wrecking To slabs North  
End of Former Paper mill. See highlighted Drawing

Estimated cost of work being done: \$865,000

Estimated date for commencement of work: Feb 23 2026

Raze existing building (fee \$25.00)  
( ) New Construction (fee \$75.00)  
( ) Remodeling (fee \$25.00)  
( ) Addition to Existing Structure or Accessory building 300 sq. ft. and under (fee \$30)  
( ) Addition to Existing Structure or Accessory building over 300 sq. ft. (fee \$50)  
( ) Fence (fee \$15.00)  
( ) Driveway Permit (fee \$50.00)  
( ) Replace siding = If you are replacing siding, you must contact Bill Hoffman, DPW, 715-661-3778.

Number of Residential Units now on premises: 0 Number when completed? \_\_\_\_\_

Number of accessory buildings now on premises: 0 Number when completed? \_\_\_\_\_

Has the applicant checked the building code to determine whether or not the proposed work complies with the regulations?  Yes ( ) No

I, Jason Roughton having submitted the foregoing application, hereby certify that I am making the statements herein contained from my personal knowledge and that the statements herein are true to the best of my knowledge. I further acknowledge that a SmartPoint Transmitter, for water meter reading, is attached to my home/business and can be easily damaged during any outside installation and construction. Replacement cost of the transmitter (\$150) would be at my expense.

Applicant's Signature: J. Roughton Date: 1/22/26  
(see reverse for approval)

City of Park Falls  
410 Division St.  
PO Box 146  
Park Falls WI 54552

(715) 762-2436

Receipt No: 1.000020657

Jan 22, 2026

ROW FELDMAN - GLOBAL EQUIPMENT

Previous Balance:	.00
Licenses & Permits - PERMIT 2026-003	25.00
01-44300-000 BLDG. PERMITS & INSPEC. FEES	

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Total:	25.00
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Cash - Common Account	25.00
Total Applied:	25.00

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Change Tendered:	.00
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01/22/2026 12:44 PM



## **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

01/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME:	Lena Uddin	
Brown & Brown Insurance Services, Inc. 111 S. Leroy St. Ste 205 Fenton		PHONE (A/C, No, Ext):	(810) 629-1566	FAX (A/C, No): (810) 629-7738
		E-MAIL ADDRESS:	lena.uddin@bbrown.com	
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: The Cincinnati Specialty Underwriters Insurance Company		13037
INSURED		INSURER B: Firemen's Insurance Company of Washington, D.C.		21784
		INSURER C: Indemnity National Insurance Company		18468
		INSURER D: Berkshire Hathaway Homestate Insurance Company		20044
		INSURER E:		
		INSURER F:		
		RJ Torching, Inc DBA RJ Industrial Recycling 5061 Energy Dr  Flint		MI 48430

## COVERAGES

CERTIFICATE NUMBER: CL2512746181

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**REVISION NUMBER:**

REVISION NUMBER: \_\_\_\_\_

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	Y	CSU0125413	02/01/2025	02/01/2026	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ex occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ Excluded
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY  ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ex accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
B	UMBRELLA LIAB  EXCESS LIAB <input checked="" type="checkbox"/> OCCUR CLAIMS-MADE	Y	Y	CPA 3306445 23	02/01/2025	02/01/2026	PROPERTY DAMAGE (Per accident)	\$
								\$
							EACH OCCURRENCE	\$ 4,000,000
							AGGREGATE	\$ 4,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY  ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	RJWC533683	02/01/2025	02/01/2026	<input checked="" type="checkbox"/> PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
B	Leased/Rented Equipment			CPA 3306445 23	02/01/2025	02/01/2026	Limit	\$200,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required).

\*\*FOR INFORMATIONAL PURPOSES ONLY\*\*

a) Evidence of your insurance coverage's, required herein, is to be provided to us on ACORD Certificate Form 25 or 25-S and must indicate:

- i) Your Commercial General Liability insurance policy includes coverage for items specified in 1C above. (c i-v).
- ii) A Best's rating for each of your insurance carriers at A- VII or better.
- iii) That the issuing insurance company will provide 30 days written notice of cancellation to the certificate holder.
- iv) RJ INDUSTRIAL RECYLING is to be added as additional insured on primary basis using the ISO form CG 2010 11/85 edition or its equivalent.

CERTIFICATE HOLDER	CANCELLATION
RJ Torching, Inc DBA RJ Industrial Recycling 5061 Energy Dr.  Flint MI 48505	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 



## ADDITIONAL REMARKS SCHEDULE

Page \_\_\_\_\_ of \_\_\_\_\_

AGENCY Brown & Brown Insurance Services, Inc.	NAMED INSURED
POLICY NUMBER	
CARRIER	NAIC CODE
EFFECTIVE DATE:	

**ADDITIONAL REMARKS**
**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**
**FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance**

Specifically, the term "your work" will replace or be added to "ongoing operations".

b) General Liability and Auto Liability limits may be attained by individual policies or by a combination of underlying policies with umbrella and/or excess liability policies.

c) All contractors' coverages need to say Primary &amp; Non-contributory on all auto, GL, and excess policies.

d) Need waiver of subrogation on all policies including workers compensation.



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[www.cityofparkfalls.com](http://www.cityofparkfalls.com)

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To: Honorable Mayor and Alders  
From: *SK* Scott J. Kluver, Administrator  
Re: Ordinance 2026-02  
Date: February 4, 2026

The referenced ordinance on the agenda is currently being drafted and will be distributed as soon as it is available. It is relevant to the previous agenda item related to the proposed raze permit for the Mill property.