

NOTICES OF PUBLIC MEETINGS

A public meeting will take place at the time and place indicated below. The meeting is open to the public in keeping with Chapter 19, Subchapter IV, 1985 Wisconsin Statutes (Open Meeting Law).

Government Unit Conducting Meeting: Finance Committee
Date: March 24, 2025
Time: 4:30 p.m.
Place: Park Falls Public Library – 2nd Floor Conference Room

AGENDA

1. Call to Order
 2. Review Invoices for Approval
 3. Adjourn
-

A public meeting will take place at the time and place indicated below. The meeting is open to the public in keeping with Chapter 19, Subchapter IV, 1985 Wisconsin Statutes (Open Meeting Law).

Government Unit Conducting Meeting: Common Council
Date: March 24, 2025
Time: 5:00 p.m.
Place: 410 Division Street - 3rd Floor Auditorium

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt the Agenda
5. Approval of Minutes:
 - A. Finance Committee February 19, 2025
 - B. Common Council Meeting February 24, 2025
 - C. Committee of the Whole Meeting March 10, 2025
 - D. Special Council Meeting March 17, 2025
6. Communications
7. Public Comment
8. New Business
 - A. ATV/Snowmobile Route Discussion
 - B. Review 3rd Avenue South Vacating Request and set Public Hearing Date
9. Committee Reports
 - A. Finance
 1. Payment of Bills
10. City Officials' Reports
 - A. Mayor
 - B. Attorney
 - C. Administrator
 - D. Clerk
 - E. Treasurer

- F. Library Director
 - 1. Annual Report
 - 2. April Calendar
- G. DPW Director
- H. Chief of Police
- I. Fire Chief

11. Adjourn

Posted: March 19, 2025

Prepared By: Shannon Greenwood, Clerk

Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Please call 715-762-2436.

FINANCE COMMITTEE MEETING MINUTES – 2/19/2025

Government Unit Conducting Meeting: Finance Committee
Date: February 19, 2025
Time: 4:30 P.M.
Place: 410 Division Street, Park Falls, WI 54552

Members of the Finance Committee Present: Mayor Tara Tervort, Dina Bukachek, Dan Greenwood, Jim Corbett, and Dixie Weidman (via phone)

Staff: City Administrator Scott Kluver, Clerk Shannon Greenwood

Also Present: Michael Mader

The meeting was called to order by Finance Committee Chair Dina Bukachek at 4:30 pm.

Debt Management Policy Discussion and Recommendation – Certain costs incurred on an annual basis reflect an investment in the future of the City. These types of costs include development, acquisition, and replacement of assets that will be used by the residents of the City over a long period of time. This policy sets forth the criteria for issuance and repayment of debt. Only using 70% of debt capacity is good practice, only want to exceed in an emergency. The City needs to work on getting debt down before any future borrowing. Motion by D. Greenwood and seconded by D. Weidman to recommend the policy to the Council for approval. Motion carried.

Fund Balance Policy Discussion and Recommendation – The purpose of this policy is to establish guidelines of the general fund, unassigned fund balance to improve and maintain the City’s financial stability to protect the City from unanticipated events, sudden changes in revenues, or spending requirements, that could adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. Motion by Alderman Greenwood and seconded by Alderman Corbett to recommend the policy to the Council for approval. Motion carried.

Capital Planning Policy Discussion and Recommendation – The purpose of this policy is to promote consistency and continuity in decision making related to capital improvement planning and to set the general parameters within which capital spending decisions are made. We need to review the list of wants and desires and prioritize, and what are ways that they could be financed. What admin wants from the Department Heads is justification for wants, with costs, and prioritization levels. Motion by Alderman Weidman and seconded by Alderman Greenwood to recommend the policy to the Council for approval. Motion carried.

Purchasing/Grant Procurement Policy Discussion and Recommendation – The purpose of this policy is to have staff of the City be able to seek funds for equipment and special projects for their departments and have fiscal controls so that the City is not committed to matching requirements. It also provides clear directions to staff that need to deal with unexpected expenses. We have been trying to clarify our practices and to make sure that all Dept. Heads are turning in receipts. Believe it would have to be an ordinance to grant the Administrator the authority to approve within certain dollar range, and 25,000 is a natural figure because of the bidding threshold. Motion by Alderman Greenwood and seconded by Alderman Corbett to recommend the policy to the Council for approval. Motion carried.

The meeting was adjourned at 5:33 p.m.

Prepared by: Shannon Greenwood, Clerk

COMMON COUNCIL COMMITTEE OF THE WHOLE 2/24/2025

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, February 24, 2025. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor:	Tara Tervort
Alderman:	Dan Greenwood Dennis Wartgow Terry Wilson James Corbett Anthony Thier Dixie Weidman Michael Mader Dina Bukachek
City Attorney:	Bryce Schoenborn - Excused
City and Zoning Administrator:	Scott Kluver

Staff present: Shannon Greenwood, Bill Hoffman, Becky Michels, Larry Reas, Marvin Nevelier, Deb Hyde

Also present: Gary Wollerman, Pete Smith, Karrie Smith, Randy Hanish, Jason Enderle, Sara Enderle, Judy Reas, Mark Donner, Angela Sales, Justina Talek, Javier Latre, Jonathan Santiago.

There was a motion by Alderman Weidman and seconded by Alderman Mader to adopt the agenda as presented. Motion carried.

There was a motion by Alderman Bukachek and seconded by Alderman Mader to approve the minutes for the Common Council meeting on January 27, 2025, the Committee of the Whole on February 10, 2025, and the Parks & Recreation Committee on February 12, 2025. Motion carried.

COMMUNICATIONS – Alderman Mader had tickets available for the Price Ice Figure Skating show at the Rec Arena. Alderman Bukachek noted the increased snowmobile traffic on Highway 182 and crossing the bridge instead of using Case Avenue, as well as using sidewalk in front of old Chiropractors office. Suggested that the City might have to add more signage. Alderman Weidman noted that the route moved behind the houses on 3rd South, and all have been very respectful going along the new route.

PUBLIC COMMENT – None.

NEW BUSINESS

At 5:05 p.m. Mayor Tervort opened the public hearing. ESA Solar representatives discussed how the project would store excess electricity during low demand and deliver it during peak times, stabilizing the grid and reducing the risk of blackouts, noting that it supports clean energy, reduces emissions, and improves grid reliability. Public comments inquired about the proximity to the road, if there is noise pollution, how does it affect property values, can the batteries catch on fire, how will it be managed, what happens after the lease is up, if there is EMF danger, and zoning inquiries. It was noted by ESA that the batteries are built to contain any fire in the individual container, they are managed through Scada and there is offsite managing, the Fire Department will have key access to the property and rigorous training, the property will be fenced in and

include a landscaping buffer of trees and native vegetation, when the project is decommissioned in 20 years the property is returned to the original condition, there is no additional EMF exposure than what exists with the transmission lines. The benefit to the community is that it will eventually decrease energy costs. Mayor Tervort closed the public hearing at 5:41. There was a motion by Alderman Greenwood and seconded by Alderman Wartgow to approve the lease agreement as written. Motion carried, 7-1 with Corbett voting no. Discussed the goal of the chronic nuisance ordinance is to get properties into compliance, and it will likely be used very infrequently. There was a motion by Alderman Weidman and seconded by Alderman Corbett to approve Ordinance 25-006 – Chronic Nuisance. Motion carried, 8-0.

The Parks and Rec Committee met and discussed the low occupancy rates at the RV park and if the ordinance, and some of the language, might have contributed. They are recommending the changes in the new ordinance. Motion by Alderman Bukachek and seconded by Alderman Mader to approve Ordinance 25-007 – Hines Park Regulations. Motion carried, 8-0. Requested changes to the ambulance lease agreement include removing the mutual 90-day termination and include the ability for either party to terminate with an 18-month notice, and keep the auto-renewal but change it to 2 years. Motion by Alderman Mader and seconded by Alderman Wilson to approve MMC-PF Ambulance Garage Lease. Motion carried, 8-0. A requested adjustment to the Administrators job description gives the authority to hire and fire below the department head level. Motion by Alderman Wartgow and seconded by Alderman Weidman to approve. Motion carried, 8-0.

Reviewed a resolution for a traffic study to address the speed limits on Highway 13 to be reduced to allow for ATV/UTV traffic in certain areas where currently prohibited due to speed limits, and to address concerns. Motion by Alderman Mader and seconded by Alderman Weidman to approve Resolution 25-003. Motion carried, 6-2 with Wartgow and Greenwood voting no.

COMMITTEE REPORTS

Finance – There was a motion by Alderman Greenwood and seconded by Alderman Bukachek to approve paying the bills in the amount of \$1,053,449.60. Motion carried, 8-0.

Board of Public Works – No report.

Public Services – No report.

Personnel – No report.

CITY OFFICIALS' REPORTS

Mayor Tervort: Have had conversations with some legislators about the penalties assessed by the DOT and the unfair process. Rob Summerfield is asking for a copy of the policy from DOT.

Administrator Kluver: Seasonal hiring is underway. Received \$144,000 for SS4A. Working on getting our reimbursement dollars from the Congressionally Directed Spending Request.

City Clerk Greenwood: We 117 voters between in-person voters, in-person absentee, absentee and SVD with Underly and Kinser advancing to the April 1st ballot.

Treasurer Michels: Still working through the Grant process with YMCA and waiting on the last funding draw. Reconciliation is completed the first 3 months in and I hope that the next months get easier.

Library: March calendar is included in the packet. The Library now sponsors the blood drive every other month and are trying to help spread the word. Annual report done, circulation numbers are down about 5000 and to promote increasing numbers there is a drawing each month with entries for checking out 5 or more books.

DPW Director Hoffman: Received the new plow truck on Thursday and the mechanic been working on retrofitting some equipment from the previous truck, the decals went on today, as well as training with chassis manufacturer today. The City will sell the old one on surplus. Couple crew members working on the

remodeling of the new Mayors office at City Hall. Carpet tiles, trim, desk and phone installation are complete and should be finished by the end of the week. Had 2 additional water main breaks since the last meeting, making 3 total for the season. Currently ordering let runs now based on the history that we have had since 2021. Did have one on 1st Ave South in an area where we never had one before but located in the area of Phase 2 project.

Chief of Police Nevelier: Start working on the ATV/Snowmobile route and possible modifying. If you have ideas or visions about how to operate in the City, please contact Chief.

Fire Chief Reas: Hoping to get through the extreme cold before we had a structure fire, but there was one last Tuesday on Division Street, mostly confined to the attic. It was -14 degrees, and we appreciate the guys and the work they did. They had problems with air packs - they were ok inside building but froze up outside. There were a couple of small leaks that will be addressed soon. On scene for 6 hours and then a few hours of cleanup back at the Hall. Completed the sprinkler system in the YMCA.

The meeting was adjourned at 7:08

Prepared by: Shannon Greenwood, City Clerk

COMMON COUNCIL COMMITTEE OF THE WHOLE 3/10/2025

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, March 10, 2025. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor:	Tara Tervort
Alderman:	Dan Greenwood Dennis Wartgow Terry Wilson James Corbett Anthony Thier Dixie Weidman - Excused Michael Mader Dina Bukachek
City Attorney:	Bryce Schoenborn - Excused
City and Zoning Administrator:	Scott Kluver

Staff present: Shannon Greenwood, Bill Hoffman, Marvin Nevelier, Becky Michels, Larry Reas

Also present: Bob LaVoie, Bob Wartgow, Gary Wollerman, Allen Pritzl, Judy Pritzl

There was a motion by Alderman Wilson and seconded by Alderman Mader to adopt the agenda as presented. Motion carried.

COMMUNICATIONS – Alderman Mader and the Mayor attended the Regional Roundtable in Tomahawk last week put on by the League of Municipalities where they discussed Roberts Rules of Order.

PUBLIC COMMENT – Allan Pritzl, trail boss of the Snow Gypsies, is available to help with signage and shared maps of the current snowmobile trails. Bob Wartgow, president of the Flambeau Riders ATV/UTV club, stated that the maps are inaccurate, and some locations are inaccessible. The biggest complaint from tourists is that the routes are hard to follow. Bob Lavoie started the Flambeau Riders club and noted that in 2023, ATV/UTV riders in Wisconsin were responsible for generating an estimated \$4.2 billion in direct economic activity and we haven't done anything here to tap into those tourism dollars. We want to make PF a tourist destination.

NEW BUSINESS

The City of Park Falls Police Association is currently represented by the Labor Association of Wisconsin which is dissolving. Motion by Alderman Wartgow and seconded by Alderman Greenwood to approve Resolution 25-004 recognizing the Wisconsin Professional Police Association as the official bargaining unit. Motion carried. Reviewed a policy to provide some utility bill relief in extreme cases due to an unfortunate leak. Motion by Alderman Wilson and seconded by Alderman Mader to approve the Water and Sewer Credit Policy. Motion carried, with Wartgow voting no. Reviewed proposed map from Chief Nevelier to outline potential changes to the ATV/Snowmobile routes. Changes suggested will hopefully make navigating through town easier. After discussion on several possible changes it was decided to create a couple options for the next meeting.

COMMITTEE REPORTS

Finance – There was a motion by Alderman Wilson and seconded by Alderman Greenwood to approve paying the bills in the amount of \$.29,536.88. Motion carried, 8-0.

Debt Management, Fund Balance, Capital Planning, and Purchasing/Grant Procurement Policies were reviewed and recommended by the Finance Committee for approval at their last meeting. Motion by Alderman Wartgow and seconded by Alderman Bukachek to approval all four recommended policies. Motion carried.

Reviewed an ordinance to provide clarity since on what does or does not need council approval since there has been much inconsistency. Motion by Alderman Mader and seconded by Alderman Greenwood to approve Ordinance 25-008 – Purchasing Authority of City Administrator. Motion carried.

Board of Public Works – No report.

Public Services – No report.

Personnel – No report.

The meeting was adjourned at 6:40

Prepared by: Shannon Greenwood, City Clerk

SPECIAL COUNCIL MEETING MINUTES 3/17/2025

The Common Council of the City of Park Falls met in special session at 4:00 PM on Monday, March 17, 2025. Mayor Tara Tervort called the meeting to order at 4:00 PM and the following members were present:

Mayor: Tara Tervort

Aldermen: Dan Greenwood
Dennis Wartgow
Terry Wilson - Excused
James Corbett
Anthony Thier
Dixie Weidman
Michael Mader
Dina Bukachek – Excused

Staff present: Shannon Greenwood

Reviewed the application, public notice, affidavit of publication, and background check for Class B Beer and Class B Liquor License applicant Vijay Shinde, Sophia Anyana Incorporated for 1127 and 1113 4th Avenue South, Park Falls. There was a motion by Alderman Wartgow and seconded by Alderman Weidman to approve. Motion carried.

The meeting was adjourned at 4:03 p.m.

Prepared by: Shannon Greenwood, City Clerk



410 Division Street
P.O. Box 146
Park Falls, WI 54552
Phone (715)762-2436 Fax (715) 762-2437
www.cityofparkfalls.com

To: Honorable Mayor and Alders
From: Scott J. Kluver, Administrator
Re: ATV/Snowmobile Routes – Take II
Date: March 17, 2025

After the last meeting, regarding this topic, the Council asked Chief Nevelier to provide a few options that could be discussed for action. The Chief has prepared three different versions. For simplicity of reference, I will call that Option A – Blue, Option B – Orange, and Option C – Pink.

Also enclosed you will find a copy of the current ATV and snowmobile ordinance. Based on the discussion that occurred at the last meeting, note that I do not see any reference to use of alleys. In addition, Section 386-7 (D) addresses the use of ATVs from a person's home or hotel room, access to certain businesses, and other scenarios.

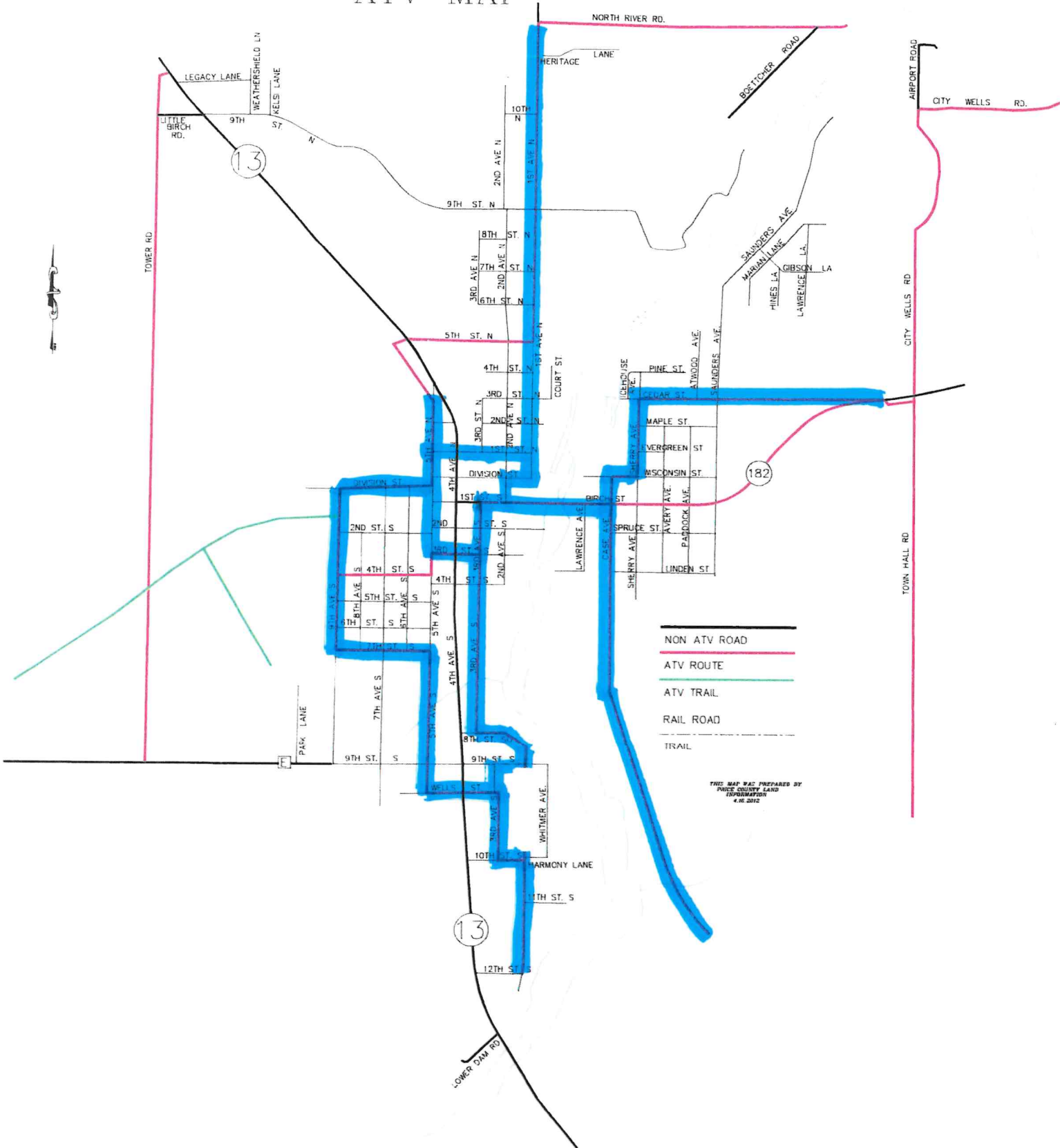
If the Council is not satisfied with one the options presented, I suggest identifying the main points of contention, and focusing discussion on options to gain consensus. Once there is consensus of what the Council would like to see as far as routes, we will need to make the appropriate ordinance adjustments at the future meeting.

Also enclosed is a copy of the City of Marshfield Route Map. It may be possible to have a similar map developed for Park Falls if that is something that you would like to pursue.

Please let me know if you have any questions regarding this matter.

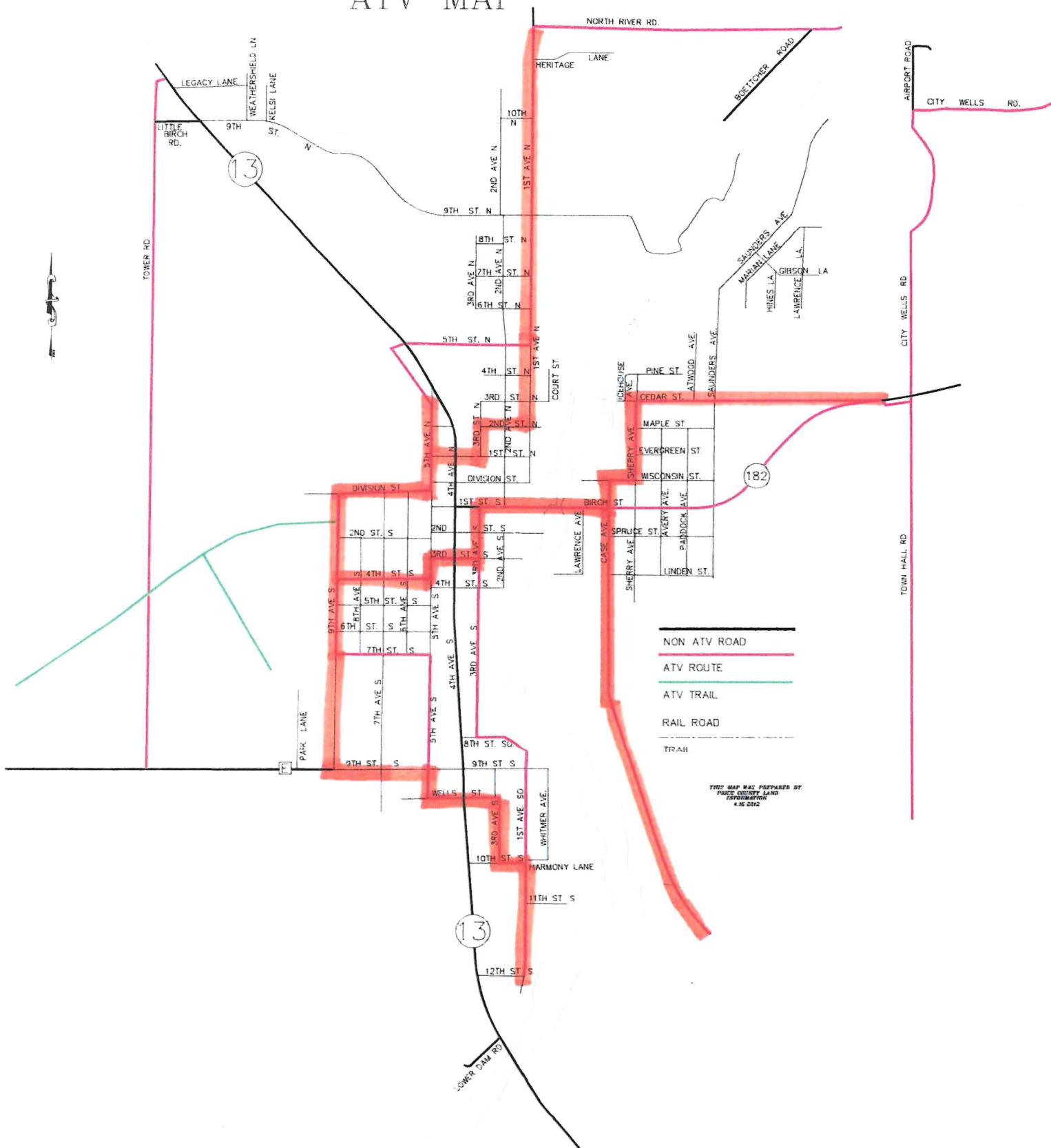
CITY OF PARK FALLS

ATV MAP



CITY OF PARK FALLS

ATV MAP



Chapter 386

SNOWMOBILES AND ALL-TERRAIN VEHICLES

ARTICLE I

Snowmobile and All-Terrain Vehicles

- § 386-1. Snowmobiles and ATVs.
- § 386-2. Applicability of traffic regulations to snowmobiles.
- § 386-3. Operation regulated.
- § 386-4. Unattended vehicles.
- § 386-5. Operation on sidewalks prohibited.
- § 386-6. Snowmobile, all terrain vehicle and other off-highway vehicle operation restricted.
- § 386-7. Routes and trails designated.

§ 386-8. Violations and penalties.

§ 386-9. Enforcement.

ARTICLE II

All-Terrain Vehicles and Off-Road Motor Vehicle Operation

- § 386-10. State all-terrain vehicle laws adopted.
- § 386-11. Unauthorized operation of motor vehicles on public or private property.
- § 386-12. Use of state highway bridge.

[HISTORY: Adopted by the Common Council of the City of Park Falls as Title 10, Chs. 3 and 4, of the 1997 Code. Amendments noted where applicable.]

ARTICLE I

Snowmobile and All-Terrain Vehicles

§ 386-1. Snowmobiles and ATVs.

Except as otherwise specifically provided in this chapter, the statutory provisions describing and defining regulations with respect to snowmobiles set forth in Chs. 340 and 350, Wis. Stats., and with respect to all-terrain vehicles set forth in Chapter 23, Wis. Stats., are hereby adopted by reference and made part of this chapter as if fully set forth herein. Acts required to be performed or prohibited by such statutes are required or prohibited by this chapter. Any future amendments, revisions or modifications of the statutes incorporated herein by reference are intended to be made part of this Code of Ordinances.

§ 386-2. Applicability of traffic regulations to snowmobiles.

No person shall operate a snowmobile or all-terrain vehicle upon any street, highway or alley within the City of Park Falls in violation of the traffic regulation provisions of Chapter 346, Wis. Stats.

§ 386-3. Operation regulated.

- A. Snowmobiles or all-terrain vehicles operated on designated snowmobile routes or all-terrain vehicle routes over the public highway shall observe the rules of the road for motor vehicles set forth in Chapter 346, Wis. Stats., and this chapter.
- B. No person shall operate a snowmobile or all-terrain vehicle on any public right-of-way, highway, or area adjacent to residences within the City of Park Falls at a speed in excess of posted limits or if not posted, in excess of 25 m.p.h.
- C. No person shall operate a snowmobile or all-terrain vehicle on private property within the City that is not owned or controlled by the operator without the express consent or permission of the owner of the property.
- D. No person shall operate a snowmobile or all-terrain vehicle at imprudent speeds or in such a reckless manner so as to endanger the public or the operator of the snowmobile or all-terrain vehicle.

§ 386-4. Unattended vehicles.

No person shall leave or allow a snowmobile or all-terrain vehicle owned or operated by him to remain unattended on any public highway or public property while the motor is running or with the starting key left in the ignition.

§ 386-5. Operation on sidewalks prohibited.

No person shall operate a snowmobile or all-terrain vehicle upon any sidewalk, pedestrianway or upon the area between the sidewalk and the curblin of any street in the City, or upon any City street, except as specifically authorized by § 386-7; however, a person may operate a snowmobile or all-terrain vehicle upon an undesignated route to obtain immediate access to an authorized area of operation as set forth in § 386-7; however, no snowmobile or all-terrain vehicle shall be operated upon the streets of the downtown area of the City except upon specifically designated routes. For purposes of this section, "downtown" area means that area north of Highway 182 to Second Street North and west of First Avenue North to Highway 13. This section does not apply to all-terrain vehicles or snowmobiles used in the course of law enforcement.

§ 386-6. Snowmobile, all terrain vehicle and other off-highway vehicle operation restricted.

- A. Permitting operation by improper persons prohibited. No owner or person having charge or control of a snowmobile or all-terrain vehicle shall authorize or permit any person to operate such snowmobile or all-terrain vehicle who is not permitted under state law or City ordinance to operate such snowmobile or all-terrain vehicle or who is under the influence of an intoxicant or a dangerous narcotic drug.
- B. Operation while under influence prohibited. Sections 350.101, 350.102, 350.1025, 350.103, 350.104, 350.106 and 350.107, Wis. Stats., shall apply to the operation of a snowmobile any place within the City. Sections 23.33(4c), 23.33(4g), 23.33(4j),

23.33(4l), 23.33(4p), 23.33(4t) and 23.33(4x), Wis. Stats., shall apply to the operation of an all-terrain vehicle any place within the City.

- C. Age restriction. A person operating a snowmobile or all-terrain vehicle within the corporate City limits of the City of Park Falls must be at least 18 years of age or accompanied by a parent/guardian.

§ 386-7. Routes and trails designated.

A. Routes designated.

- (1) Pursuant to the provisions of § 350.04(2), Wis. Stats., there are designated as snowmobile routes in the City of Park Falls those highways designated by solid red or black lines on the map entitled, "Official Snowmobile Route, City of Park Falls, Wisconsin," dated November 6, 1997, as amended from the "Official Snowmobile Route, City of Park Falls, Wisconsin," dated November 21, 1978, and as amended by the "Official Snowmobile Route - City of Park Falls, Wisconsin," dated January 5, 1982, which map is made a part of this section by reference. All notations and references shown on the map are as much a part of this section as though specifically described herein, and said map shall be displayed in the City Clerk or Treasurer's office for the public to view.
- (2) There are designated as all-terrain vehicle routes in the City of Park Falls, those Highways designated by solid red or black lines in the map entitled "Official ATV Route, City of Park Falls, Wisconsin," adopted by the Common Council on June 18, 1996, which map is made a part of this section by reference. All notations and references shown on the map are as much a part of this section as though specifically described herein, and said map shall be displayed in the City Clerk or Treasurer's office for the public to view.

- B. Route markers. The Department of Public Works is directed and authorized to procure, erect and maintain appropriate snowmobile and all-terrain vehicle route, trail and limit signs and markers as approved by the State Department of Natural Resources. The Chief of Police and/or Director of Public Works shall have the power to declare the stated snowmobile and all-terrain vehicle routes and trails either open or closed.
- C. Routes to be obeyed. A person may not operate a snowmobile or an all-terrain vehicle on a nondesignated route, nor not adhere to a route sign, marker or limit erected in accordance with this section.
- D. Access to routes. Snowmobiles and all-terrain vehicles may access the routes set forth in this section by way of directing their snowmobile and/or all-terrain vehicle in such a manner as it would be the closest and most direct route to the designated routes as set forth herein from that persons dwelling or motel room. In addition, a person may operate their snowmobile and/or all-terrain vehicle on City streets other than Highway 13 and in accordance with § 386-5 to come from an aforementioned designated route as designated herein to go directly to or from:
- (1) The operator's dwelling or motel room;
 - (2) A service station, restaurant, tavern, store or business;

- (3) Operator's place of employment; or
 - (4) Lawn care or snow plowing duties.
- E. The section does not apply to all-terrain vehicles or snowmobiles used in the course of law enforcement.

§ 386-8. Violations and penalties.

Any person who shall violate any provision of this chapter shall, upon conviction thereof, forfeit not less than \$20 and not more than \$500, together with the costs of prosecution, and, in default of payment thereof, may be imprisoned in the county jail for not exceeding 10 days, provided no person shall forfeit an amount in excess of the maximum fine or forfeiture allowed in the Wisconsin Statutes for the same offense and further provided that the penalty and forfeiture for parking violations on highways shall be the amount applicable to such violations by owners or operators of motor vehicles under Chapter 434, of this Code of Ordinances.

§ 386-9. Enforcement.

- A. Uniform citation for highway violations. The uniform traffic citation promulgated under § 345.11, Wis. Stats., shall be used for violations of this chapter relating to highway use except as herein provided.
- B. Parking violations. The special traffic citation described and defined in Chapter 434 of this Code of Ordinances shall be used for enforcement of violations of rules of the road relating to parking of vehicles adopted by reference in § 386-1 of this chapter.
- C. Other violations. All violations of this chapter not described in Subsection A or B shall be enforced in accordance with §§ 66.0114 and 66.0111 of the Wisconsin Statutes. Stipulations of guilt or no contest may be made as provided in § 66.0114(1)(b), Wis. Stats., in substantially the form provided in the uniform traffic citation within five days of the date of the citation for such violation. Bail deposits may also be made under § 66.0114, Wis. Stats. Such deposits shall include the Clerk's fee and costs of prosecutions.
- D. Police department to receive stipulations and penalties. Stipulations, forfeited penalties and deposits for obtaining release from arrest authorized under this chapter may be accepted at the Police Department offices.
- E. Forfeited penalties and deposits. Except as otherwise provided in § 345.26, Wis. Stats., and the deposit schedule adopted by the Wisconsin Judicial Conference thereunder, required penalties and deposits or bail not including costs or fees for violation of this chapter shall be as established by the schedule adopted by the Common Council. **[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]**
- F. Applicability to all-terrain vehicles. The aforementioned provisions contained in this section shall also apply to all-terrain vehicles.

ARTICLE II

All-Terrain Vehicles and Off-Road Motor Vehicle Operation**§ 386-10. State all-terrain vehicle laws adopted.**

The provisions describing and defining regulations with respect to all-terrain vehicles in the following enumerated subsections of § 23.33, Wis. Stats., and any future amendments or revisions, are hereby adopted by reference and made part of this section as if fully set forth herein. Any acts required to be performed by the following statutory subsections or which are prohibited by such statutory subsections are required to be performed by this section or are prohibited by this section:

- A. Section 23.33(2), Registration.
- B. Section 23.33(3), Rules of operation [including Subsections (a) through (i)].
- C. Section 23.33(4), Operation on or near highway [including Subsections (a) through (e)].
- D. Section 23.33(6), Equipment requirements [including Subsections (a) through (e)].
- E. Section 23.33(7), Accidents [including Subsections (a) and (b)].
- F. Section 23.33(1), Definitions [including Subsections (a) through (n)].

§ 386-11. Unauthorized operation of motor vehicles on public or private property.

- A. Purpose.
 - (1) The unauthorized off-road operation of motor vehicles has resulted in serious damage to public and private lands including damage or destruction of vegetation, animal life and improvement to the lands; and
 - (2) The unauthorized off-road operation of motor vehicles has resulted in the permanent scarring of land and an increase in both erosion and air pollution; and
 - (3) The unauthorized off-road operation of motor vehicles has resulted in collisions and near collisions threatening the life and safety of the operators of such vehicles as well as of other persons; and
 - (4) The unauthorized off-road operation of motor vehicles has resulted in a loss of privacy, quietude and serenity to which the owners and users of land are rightfully entitled.

- B. Definitions. For the purposes of this section, the terms below shall be defined as follows:

MOTOR VEHICLE — Any vehicle which is self-propelled and shall include but not be limited to automobiles, trucks, jeeps, vans, motorcycles, motorbikes, go-karts, motorized three-wheeled vehicles, all-terrain vehicles, mopeds, snowmobiles, dune buggies and tractors. Motor vehicle shall not mean any airplane, railroad train, boat, wheelchair or

bicycle. A vehicle which would otherwise be defined as a motor vehicle under this section shall not be so defined while:

- (1) It is being operated solely for the purpose of construction or maintenance of an improvement to land or solely for access to construction or maintenance sites provided such operation is by persons having legitimate business on such lands or sites;
- (2) It is being operated by or at the direction of public employees or utility company employees as part of their employment duties;
- (3) It is being operated by the holder of an easement or right of access on or over the land which operation is occurring or the holder's employees or agents.

OFF-ROAD — Any location which:

- (1) Is not a paved or maintained public street or alley; or
- (2) Is not used or maintained by the owner or lessee of land as a driveway, parking lot or other way for motor vehicles; or
- (3) Is a private trail for use only by the owner of his permittees for recreational or other vehicular use. Off-road shall not include any creekbed, riverbed or lake; provided, however, that this subsection shall not apply to snowmobiles or other vehicles being operated on the ice covering such creekbed, riverbed or lake.

OPERATION — The physical manipulation or activation of any of the controls of a motor vehicle necessary to put it in motion.

UNAUTHORIZED — Without the express prior consent of the owner, lessee, manager or other person authorized to give consent by the owner or lessee of land. Authorization shall not be implied from a failure to post private or public land.

C. Unauthorized off-road operation prohibited.

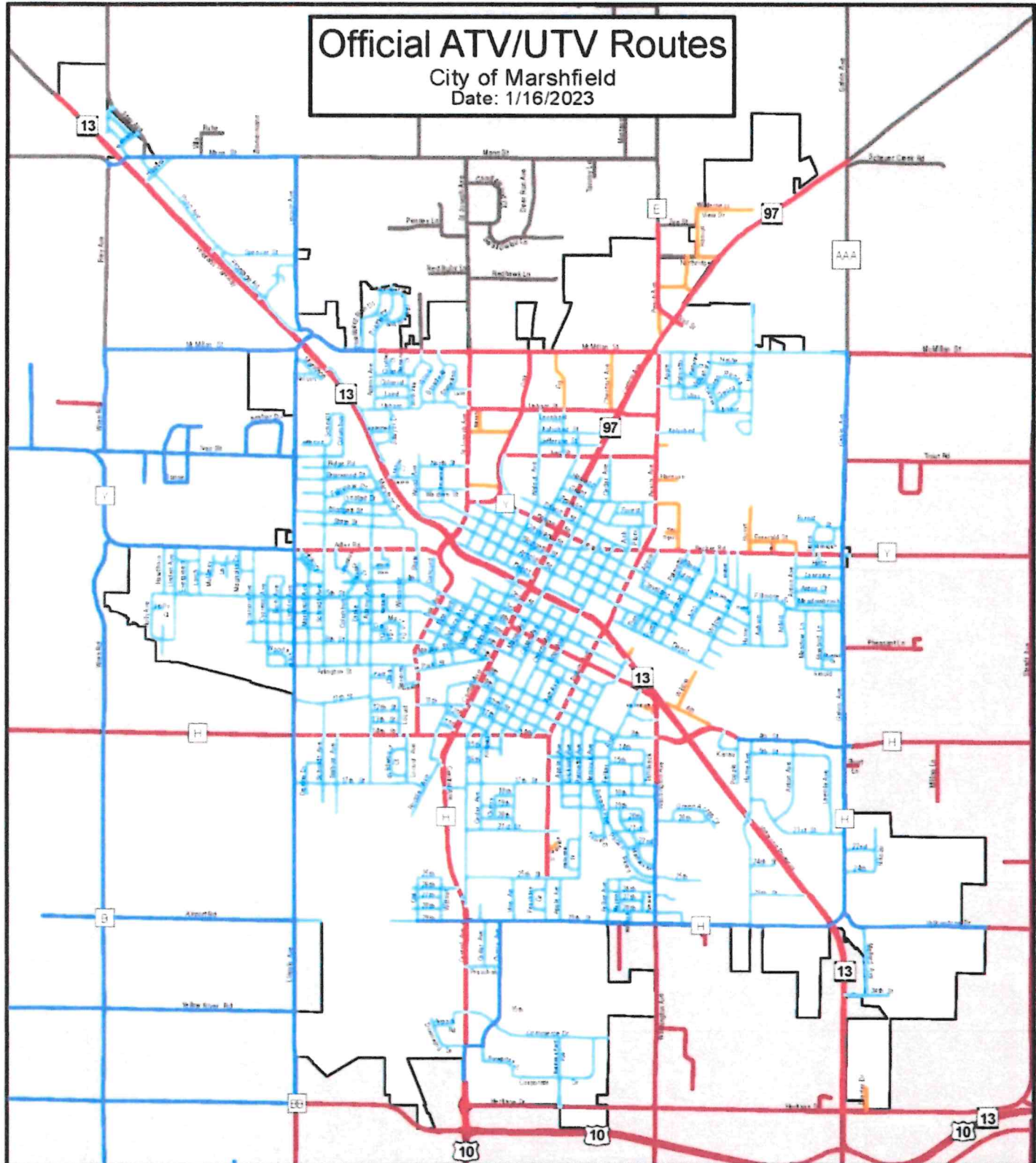
- (1) The unauthorized off-road operation of a motor vehicle is prohibited.
- (2) Except for authorized maintenance vehicles and snowmobiles or all-terrain vehicles operating in areas authorized by the Common Council, it shall be unlawful to operate any minibike, go-kart, all-terrain vehicle or any other motor-driven craft or vehicle principally manufactured for off-highway use on the City streets, alleys, parks, sidewalks, bikeways, parking lots or on any public lands or private lands or parking lots held open to the public. The operator shall at all times have the written consent of the owner before operation of such craft or vehicle on private lands.

§ 386-12. Use of state highway bridge.

- A. Park Falls authorizes the operation of all-terrain vehicles and utility terrain vehicles on the highway bridges listed in Subsection B below. Any person crossing such bridge shall comply with the following requirements:

Official ATV/UTV Routes

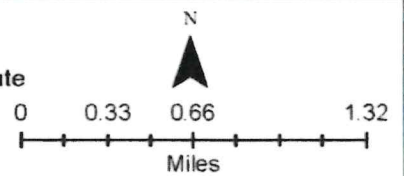
City of Marshfield
Date: 1/16/2023



ATV Route Type

- ATV/UTV Route
- Closest route to and from home
- ATV/UTV or Business Use Prohibited

- Wood County ATVs Prohibited
- City prohibited by no closest route
- Marathon County - Unknown





410 Division Street
P.O. Box 146
Park Falls, WI 54552
Phone (715)762-2436 Fax (715) 762-2437
www.cityofparkfalls.com

To: Honorable Mayor and Alders

From: Scott J. Kluver, ^{SK}Administrator

Re: ATV/Snowmobile Routes

Date: March 5, 2025

Enclosed you will find the letter from Chief Nevelier and maps that outline potential changes to the ATV and snowmobile routes. I will simply add that this is intended as a conceptual discussion at this point. Once there is consensus on which changes, if any, the Council would like to make, we can prepare the required ordinances for formal adoption at a future meeting.



PARK FALLS POLICE DEPARTMENT

441 3rd Street South • P.O. Box 146 • Park Falls, WI 54552
Phone: 715.762.2446 • Fax: 715.762.2666 • Email: parkfallspd@pfpd.net

March 10, 2025

To: Mayor Tervort, City Administrator Kluver, and Alders

I was requested to re-evaluate the current ordinance and routes as it pertains to ATV/UTV use within the City of Park Falls. I have also chosen to review the current snowmobile routes through the city.

I have attached a ATV map with highlighted changes that could be considered by the Park Falls Common Council. I will provide an explanation as to the suggested changes and why I believe the change should be considered.

In viewing the map, you will see the highlighted area colored blue. This color indicates a change or newly added route through the city. The new route would be on 5th Avenue South from 7th Street South and continue until division Street. I believe by adding this route it will simplify how visitors navigate through the city by providing a more direct and straighter route in and through the city. Additionally, these portions of 5th Avenue and Division Street are wider than most city streets and will lessen the impact of ATV/UTV traffic in residential neighborhoods.

On the map you will see areas colored orange. These portions of the route are not on the "official" ATV map as an ATV route but are currently signed as a route. I believe that the only change needed is to update the map to reflect this as a current route.

Also on the map are areas that are colored black. This color would indicate current routes that would be eliminated. The first section would be on 1st Avenue South from 10th Street South to 9th Street South. I don't believe that this portion of the route is traveled heavily by tourists. Further, by eliminating this route it will direct visitors to business areas (Kwik Trip, The Lanes ETC.) which would be beneficial for the business community.

The next black portion on the map would be 7th Street South, 2nd Street South, and 9th Avenue South. This route would be eliminated and again direct people away from a more populated residential neighborhood. The elimination of these routes would be alleviated by rerouting ATV/UTV traffic down 5th Avenue (in blue) and onto Division Street which is currently a route.

The next portion of black on the map is the area on 5th Avenue North and 5th Street North. On the map this is shown as a route. Currently if ATV/UTV crosses the highway it will likely travel on the right of way, or a privately owned property as they navigate their way to 5th Street North. This portion of the route should be eliminated as it is not designated as such. If it is desired to keep this area as a route the city would need to update the ordinance, adding this as a route along highway 13 and continuing to 5th Street north.

The final area of black on the map is the area that travels east on Hwy 182. The map shows that highway 182 from Case Avenue and continues eastbound on Hwy 182 past Saunders Avenue as a route. This portion of the map is incorrect and should be removed from the map as a route. It should be noted that as Hwy 182 exits the city the speed limit increases to 40 MPH. The Wisconsin DOT will not allow a route in this area unless the Town of Eisenstein requested permission from the Wisconsin DOT.

The council can also consider how open they wish to allow ATV/UTV traffic to flow through the City of Park Falls. Upon researching this topic, I found that there is a growing trend for some jurisdictions to allow ATV/UTV traffic on all city streets. With that being said, the council could also designate certain areas or portions of the city as a non-operational area. Currently, ATV /UTV traffic is supposed to take the most direct path from their residence / hotel to the nearest route.

On the map you will see a portion of Hwy 13 South that is highlighted in blue. This area could potentially be added as a route later depending on the outcome of the traffic study conducted by the Wisconsin DOT. If the DOT determines that the speed limit could be reduced to 35 MPH or less the City of Park Falls would have the authority to authorize this portion of Hwy 13 as a route. If the city chooses to authorize this as a route this would allow ATV/UTV traffic to leave from the AmeriVu Inn and have access to the existing route.

3/5/2025

Page 3

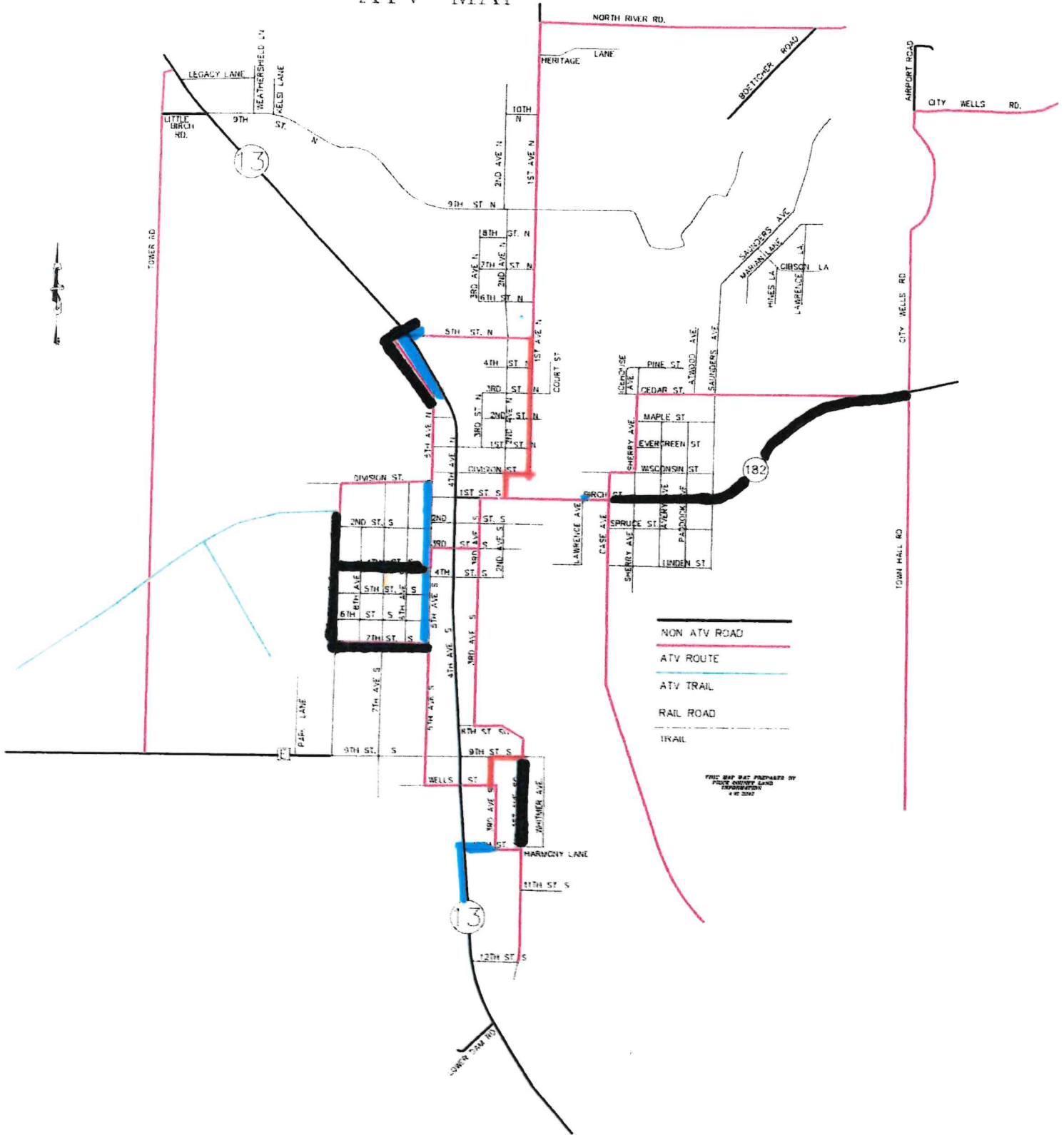
Regarding the snowmobile route that is currently established within the City of Park Falls. Upon looking at the map you will see areas highlighted in yellow. These areas are the current snowmobile route within the city. I propose to change the following areas so that certain portions are like the purposed ATV /UTV routes. The areas highlighted in blue on 5th Avenue South from 7th Street South and continue on 5th Avenue South until the R-Store. With this modification the snowmobiles would be allowed a more direct route to access the R-Store. Once at the R-Store snowmobilers would have access to the trail system. The other portion of Division Street that is highlighted in blue would allow snowmobilers access to the trail system on the west side of Park Falls.

I propose that the roads highlighted in black be eliminated from the current snowmobile map. These roads would be 7th Street South, 2nd Street South, and 9th Avenue South. This would eliminate snowmobile traffic on residential streets and traffic would now travel on 5th Avenue and Division Street, which are wider and less populated. It is my belief that modifying the snowmobile route would make it easier for snowmobilers to navigate the city.

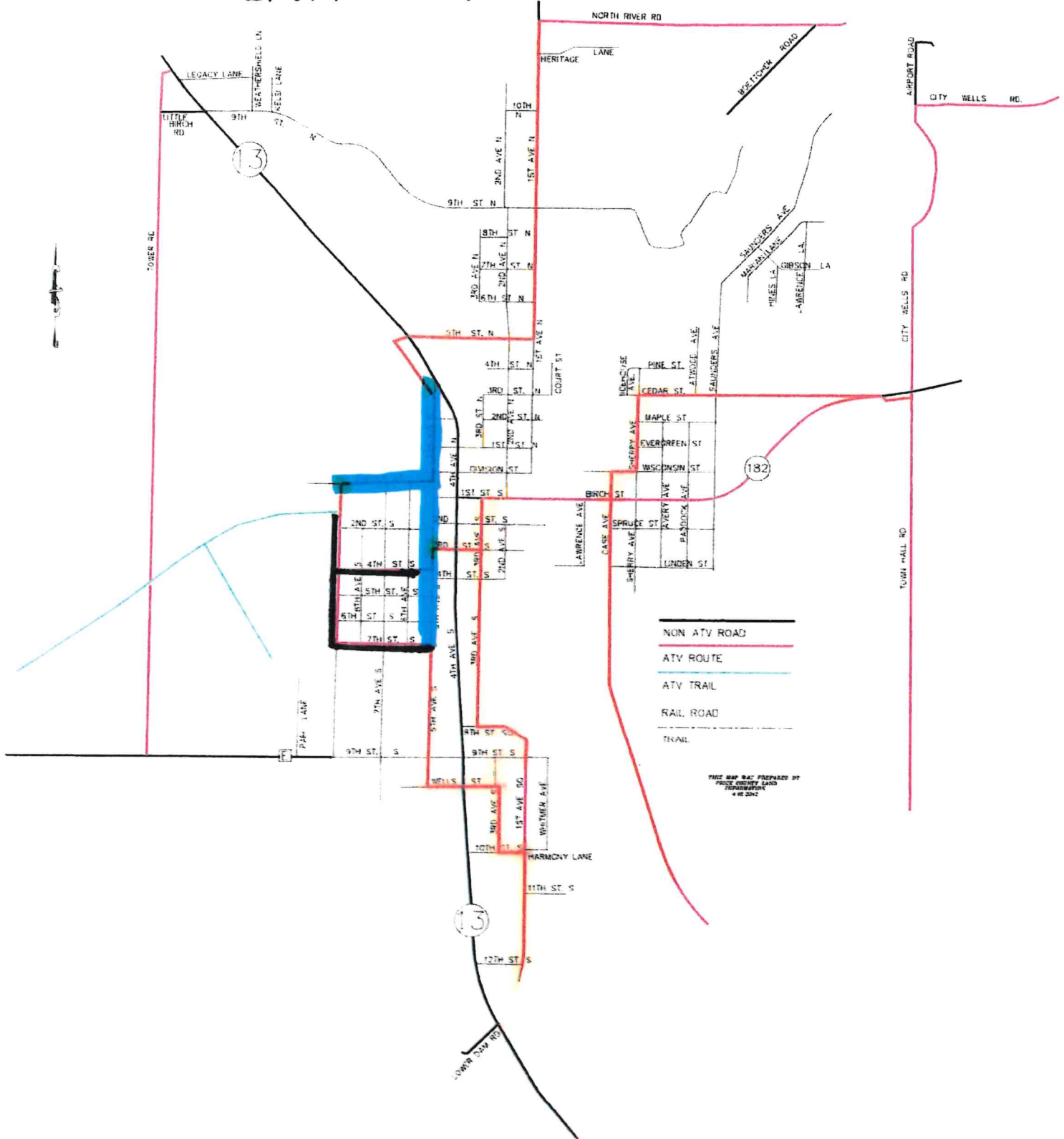
Lastly, there has been a request to separate the snowmobile and ATV ordinance so there is a separate ordinance for each. This would be beneficial as each would then have their own respective map and ordinance regarding operation within the city.

Marvin Nevelier
Chief of Police
Park Falls Police Department

ATV MAP




Snowmobile Map





410 Division Street
P.O. Box 146
Park Falls, WI 54552
Phone (715)762-2436 Fax (715) 762-2437
www.cityofparkfalls.com

To: Honorable Mayor and Alders
From:  Scott J. Kluver, Administrator
Re: Vacating of 3rd Avenue South Between Division Street and STH 182
Date: March 19, 2025

Enclosed you will find materials that Attorney Schoenborn has prepared related to the proposed vacating of Third Avenue South between Division Street and STH 182. The purpose of this request is that this section of the road is now part of Old Abe Park, so it should be removed from official maps. There is a statutory process for vacating streets and alleys that is quite detailed.

The action requested of the Council is to proceed with the vacating process of Third Avenue South and to set a public hearing date. I suggest that June 9th be the scheduled date for the public hearing and final action on this matter. As there is only one scheduled meeting in May because of Memorial Day, and May 12th is a little tight for the required schedule, June 9th should be a safe option.

Please let me know if you have any questions related to this mater.



rd Ave S Discontinue

message

Bryce Schoenborn <schoenborn@slabylaw.com>
cc: Brentt Michalek <admin@cityofparkfalls.com>

Wed, Mar 19, 2025 at 10:21 /

Dear Scott,

I have drafted the Lis Pendens and sent it across the street to the Register of Deeds for recording. When I get that back, like tomorrow or Friday, I'll send you a copy of the recorded Lis Pendens for your records.

I have also drafted the resolution, which is attached along with the referenced Exhibit A. I have sent the attached letter to the Secretary of Transportation, as required by statute. We do not have to send anything to the Commissioner of Railroads, as we only have to provide them with notice if we are proposing to discontinue a portion of road that contains a railway crossing.

We should be all set to have the Common Council take this up on Monday. At the meeting, we would just need a motion to introduce the resolution and set the matter for a public hearing, no less than 40 days from the date of the meeting. We are required to serve notice on owners of abutting lands at least 30 days before the public hearing, so we usually will want to set that public hearing out about 60 days to give ample time to get that accomplished. We also have to publish a Class 3 notice after the Council acts on Monday.

Please let me know if you have any questions or concerns. Thanks!

Sincerely,



Attorney Bryce A. Schoenborn
Slaby, Deda, Marshall, Reinhard & Writz LLP
P.O. Box 7, 215 N. Lake Ave.
Phillips, WI 54555
(715) 339-2196
(715) 339-4664 (fax)

PLEASE NOTE: CLIENTS SHOULD NOT FORWARD THIS EMAIL TO OTHERS. DOING SO RISKS THE LOSS OF ATTORNEY-CLIENT PRIVILEGE FOR THESE COMMUNICATIONS. Although we utilize the convenience of email and facsimile transaction, should you wish to correspond with Slaby, Deda, Marshall, Reinhard & Writz LLP in this fashion, please be advised that this does not warrant an automatic reply/response on our part. We will address your concerns in the course of normal business operations, usually within 24-48 hours of receipt. If this e-mail is to a client, the information contained in this message is legally privileged and confidential information intended only for the use of the individual or entity named above. If it is to a potential client, be aware that this email does not create an attorney-client relationship, nor is the email intended to give specific legal advice.

CONFIDENTIALITY NOTICE: The materials in this electronic mail transmission (including attachments) are private and confidential and are the property of Slaby, Deda, Marshall, Reinhard & Writz LLP. The information contained in the material is privileged and is intended only for the use of the named addressee(s). If you are not the intended

RESOLUTION

Document No.

Document Title

A RESOLUTION VACATING A PORTION OF A BUILT ROAD (THIRD AVENUE SOUTH) THAT LIES BETWEEN THE SOUTHERLY RIGHT OF WAY LINE OF DIVISION STREET AND THE NORTHERLY RIGHT OF WAY LINE OF S.T.H. "182," ALL IN BLOCK SEVENTEEN (17), PARK FALLS LUMBER CO. PLAT, SECTION TWENTY-THREE (23), TOWNSHIP FORTY (40) NORTH, RANGE ONE (1) WEST, CITY OF PARK FALLS, PRICE COUNTY, WISCONSIN.

WHEREAS, the public interest does not require that the City maintain that portion of Third Avenue South in Block Seventeen (17), all within the Park Falls Lumber Co. Plat, legally described in Exhibit A along with a map, and referred to herein as the "Subject Road"; and

WHEREAS, notice of the time and place of action upon said petition has been published as a Class 3 Notice under Chapter 985, with notice served upon any and all owners of all of the frontage of lots and lands abutting the Subject Roads, and the Park Falls Common Council has considered all matters brought before the Council with respect to the matter.

THEREFORE, BE IT RESOLVED, by the Park Falls Common Council, Price County, Wisconsin, as follows:

SECTION 1: The Subject Road is legally described as follows: see attached Exhibit A, containing a legal description and map.

SECTION 2: Ownership of that portion of the Subject Road described herein be divided and transferred such that those portions lying north of the centerline shall be attached to each respective adjacent lot to the North; likewise, those portions lying south of the centerline shall be attached to each respective adjacent lot to the South, those portions lying east of the centerline shall be attached to each respective adjacent lot to the East, and those portions lying west of the centerline shall be attached to each respective lot to the West. Inasmuch as all lots adjoining the discontinued road have public access without using the discontinued Subject Road, no residual easement rights shall be retained by any adjoining lot owner.

SECTION 3: This resolution shall be effective from the date hereof.

SECTION 4: The City Clerk is directed to record a certified copy of this resolution with the Register of Deeds for Price County, Wisconsin.

Submitted by: City Clerk

Vote taken and date:

	(Aye/Nay)	(Date)
Daniel Greenwood	_____	_____
Dennis Wartgow	_____	_____
Terry Wilson	_____	_____
James Corbett	_____	_____
Anthony Thier	_____	_____
Dixie Weidman	_____	_____

Name and Return Address

Slaby, Deda, Marshall, Reinhard & Writz LLP
P.O. Box 7
Phillips, WI 54555

Parcel Identification Number

Michael Mader
Dina Bukachek

Mayor's signature, if approved:

Tara Tervort, Mayor Date

ATTEST:

Shannon Greenwood, Clerk Date

Subscribed and sworn to before me this _____ day of _____, 2025, by the persons above, Tara Tervort and Shannon Greenwood.

(Print)

Notary Public

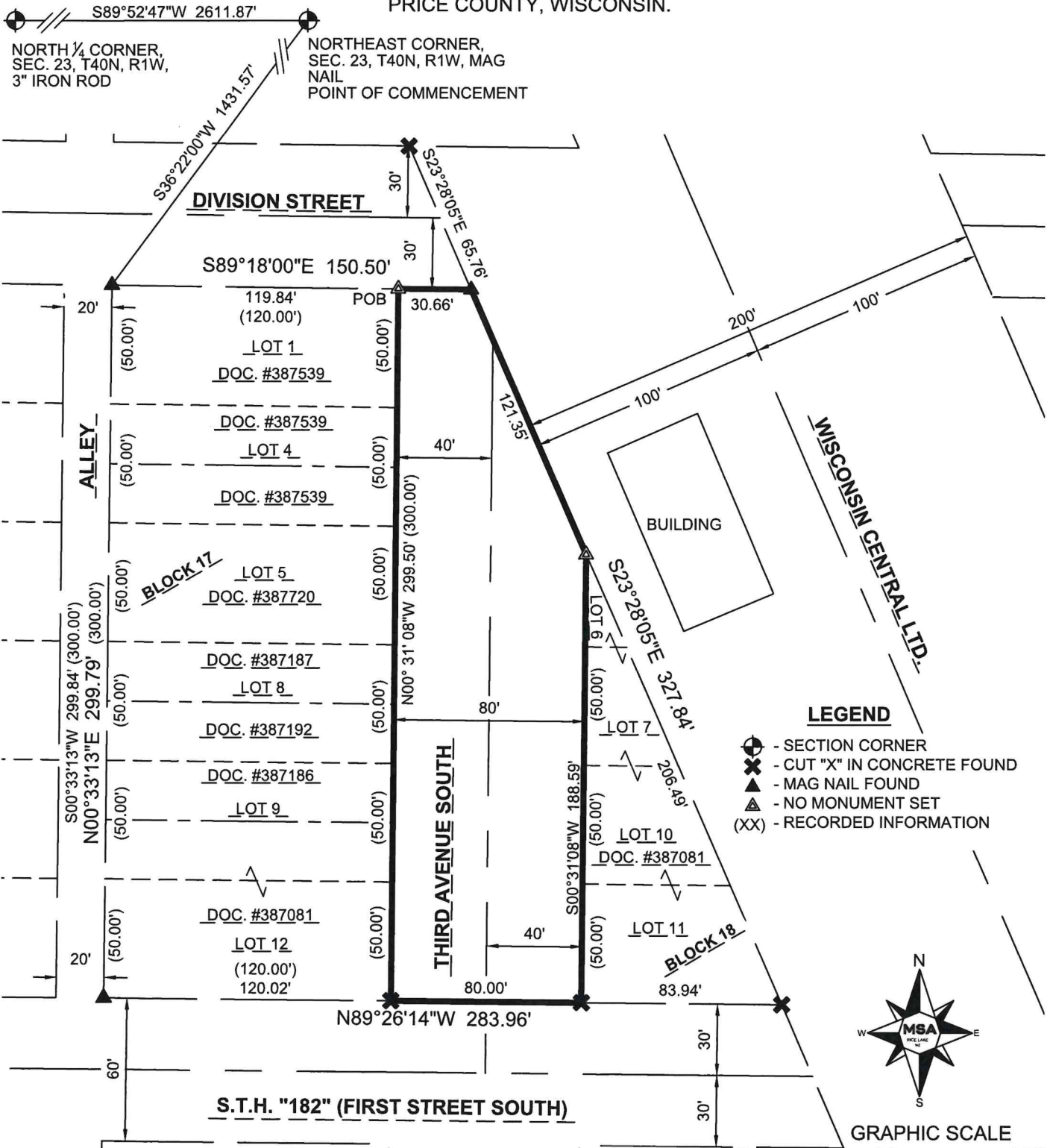
My Commission Expires: _____.

THIS INSTRUMENT WAS DRAFTED BY:
City Attorney Bryce A. Schoenborn
Slaby, Deda, Marshall, Reinhard & Writz LLP
P.O. Box 7
Phillips, WI 54555
(715) 339-2196

Exhibit A to Resolution to Discontinue a Highway

PROPOSED 3RD AVENUE SOUTH VACATION

A PORTION OF THIRD AVENUE SOUTH THAT LIES BETWEEN THE SOUTHERLY RIGHT OF WAY LINE OF DIVISION STREET AND THE NORTHERLY RIGHT OF WAY LINE OF S.T.H. "182", ALSO KNOWN AS FIRST STREET SOUTH, ALL IN PARK FALLS LUMBER COMPANY'S PLAT OF PARK FALLS, LOCATED IN THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 40 NORTH, RANGE 1 WEST, CITY OF PARK FALLS, PRICE COUNTY, WISCONSIN.



THE NORTH LINE OF THE NE 1/4 OF SECTION 23, TOWNSHIP 40 NORTH, RANGE 1 WEST WAS ASSIGNED A BEARING OF S 89° 52' 47" W AND IS REFERENCED TO THE PRICE COUNTY COORDINATE SYSTEM, NAD83(2011).



PROPOSED 3RD AVE VACATION
CITY OF PARK FALLS
PARK FALLS, PRICE COUNTY, WISCONSIN

EXHIBIT

PROJECT NO.
09368097

SHEET
1 OF 2

PROPOSED 3RD AVENUE SOUTH VACATION
 A PORTION OF THIRD AVENUE SOUTH THAT LIES BETWEEN THE SOUTHERLY RIGHT OF WAY LINE OF DIVISION STREET AND THE NORTHERLY RIGHT OF WAY LINE OF S.T.H. "182" ALL IN PARK FALLS LUMBER COMPANY'S PLAT OF PARK FALLS, LOCATED IN THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 40 NORTH, RANGE 1 WEST, CITY OF PARK FALLS, PRICE COUNTY, WISCONSIN.

PROPOSED 3RD AVENUE SOUTH VACATION DESCRIPTION:

COMMENCING AT THE NORTHEAST CORNER OF SECTION 23, TOWNSHIP 40 NORTH, RANGE 1 WEST, BEARINGS BASED ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 23 WHICH BEARS S89°52'47"W; THENCE S36°22'00"W A DISTANCE OF 1431.57 FEET TO THE NORTHWEST CORNER OF LOT 1 IN BLOCK 17 OF PARK FALLS LUMBER COMPANY'S PLAT OF PARK FALLS RECORDED IN VOLUME 9 OF DEEDS ON PAGE 626 AS DOCUMENT NUMBER 11363 ALSO BEING ON THE SOUTHERLY RIGHT OF WAY LINE OF DIVISION STREET; THENCE S89°18'00"E, ALONG SAID SOUTHERLY RIGHT OF WAY LINE OF DIVISION STREET, A DISTANCE OF 119.84 FEET TO THE NORTHEAST CORNER OF SAID LOT 1 AND BEING THE POINT OF BEGINNING.

THENCE CONTINUING S89°18'00"E, ALONG THE SOUTHERLY RIGHT OF WAY LINE OF DIVISION STREET, A DISTANCE OF 30.66 FEET, TO THE INTERSECTION OF SAID SOUTHERLY RIGHT OF WAY LINE AND THE WESTERLY RIGHT OF WAY LINE OF THE WISCONSIN CENTRAL LTD.; THENCE S23°28'05"E, ALONG SAID WESTERLY RIGHT OF WAY LINE, A DISTANCE OF 121.35 FEET, TO THE INTERSECTION OF SAID WESTERLY RIGHT OF WAY WITH THE EASTERLY RIGHT OF WAY OF THIRD AVENUE SOUTH; THENCE S00°31'08"W, ALONG SAID EASTERLY RIGHT OF WAY LINE, A DISTANCE OF 188.59 FEET TO THE INTERSECTION OF SAID EASTERLY RIGHT OF WAY LINE AND THE NORTHERLY RIGHT OF WAY LINE OF STATE TRUNK HIGHWAY "182" (ALSO KNOWN AS FIRST STREET SOUTH), ALSO BEING THE SOUTHWEST CORNER OF LOT 11, BLOCK 18 OF SAID PARK FALLS LUMBER COMPANY'S PLAT OF PARK FALLS; THENCE N89°26'14"W, ALONG SAID NORTHERLY RIGHT OF WAY LINE, A DISTANCE OF 80.00 FEET, TO THE INTERSECTION OF SAID NORTHERLY RIGHT OF WAY LINE AND THE WESTERLY RIGHT OF WAY LINE OF SAID THIRD AVENUE SOUTH, ALSO BEING THE SOUTHEAST CORNER OF LOT 12 OF SAID BLOCK 17; THENCE N00°31'08"W ALONG SAID WESTERLY RIGHT OF WAY LINE, A DISTANCE OF 299.50 FEET TO THE POINT OF BEGINNING.

CONTAINING 21,221 SQ.FT. OR 0.49 ACRES OF LAND.

PLOT DATE: 3/20/21 9:56 AM, C:\09368097\CADD\02.dwg, PLOT DATE: 3/20/21 9:56 AM



PROPOSED 3RD AVE VACATION
 CITY OF PARK FALLS
 PARK FALLS, PRICE COUNTY, WISCONSIN

LEGAL DESCRIPTION

PROJECT NO. 09368097
SHEET 2 OF 2

**LIS PENDENS ON
APPLICATION TO LAY OUT,
ALTER, OR DISCONTINUE A
HIGHWAY**

Document No.

Document Title

CITY OF PARK FALLS LIS PENDENS s. 840.11 WIS. STATS.
COUNTY OF PRICE
STATE OF WISCONSIN

IN THE MATTER OF A HIGHWAY IN
THE CITY OF PARK FALLS, PRICE COUNTY

BE IT NOTED THAT:

In the matter of a current action to discontinue a public road/highway in the City of Park Falls, Price County, a request was made to the City of Park Falls and filed with the City Clerk an application to the Common Council to discontinue a portion of a certain built road, Third Avenue South, legally described on Exhibit A with a map included. The road sought to be discontinued (hereinafter the "Subject Road") is designated as a portion of "Third Avenue South." This action may affect certain adjoining property in the City of Park Falls, Price County, Wisconsin.

A legal description of the Subject Road, along with a map, is attached hereto as "Exhibit A."

This lis pendens in the Register of Deeds Office, Price County, Wisconsin, is for the purpose of notice of all titleholders and prospective titleholders that the Subject Road may be discontinued affecting the above parcels in the City of Park Falls, Price County, Wisconsin by the Park Falls Common Council approving the application for discontinuance of the highway, upon which a certified copy of the final discontinuance order with a full and accurate description of the subject roadway shall be recorded by the City Clerk in the Office of Register of Deeds, Price County, Wisconsin. The City intends to take this matter up at a public meeting at a date and time to be set and noticed as required by law.

Dated this 19th day of March, 2025.

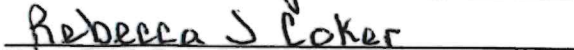


Bryce A. Schoenborn

ACKNOWLEDGMENT

STATE OF WISCONSIN)
)ss.
COUNTY OF PRICE)

Personally came before me this 19th day of March, 2025, the above named, Bryce A. Schoenborn, to me known to be the person(s) who executed the foregoing instrument and acknowledge the same.



Notary Public Price County, State of Wisconsin
My Commission expires 6-19-2028 (or is permanent)



THIS INSTRUMENT WAS DRAFTED BY:
Attorney Bryce A. Schoenborn
Slaby, Deda, Marshall, Reinhard & Writz LLP
P.O. Box 7
215 N Lake Ave
Phillips, WI 54555
(715) 339-2196

Return to

Slaby, Deda, Marshall, Reinhard & Writz LLP
P.O. Box 7
Phillips, WI 54555

Parcel Identification Number

JOHN W. SLABY (1934-2017)
SCOTT A. REINHARD (1958-2017)



ATTORNEY BRYCE A. SCHOENBORN
215 North Lake Avenue
PO Box 7
Phillips, WI 54555-0007
PHONE (715) 339-2196
FAX (715) 339-4664
schoenborn@slabylaw.com

David Deda
Christina M. Writz
Bryce A. Schoenborn
Bruce A. Marshall (of counsel)

SLABY DEDA
LAW OFFICES

www.NorthlandLegal.com

March 19, 2025

VIA CERTIFIED MAIL:

Wisconsin Secretary of Transportation
P.O. Box 7913
Madison, WI 53707-7913

Re: Resolution for Road Vacation Park Falls, WI
Our File No: TBD

Dear Sir or Madam:

I am the City Attorney for Park Falls, Wisconsin. The City intends to introduce the enclosed resolution to vacate/discontinue a portion of Third Avenue South within the City of Park Falls at its meeting on Monday, March 24, 2025. The portion of Third Avenue South that the City is contemplating discontinuing is located within one-quarter mile of a state trunk highway, that being State Highway 182. Accordingly, this notice is provided pursuant to Wis. Stat. sect. 66.1003(8)(a)1.

Please let me know if you have any questions or concerns. Thank you for your time and attention.

Sincerely,

Bryce A. Schoenborn

Enclosure

cc: City of Park Falls (ltr only)

C:\Users\SDM-Schoenborn\slabylaw.com\Support Staff - SDL Share Folder\bas\park falls\3rd Avenue South Vacation 2025\ltr dot 3-19-25.wpd



INSTRUCTIONS: Complete and return electronic, signed copy of the form and attachments to the library system. Confirm with the library system if printed, signed copies are required.

Board-approved, signed annual reports for 2024 are due to the DPI Division for Libraries and Technology no later than March 1, 2025.

I. GENERAL INFORMATION

1. Name of Library Park Falls Public Library		2. Public Library System IFLS Library System			
3b. Head Librarian First Name Deb	3c. Head Librarian Last Name Hyde	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 09/30/2025	
6a. Street Address 121 N. Fourth Ave.	6b. Mailing Address or PO Box 121 N. Fourth Ave.	7. City / Village / Town Park Falls	8a. ZIP 54552	8b. ZIP4 1112	9. County Price
10. Library Phone Number 7157623121	11. Fax Number (715)762-2286	12. Library E-mail Address of Director hyde@parkfallslibrary.org			
13. Library Website URL www.parkfallslibrary.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 17,916	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? Yes	22. UEI Number		

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	52	0	0
19b. Number of winter weeks	38	0	0
19c. Summer hours open per week	48	0	0
19d. Number of summer weeks	14	0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	2,648	0	0

II. LIBRARY COLLECTIONS							
			a. Number Owned / Leased	b. Number Added			
1. Books in Print			27,925	1,460			
2. Physical Subscriptions			36				
3. Physical Audio Materials			1,310	42			
4. Physical Video Materials			5,099	404			
5. Other Physical Materials			763				
6. Total Physical Items in Collection			35,097				
			Purchased solely by the Library	Purchased via a System, Consortium or Cooperative Agreement	Provided by the State		
7. E-books			No	Yes	No		
8. E-serials			No	Yes	No		
9. E-audio			No	Yes	No		
10. E-video			No	No	No		
11. Research Databases			No	Yes	Yes		
12. Online Learning Platforms			No	Yes	Yes		
III. LIBRARY SERVICES							
1. Physical Circulation Transactions			2. Interlibrary Loans				
a. Total Circulation	b. Children's Materials	c. Other Physical Items	a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>			
50,992	23,603	799	10,033	10,418			
			Method for Counting ILL Transactions	Total ILL Transactions			
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)			Items Loaned to Other Libraries <i>Provided to</i>	Items Borrowed from Other Libraries <i>Received from</i>			
Integrated Library Systems (ILS)							
WISCAT							
Other (includes OCLC, manual tracking or other methods)							
3. Electronic Content Circulation Transactions							
a. E-books	b. E-serials	c. E-audio	d. E-video	e. Children's E-materials	f. Total E-materials		
3,908	4,030	4,483	0	593	12,421		
4. Number of Registered Users			5. Overdue Fines	6. Reference Transactions		7. Library Visits	
a. Resident	b. Nonresident	c. TOTAL		a. Method	b. Annual Count	a. Method	b. Annual Count
800	1,281	2,081	Yes	Survey Week(s)	1,372	Survey Week(s)	42,290
8. Uses of Public Internet Computers				9. Uses of Public Wireless Internet			
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access		c. Method	d. Annual Count	a. Method	b. Annual Count	
6	3		Survey Week(s)	4,233	Actual Count	5,334	

LIBRARY PROGRAMS AND ATTENDANCE

Total In-Person and Live, Virtual Statistics by Age

	Young Child (0-5)	Child (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)
Number of Programs	31	27	4	63	0
Total Attendance	582	1,569	44	936	0

Total Program Statistics by Program Category

	In-Person On-Site	In-Person Off-Site	Live, Virtual	Pre-recorded
Number of Programs	125	0	0	0
Total Attendance	3,131	0	0	
Total Program Views				0

Describe the library's in-person programs:

Weekly preschool storytimes, Kids' Bingo, Kids' tree decorating, music concerts, 4 childrens' programs, Homeschool Day, Lego robotics, Monthly Adult Craft group, Monthly Adult Book Club, Monthly Movie (for adults), Monthly cooking class, Adult Bingo, Adult puzzle challenge (2), 1 adult reading challenge, Adult author vists

Which platforms does the library use to host the library's live, virtual programs:

Describe the library's live, virtual programs:

Which platforms does the library use to host the library's pre-recorded programs:

Describe the library's pre-recorded programs:

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Michael	Homann	1037 N 4th Avenue	Park Falls	54552-1725	redstarlight1@hotmail.com
2. Kate	Dirrigle-Leitl	542 S 7th Avenue	Park Falls	54552	kmk7194@gmail.com
3. Marcia	Lalonde	1049 Whitmer Avenue	Park Falls	54552	mlalonde@csdk12.net
4. Wendy	Rebne	535 S. 4th Avenue	Park Falls	54552-1124	Wendyrebne@icloud.com
5. Robert	Kopisch	N16165 Lakeshore Drive	Butternut	54514	robert.kopisch@pricecount
6. Jennfer	Bourgard	1307 1st Avenue	Park Falls	54552	jbourgard3@gmail.com
7. Dina	Bukachek	189 Cedar Street	Park Falls	54552	dbukachek@cityofparkfalls
8. Karen	Tesmer	PO Box 32 N13620 W Central	Fifield	54524	karenstesmer@yahoo.com
9. Judy	Reas	W8055 Maple Ridge Road	Park Falls	54552	larryreas@gmail.com
10. Kathleen	Rose	PO Box 94 266 Case Avenue	Park Falls	54552	rosekt@pctcnet.net
11.					
12.					
13.					
14.					
15.					
16.					
17.					

No. of Library Board Members
Include vacancies in this count

10

V. LIBRARY OPERATING REVENUE

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
City	Park Falls	\$289,959
Subtotal 1		\$289,959

2. County

a. Home County Appropriation for Library Services

Subtotal 2a	\$80,071
--------------------	-----------------

a. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Ashland	\$84,336		
Iron	\$1,471		
Subtotal 2b			\$85,807

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
	\$0		\$0
	\$0		\$0
b. Funds Carried Forward from Previous Year	\$0	c. Other State Funded Program	0

Subtotal 3			\$0
-------------------	--	--	------------

4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project	Amount	
	\$0	
	\$0	
	\$0	
	\$0	
Subtotal 4		\$0

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
	\$0		\$0
	\$0		\$0
Subtotal 5			\$0

6. Other Funds Carried Forward and Expended. Do not include state aid. Report state funds in 3b above.

\$0

7. All Other Operating Income

\$25,607

8. Total Operating Income Add 1 through 7

\$481,444

9. What is the current year annual appropriation provided by governing body(ies) for the public library?

\$330,754

10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)

Yes

VI. LIBRARY OPERATING EXPENDITURES				
Report operating expenditures from all sources. Do not report capital expenditures here.				
1. Salaries and Wages Include maintenance, security, plant operations		2. Employee Benefits Include maintenance, security, plant operations		
\$202,685		\$92,809		
3. Library Collection Expenditures				
a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials	Subtotal 3
\$18,209	\$4,669	\$9,632	\$4,292	\$36,802
4. Contracts for Services Include contracts with other libraries, municipalities, and library systems here. Include service provider.				
Provider	Description		Type	Amount
IFLS/MORE Maintenance	ILS fee as voted on by library directors		Fee	\$15,385
Subtotal 4				\$15,385
5. Other Operating Expenditures				\$127,889
6. Total Operating Expenditures Add 1 through 5				\$475,570
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?				\$0
VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT				
1. Capital Income and Expenditures by Source of Income				
<i>Do not report any expenditures reported above. Provide a brief description of any expenditures.</i>				
Source	Brief Description of Expenditure		Revenue	Expenditure
a. Federal			\$0	\$0
b. State			\$0	\$0
c. Municipal			\$0	\$0
d. County			\$0	\$0
e. Other			\$0	\$0
2. Debt Retirement	3. Rent Paid to Municipality/County		Total Revenue	Total Expenditure
\$0	\$0		\$0	\$0
VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD				
1. Total Amount of Other Funds at the End of Year				\$173,136
IX. FUNDS PAID OR TRANSFERRED TO THE LIBRARY BOARD FINANCIAL SECRETARY				
1. Total Amount of Section IX Funds at End of Year				\$0

X. STAFF (cont'd.)

b. Other Paid Staff See Instructions

Position (Local Title)	Job Title (AppendixA)	Type of Staff	Total Annual Wages Paid	Hours Worked per Week
Library Aide	Library Assistant - Technical Services	Other	\$29,815	43.00
Custodian	Janitorial Cleaner	Other	\$19,486	29.00

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian			b. All Other Paid Staff (FTE)	c. Total Library Staff (FTE)
Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a	Include maintenance, plant operations, and security	
1.00	2.00	3.00	1.80	4.80

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			31,564
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library
2. Circulation to Nonresidents Living in the Library's County		2,204	13,312
3. Circulation to Nonresidents Living in Another County in the Library System		246	89
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System		245	15,384
5. Circulation to All Other Wisconsin Residents	46	6. Circulation to Persons from Out of the State	
			38
7. Are the answers to items 1 through 6 based on actual count or survey/sample?	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)?	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	
Actual	No	No	
9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County		Circulation	
a. Ashland	15,153	f. Sawyer	10
b. Iron	231	g. Taylor	0
c. Lincoln	0	h. Vilas	0
d. Oneida	0	i.	
e. Rusk	4	j.	

XII. TECHNOLOGY (Not included in 2024 Report)

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	19	18	3
Total Self-Directed Activity Participation	453	317	9
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	12	0	52
Total Self-Directed Activity Participation	48	0	827

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Cindy	Koller	koller@parkfallslibrary.org

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Judy	Kraetke	kraetke@parkfallslibrary.org

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS



We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee 	Name of President or Designee Print or type Michael Homann	Date Signed
Library Director / Head Librarian Signature 	Library Director / Head Librarian Print or type Deb Hyde	Date Signed

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Price

The Park Falls Public Library Board of Trustees hereby states that in 2024 the IFLS Library System
Name of Public Library *Name of Public Library System / Service*

did provide effective leadership and adequately met the needs of the library.

did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements


Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Michael Homann	

COMMENTS

SECTION_I

20. Square Footage of Public Library (this location only)

City Hall joined us in the library building and that renovated space took away 1812 square feet from the library. The remodel gave the library a loft which added to the 672 square feet to the library.--2025-01-28

21b. Did your library or a branch renovate or expand an existing facility during the report year?

The City Hall moved into the Library building. We now share the space.--2025-01-27

SECTION_II

3a. Physical Audio Materials (end-of-year total)

deleted musical cd collection--2025-01-27

5b. Other Physical Material Description

included newspapers in subscriptions--2025-01-27

SECTION_III

7b. Library Visits

numbers are lower because of 4 month long renovation - building was open but had limited (sometimes no) seating--2025-01-30

8c., Method for Counting Uses of Public Internet Computers

numbers are lower because of 4 month long renovation - building was open but had limited (sometimes no) seating--2025-01-30 during renovation, had space for only 2 public access computers--2025-01-30

8d., Number of Uses (sessions) of Public Internet Computers

numbers are lower because of 4 month long renovation - building was open but had limited (sometimes no) seating--2025-01-30

Participation in Drop-in Activities for Young Children 0-5

numbers are higher because of renovation; these activities could be taken home--2025-02-07

Participation in Drop-in Activities for Children 6-11

numbers are higher; these projects could be taken home during renovation--2025-02-07

Participation in Drop-in Activities for Adults 19+

puzzles became popular after renovation--2025-02-07

April

at your library

Weekly Events

Monday

Yarn Group 3:00-5:30

Tuesday

Chair Yoga 11:00-11:45

April 8, 15, 22, 29

Wednesday

Yoga Flow 10:00-11:15

Pickleball 12:30-4:00

April 2, 16, 23, 30

TOPS 4:00-5:30

Thursday

Storytime 10:00-11:00

Pine Tree Piecers 10:00-2:00

Friday

Pickleball 12:30-4:00 April 11 12:00-4:00

• **Adult Puzzle Swap continues!**
Take a puzzle, leave a puzzle all month long!

Spring Election

April 1

Polls open
7am-8pm

Monthly Events

City Council

Monday, April 14 & 28 5:00

Grief Support

Thursday, April 10 10:00-11:30

Library Board

Thursday, April 10 5:00-6:00

Adult Craft Group

Thursday, April 17 4:00-5:30

Solar Light Butterfly

Registration & Fee required

Coping with Stress

A Program for Parents

Saturday, April 5th 9:30-11

Preregistration required

National Library Week! April 7-11

Monday, April 7

Lego Club for Kids
4:00-5:00

Tuesday, April 8

Book Club 1:30-3:00
Author John Armbruster
Tailspin Program
Begins at 4:00

Wednesday, April 9

Bingo for Adults
2:00-3:30

Thursday, April 10

Adult Puzzle Challenge
2:00-3:30
Registration Required

Celebrate with us!

Sign up for
book drawings
all week long!

