

## NOTICES OF PUBLIC MEETINGS

A public meeting will take place at the time and place indicated below. The meeting is open to the public in keeping with Chapter 19, Subchapter IV, 1985 Wisconsin Statutes (Open Meeting Law).

Government Unit Conducting Meeting:

Finance Committee

Date:

June 9, 2025

Time:

4:30 p.m.

Place:

Park Falls Public Library – 2<sup>nd</sup> Floor Conference Room

### AGENDA

1. Call to Order
  2. Review Invoices for Approval
  3. Adjourn
- 

A public meeting will take place at the time and place indicated below. The meeting is open to the public in keeping with Chapter 19, Subchapter IV, 1985 Wisconsin Statutes (Open Meeting Law).

Government Unit Conducting Meeting:

Common Council

Date:

June 9, 2025

Time:

5:00 p.m.

Place:

410 Division Street - 3<sup>rd</sup> Floor Auditorium

### AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt the Agenda
5. Approval of Minutes:
  - A. Common Council Meeting May 12, 2025
6. Communications
7. Public Comment
8. New Business
  - A. Public Hearing – Resolution 25-005 - Vacating 3<sup>rd</sup> Avenue South
  - B. Resolution 25-004 - CMAR Report
  - C. Review and Approve 2025-2026 Liquor License Applications
  - D. Temporary Class B Liquor License – Young Professionals
  - E. Temporary Class B Liquor License – Chamber of Commerce
  - F. Temporary Class B Liquor License – Chamber of Commerce
  - G. Cell Tower Buyout Proposal
  - H. Athletic Complex Committee Creation & Appointments
9. Committee Reports
  - A. Finance
    1. Payment of Bills
  - B. Board of Public Works
  - C. Public Services
  - D. Personnel
10. Committee of the Whole Items
  - A. Elected Officials Manual
11. City Officials' Reports
12. Adjourn

Posted: June 4, 2025

Prepared By: Shannon Greenwood, Clerk

Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Please call 715-762-2436.

## COMMON COUNCIL MEETING MINUTES 5/12/2025

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, May 12, 2025. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

<b>Mayor:</b>	Tara Tervort
<b>Alderman:</b>	Dan Greenwood Dennis Wartgow Terry Wilson James Corbett Anthony Thier Dixie Weidman Michael Mader Dina Bukachek
<b>City Attorney:</b>	Bryce Schoenborn
<b>City and Zoning Administrator:</b>	Scott Kluver

**Staff present:** Shannon Greenwood, Bill Hoffman, Marvin Nevelier, Larry Reas, and Deb Hyde

**Also present:** Gary Wollerman, Victor Ambrose, and Kortney Veitengruber

There was a motion by Alderman Weidman and seconded by Alderman Mader to adopt the agenda as presented. Motion carried.

There was a motion by Alderman Bukachek and seconded by Alderman Weidman to approve the minutes for the Common Council meeting on March 24, 2025, the Organizational Meeting on April 15, 2025, and the Plan Commission meeting on May 1, 2025, with corrections. Motion carried.

**COMMUNICATIONS** – Mayor Tervort announced both the National Police Week Proclamation (May 11-17) and the National Public Works Week Proclamation (May 18-24). The Mayor also noted that BART is having an open house at their new facility in Park Falls on Friday, May 16<sup>th</sup> from 11 a.m. -2:00 p.m. and there will be tours, food and refreshments. Alderman Wilson noted that Old Abe Memorial Park was extremely busy over the weekend with lots of children and families.

**PUBLIC COMMENT** – None.

### NEW BUSINESS

Ordinance 25-011 Snowmobiles, All-Terrain Vehicles, and Utility Terrain Vehicles was presented with the changes that were requested at the last meeting, as well as the maps for both. Motion by Alderman Weidman and seconded by Alderman Wilson to approve the Ordinance and the maps. Motion carried. Reviewed the 2025-2026 Liquor License applicant list. Issues and violations will be reviewed in a report provided by the Police Department at the next meeting. Final approval will be at the last meeting in June. Motion by Alderman Weidman and seconded by Alderman Mader to continue the process with the list of applicants. Motion carried. Presented Ordinance 25-010 Confidentiality of Income which was recommended for approval by the Board of

Review Committee. Motion by Alderman Mader and seconded by Alderman Weidman for approval. Motion carried.

### **COMMITTEE REPORTS**

**Finance** – There was a motion by Alderman Bukachek and seconded by Alderman Greenwood to approve paying the bills in the amount of \$290,369.75. Motion carried, 8-0.

**Board of Public Works** – Nothing to report.

**Public Services** – Nothing to report.

**Personnel** – Nothing to report.

**COMMITTEE OF THE WHOLE ITEMS** – None.

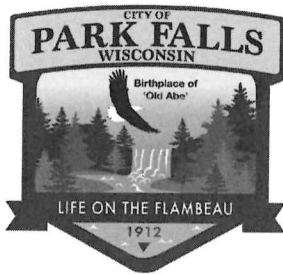
### **CITY OFFICIALS' REPORTS**

Mayor Tervort: Mayor and Administrator at Listening sessions in Madison for Capital Day, discussing issues with our elected representatives. They had good discussions, and they were mostly aware of the current issues we are experiencing.

Administrator Kluver: Still looking for ways to resolve the issues we are facing with the former Paper Mill office building.

The meeting was adjourned at 5:30

**Prepared by: Shannon Greenwood, City Clerk**



410 Division Street  
P.O. Box 146  
Park Falls, WI 54552  
Phone (715)762-2436 Fax (715) 762-2437  
[www.cityofparkfalls.com](http://www.cityofparkfalls.com)

---

To: Honorable Mayor and Alders

From: Scott J. Kluver, <sup>SK</sup>Administrator

Re: Vacating of Third Avenue South

Date: May 28, 2025

First, you will have the public hearing for the vacating of Third Avenue South between Division Street and STH 182. The notice was properly published and served to the adjacent property owners (City and railroad).

After the public hearing, you can take action on the resolution on the vacating of this street which is now part of Old Abe Park. Please let me know if you have any questions on this matter.



NOTICE OF PUBLIC HEARING  
CITY OF PARK FALLS

The Park Falls Common Council will conduct a public hearing on a Resolution discontinuing a portion of a road, that being Third Avenue South, from Division Street to State Highway 182 (First Street South).

A copy of the Resolution, including the legal description and map, can be viewed in the City Clerk's office located at 410 Division Street, Park Falls, Wisconsin 54552.

The public hearing will be conducted on June 9, 2025, at 5:00 p.m. at the City Hall located at 410 Division Street, Park Falls, WI 54552.

Dated March 27, 2025.  
Shannon Greenwood  
City Clerk

Printers Affidavit of Publication

(State of Wisconsin)

ss.

(County of Price)

**Erin Brunke**

, being duly sworn, on oath, says that they is the Ad Manager of the weekly newspaper known as **The Price County Review** and published at Park Falls, WI in Price County and the State of Wisconsin, says that the annexed printed copy of:

**City Park Falls Notice**

Which forms part of this affidavit, was published in the said newspaper on the following dates:

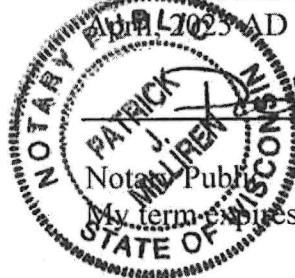
**April 3, 10 & 17, 2025**

And further, that the said printed notice so annexed was taken from the said **The Price County Review**, the newspaper in which the same was published.

By: \_\_\_\_\_

Title: Ad Manager

Subscribed and sworn to before me on this 17th day of



My term expires on: July 7, 2027

**NOTICE OF PUBLIC HEARING  
CITY OF PARK FALLS**

The Park Falls Common Council will conduct a public hearing on a Resolution discontinuing a portion of a road, that being Third Avenue South, from Division Street to State Highway 182 (First Street South).

A copy of the Resolution, including the legal description and map, can be viewed in the City Clerk's office located at 410 Division Street, Park Falls, Wisconsin 54552.

The public hearing will be conducted on June 9, 2025, at 5:00 p.m. at the City Hall located at 410 Division Street, Park Falls, WI 54552.

Dated March 27, 2025.  
Shannon Greenwood  
City Clerk

WNAXLP

\$78.93 Ad #201253

# RESOLUTION

Document No.

Document Title

25-005

A RESOLUTION VACATING A PORTION OF A BUILT ROAD (THIRD AVENUE SOUTH) THAT LIES BETWEEN THE SOUTHERLY RIGHT OF WAY LINE OF DIVISION STREET AND THE NORTHERLY RIGHT OF WAY LINE OF S.T.H. "182," ALL IN BLOCK SEVENTEEN (17), PARK FALLS LUMBER CO. PLAT, SECTION TWENTY-THREE (23), TOWNSHIP FORTY (40) NORTH, RANGE ONE (1) WEST, CITY OF PARK FALLS, PRICE COUNTY, WISCONSIN.

WHEREAS, the public interest does not require that the City maintain that portion of Third Avenue South in Block Seventeen (17), all within the Park Falls Lumber Co. Plat, legally described in Exhibit A along with a map, and referred to herein as the "Subject Road"; and

WHEREAS, notice of the time and place of action upon said petition has been published as a Class 3 Notice under Chapter 985, with notice served upon any and all owners of all of the frontage of lots and lands abutting the Subject Roads, and the Park Falls Common Council has considered all matters brought before the Council with respect to the matter.

Name and Return Address

Slaby, Deda, Marshall, Reinhard & Writz LLP  
P.O. Box 7  
Phillips, WI 54555

Parcel Identification Number

THEREFORE, BE IT RESOLVED, by the Park Falls Common Council, Price County, Wisconsin, as follows:

SECTION 1: The Subject Road is legally described as follows: see attached Exhibit A, containing a legal description and map.

SECTION 2: Ownership of that portion of the Subject Road described herein be divided and transferred such that those portions lying north of the centerline shall be attached to each respective adjacent lot to the North; likewise, those portions lying south of the centerline shall be attached to each respective adjacent lot to the South, those portions lying east of the centerline shall be attached to each respective adjacent lot to the East, and those portions lying west of the centerline shall be attached to each respective lot to the West. Inasmuch as all lots adjoining the discontinued road have public access without using the discontinued Subject Road, no residual easement rights shall be retained by any adjoining lot owner.

SECTION 3: This resolution shall be effective from the date hereof.

SECTION 4: The City Clerk is directed to record a certified copy of this resolution with the Register of Deeds for Price County, Wisconsin.

Submitted by: City Clerk

Vote taken and date:

(Aye/Nay)

(Date)

Daniel Greenwood

Dennis Wartgow

Terry Wilson

James Corbett

Anthony Thier

Dixie Weidman

Michael Mader  
Dina Bukachek

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mayor's signature, if approved:

\_\_\_\_\_  
Tara Tervort, Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Shannon Greenwood, Clerk

\_\_\_\_\_  
Date

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by the persons above, Tara Tervort and Shannon Greenwood.

\_\_\_\_\_  
\_\_\_\_\_  
(Print)

Notary Public

My Commission Expires: \_\_\_\_\_.

THIS INSTRUMENT WAS DRAFTED BY:  
City Attorney Bryce A. Schoenborn  
Slaby, Deda, Marshall, Reinhard & Writz LLP  
P.O. Box 7  
Phillips, WI 54555  
(715) 339-2196



410 Division Street  
P.O. Box 146  
Park Falls, WI 54552  
Phone (715)762-2436 Fax (715) 762-2437  
[www.cityofparkfalls.com](http://www.cityofparkfalls.com)

---

To: Honorable Mayor and Alders

From: Scott J. Kluver, <sup>SK</sup>Administrator

Re: CMAR Resolution/Report

Date: May 28, 2025

Enclosed you will find the Compliance Maintenance Annual Report (CMAR) for the Sewer Utility. This report shows how the Sewer Utility performed in 2024, and the Council needs to adopt the resolution before it is submitted to the DNR.

You will note that the Utility did very well and passed all categories. All categories except Phosphorus received an "A" grade. Phosphorus received a "B" because there was one month, December, where the limit was exceeded. This is attributed to the waste the City received from the former Mill property late last fall. It impacted the Phosphorus levels for a couple months, but the plant has recovered from this.

Please let Mr. Hoffman or I know if you have any questions related to this report.

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

## Influent Flow and Loading

### 1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.2114	x	143	x	8.34	=	252
February	0.2228	x	134	x	8.34	=	248
March	0.2180	x	146	x	8.34	=	265
April	0.3005	x	107	x	8.34	=	268
May	0.4185	x	105	x	8.34	=	367
June	0.7419	x	52	x	8.34	=	322
July	0.4322	x	74	x	8.34	=	266
August	0.3169	x	108	x	8.34	=	286
September	0.2986	x	118	x	8.34	=	294
October	0.2691	x	135	x	8.34	=	302
November	0.2608	x	145	x	8.34	=	316
December	0.2191	x	160	x	8.34	=	293

### 2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	1.055	x	90	=	0.9495
		x	100	=	1.055
Design BOD, lbs/day	1000	x	90	=	900
		x	100	=	1000

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
<b>Total Number of Points</b>					<b>0</b>

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:

5/22/2025

2024

## 3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- ☒ Yes Enter last calibration date (MM/DD/YYYY)  
2024-07-01

☐ No

If No, please explain:

## 4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

☒ Yes

☐ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

☐ Yes

☒ No

If Yes, please explain:

## 5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks Holding Tanks Grease Traps

☒ Yes

☒ Yes

☐ Yes

☐ No

☐ No

☒ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

☒ Yes 4,027 gallons

☐ No

Holding Tanks

☒ Yes 916,597 gallons

☐ No

Grease Traps

☐ Yes 0 gallons

☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

really not much as were an aerated lagoon system.

## 6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

☒ Yes

☐ No

If yes, describe the situation and your community's response.

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

The ash pit waste we accepted from the old paper mill site contained compounds that neutralized are ferric chloride which made are Effluent Phosphorus levels rise above are permit limit for the month of December.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

● Yes

○ No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

ash pit basin waste (approximate volume of 300,000 gals.) from the old paper mill site. They pumped measured amount per day by the use of sump pump that was throttle down with a valve. They also took samples of discharge to the city weekly and we were in constant contact with operation manager at site.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A



# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:

5/22/2025

2024

## Effluent Quality and Plant Performance (BOD/CBOD)

### 1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	6	1	0	0
February	30	27	7	1	0	0
March	30	27	9	1	0	0
April	30	27	16	1	0	0
May	30	27	12	1	0	0
June	30	27	7	1	0	0
July	30	27	8	1	0	0
August	30	27	10	1	0	0
September	30	27	11	1	0	0
October	30	27	12	1	0	0
November	30	27	6	1	0	0
December	30	27	5	1	0	0

\* Equals limit if limit is  $\leq 10$

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
<b>Total number of points</b>			<b>0</b>

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

none

### 2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

☒ Yes

Enter last calibration date (MM/DD/YYYY)

2024-07-01

☐ No

If No, please explain:

### 3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

none

### 4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

☐ Yes

☒ No

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

<p>If Yes, please explain:</p> <div></div>
<p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please explain:</p> <div>N/A</div>
<p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input checked="" type="radio"/> N/A</p> <p>Please explain unless not applicable:</p> <div>N/A</div>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

## Effluent Quality and Plant Performance (Total Suspended Solids)

### 1. Effluent Total Suspended Solids Results

#### 1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	3	1	0	0
February	30	27	4	1	0	0
March	30	27	5	1	0	0
April	30	27	12	1	0	0
May	30	27	7	1	0	0
June	30	27	7	1	0	0
July	30	27	8	1	0	0
August	30	27	10	1	0	0
September	30	27	11	1	0	0
October	30	27	6	1	0	0
November	30	27	3	1	0	0
December	30	27	7	1	0	0

\* Equals limit if limit is <= 10

Months of Discharge/yr	12		
<b>Points per each exceedance with 12 months of discharge:</b>		<b>7</b>	<b>3</b>
Exceedances		0	0
Points		0	0
<b>Total Number of Points</b>			<b>0</b>

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

#### 1.2 If any violations occurred, what action was taken to regain compliance?

None

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

## Effluent Quality and Plant Performance (Ammonia - NH3)

### 1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceed ance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceed ance
January	108	108	21.825	0	19.7	22.4	22.2	23	0
February	108	108	24.24	0	23.2	23.8	24.5	25.2	0
March	108	108	23.425	0	23.7	22.4	24	23.6	0
April	108	108	22.575	0	25.8	22.4	21.2	20.9	0
May	108	108	17.72	0	17.3	17.7	18.2	16.8	0
June	108	108	16.15	0	18.7	17.7	15.4	12.8	0
July	108	108	7.775	0	11.7	9.2	7	3.2	0
August	108	108	1.76	0	1.3	1.2	2.2	3	0
September	108	108	2.95	0	.2	1.9	4.1	5.6	0
October	108	108	11.1	0	5.6	5.3	5.8	5.9	0
November	108	108	11.475	0	9	11.6	11.9	13.4	0
December	108	108	17	0	16	17	17.3	17.7	0
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
<b>Total Number of Points</b>									<b>0</b>

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

None

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

## Effluent Quality and Plant Performance (Phosphorus)

### 1. Effluent Phosphorus Results

#### 1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.378	1	0
February	1	0.440	1	0
March	1	0.333	1	0
April	1	0.433	1	0
May	1	0.704	1	0
June	1	0.770	1	0
July	1	0.875	1	0
August	1	0.714	1	0
September	1	0.618	1	0
October	1	0.440	1	0
November	1	0.578	1	0
December	1	1.323	1	1
Months of Discharge/yr			12	
<b>Points per each exceedance with 12 months of discharge:</b>				<b>10</b>
Exceedances				1
<b>Total Number of Points</b>				<b>10</b>

10

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

#### 1.2 If any violations occurred, what action was taken to regain compliance?

This came from the papermill ash pit we accepted. The ash pit waste had compounds that neutralized the Ferric Chloride we use for chemical precipitation. We adjust feed rate to compensate the best we could.

<b>Total Points Generated</b>	10
<b>Score (100 - Total Points Generated)</b>	90
<b>Section Grade</b>	<b>B</b>

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

## Ponds And Lagoon Leakage

### 1. Pond Lining

#### 1.1 What material was used to line your ponds?

Polyvinyl Chloride (PVC) Membrane

### 2. Flow Measurements

#### 2.1 Did you measure influent flow to your wastewater ponds or lagoons?

- Yes (0 points) ☐  
○ No (40 points) (Go to question 6) ☐

##### 2.1.1 Method of influent flow measurement:

Badger Ultrasonic flow meter, parshall flume, hooked into SCADA System.

#### 2.2 Did you measure effluent flow discharged from your wastewater system either to the land disposal system or to the receiving stream?

- Yes (0 points) ☐  
○ No (40 points) (Go to question 6) ☐  
○ No Discharge (0 points)

##### 2.2.1 Method of effluent flow measurement:

Eastech Ultrasonic flow meter, 90-degree V-notch weir, hooked into SCADA System.

0

### 3. Total Flow Volumes

#### 3.1 Total monthly influent and effluent flow volumes from the pond/lagoon system during the last calendar year.

Total Monthly Influent Volume		Total Monthly Effluent Volume
6.552	JANUARY	8.862
6.46	FEBRUARY	7.74
6.759	MARCH	8.065
9.014	APRIL	9.781
12.974	MAY	13.268
22.257	JUNE	22.101
13.399	JULY	13.458
9.824	AUGUST	10.878
8.957	SEPTEMBER	9.498
8.342	OCTOBER	8.077
7.823	NOVEMBER	8.565
6.792	DECEMBER	8.012
<b>119.1530</b>	<b>YEARLY TOTAL</b>	<b>128.3050</b>

#### 3.2 From the Yearly Total influent and effluent volumes above, total effluent is divided by total influent and converted to a percent of volume loss.

Total effluent, MG => 128.3050

----- = 1.077 <= effl / infl ratio

Total influent, MG => 119.1530

Conversion to a percent of volume loss:

(1-effl/infl ratio) \* 100 = -7.7 % of influent lost and not discharged with effluent

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

## 4. Surface Area

4.1 What was the total wastewater surface area of the ponds/lagoons at operating level (do not include seepage cells)?

6.15 Acres

## 5. Leakage Rate Estimation

5.1 Total influent volume (in MG) minus total effluent volume (in MG) plus or minus the change in pond/lagoon storage (in MG) is the net wastewater loss. The net loss divided by 0.000365 equals the estimated leakage amount in gpd.

Total Annual Influent (MG)	119.1530	
Total Annual Effluent (MG)	128.3050	
Estimated Net Loss (MG)	-9.1520	
Estimated Leakage Amount (gpd)		-25074

If you have a \*Department approved\* method for determining a change in storage volume, enter the storage change last year in MG below.

o Storage Increase: Enter amount in MG ->

o Storage Decrease: Enter amount in MG ->

5.2 CMAR Estimated Leakage Rate in gallons per acre per day (gpad): The CMAR Estimated Leakage Rate in gpad is the leakage amount in gpd (from part 5.1) divided by the total pond surface area (from question 4).

Leakage Amount (gpd)		Acres		CMAR Estimated Leakage Rate
-25074	divided by	6.15	=	-4077

## 6. On Site Leakage Testing

6.1 Did you conduct an on-site, field water balance/leakage test on your ponds or lagoons that was approved by the Department and is still valid?

o Yes Year

● No

If yes, what was the field Test Calculated Leakage Rate for your ponds/lagoons?

gpad

NOTE: if 6.1 is answered Yes, the value entered above in gpad will be used in 7.1 to compute points generated.

## 6.2 Leakage Rate Comments:

## 7. Estimated Leakage Rate and Points

7.1 The CMAR Estimated Leakage Rate (from 5) is used to determine the points generated in the table below.

If an approved field test was conducted and the results are still valid and accepted by the Department, the Field Calculated Leakage rate (from 5.2) is used to determine the points earned from the table below

gpad	points
0 - 1,000	0
1,001 - 2,000	10
2,001 - 4,000	20
4,001 - 7,000	30
> 7,000	40



# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated:    Reporting For:  
5/22/2025            **2024**

Based on the leakage rate in gpad, the points earned are:	<b>0</b>
---	----------

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A



# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

## Biosolids Quality and Management

<p>1. Biosolids Use/Disposal</p> <p>1.1 How did you use or dispose of your biosolids? (Check all that apply)</p> <p><input type="checkbox"/> Land applied under your permit</p> <p><input type="checkbox"/> Publicly Distributed Exceptional Quality Biosolids</p> <p><input type="checkbox"/> Hauled to another permitted facility</p> <p><input type="checkbox"/> Landfilled</p> <p><input type="checkbox"/> Incinerated</p> <p><input checked="" type="checkbox"/> Other</p> <p>NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.</p> <p>1.1.1 If you checked Other, please describe:</p> <p>Lagoons</p>	
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p>● <math>\geq 180</math> days (0 Points)</p> <p>○ 150 - 179 days (10 Points)</p> <p>○ 120 - 149 days (20 Points)</p> <p>○ 90 - 119 days (30 Points)</p> <p>○ <math>&lt; 90</math> days (40 Points)</p> <p>○ N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p> <p></p>	0
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <p>none</p>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

## Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div></div> <p>Could use more help/staff for:</p> <div></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"><li>● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/></li><li>○ No (40 points)<input type="checkbox"/><input type="checkbox"/></li></ul> <p>If No, please explain, then go to question 3:</p> <div></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No (10 points)</li></ul> <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"><li>● Yes<ul style="list-style-type: none"><li>○ Paper file system</li><li>○ Computer system</li><li>● Both paper and computer system</li></ul></li><li>○ No (10 points)</li></ul>	0
<p>3. O&amp;M Manual</p> <p>3.1 Does your plant have a detailed O&amp;M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul>	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"><li>○ Excellent</li><li>○ Very good</li><li>● Good</li><li>○ Fair</li><li>○ Poor</li></ul> <p>Describe your rating:</p>	

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

Have some items that are down for replacement and others that need to be address in the near future (ERF list).	
---	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

## Operator Certification and Education

### 1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- ☒ Yes (0 points)
- ☐ No (20 points)

Name:

KURT DAMROW

Certification No:

30970

0

### 2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Basic	OIT	Basic	Advanced
A1	Suspended Growth Processes				
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural	X		X	
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation				
C	Biological Solids/Sludges				
P	Total Phosphorus	X		X	
N	Total Nitrogen				
D	Disinfection	X		X	
L	Laboratory				
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	X	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- ☒ Yes (0 points)
- ☐ No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- ☐ Yes
- ☐ No

• N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- ☒ Yes
- ☐ No

• N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

### 3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

<div><input type="checkbox"/> An arrangement with another certified operator</div> <div><input type="checkbox"/> An arrangement with another community with a certified operator</div> <div><input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year</div> <div><input type="checkbox"/> A consultant to serve as your certified operator</div> <div><input type="checkbox"/> None of the above (20 points)</div> <div>If "None of the above" is selected, please explain:</div> <div></div>	0
<div>4. Continuing Education Credits</div> <div>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</div> <div>OIT and Basic Certification:</div> <div><div><input checked="" type="radio"/> Averaging 6 or more CECs per year.</div><div><input type="radio"/> Averaging less than 6 CECs per year.</div></div> <div>Advanced Certification:</div> <div><div><input type="radio"/> Averaging 8 or more CECs per year.</div><div><input type="radio"/> Averaging less than 8 CECs per year.</div></div>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

## Financial Management

<b>1. Provider of Financial Information</b> Name: <input type="text" value="Becky Michels"/> Telephone: <input type="text" value="715-744-0145"/> (XXX) XXX-XXXX E-Mail Address (optional): <input type="text" value="treasurer@cityofparkfalls.com"/>		
<b>2. Treatment Works Operating Revenues</b> 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ? ● Yes (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ No (40 points) If No, please explain: <input type="text"/> 2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: <input type="text" value="2023"/> ● 0-2 years ago (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ 3 or more years ago (20 points) <input type="checkbox"/> <input type="checkbox"/> ○ N/A (private facility) 2.3 Did you have a special account (e.g., CWF required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? ● Yes (0 points) ○ No (40 points)		0
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
<b>3. Equipment Replacement Funds</b> 3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: <input type="text" value="2023"/> ● 1-2 years ago (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ 3 or more years ago (20 points) <input type="checkbox"/> <input type="checkbox"/> ○ N/A If N/A, please explain: <input type="text"/> 3.2 Equipment Replacement Fund Activity <b>3.2.1 Ending Balance Reported on Last Year's CMAR</b> 3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) 3.2.3 Adjusted January 1st Beginning Balance 3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)		<div>\$ <input type="text" value="118,101.52"/></div> <div>\$ <input type="text" value="0.00"/></div> <div>\$ <input type="text" value="118,101.52"/></div> <div>\$ <input type="text" value="34,124.56"/></div>

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below\*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 152,226.08

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 151,348.60

0

Please note: If you had a CWWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

☒ Yes

☐ No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

☒ Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

☐ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Upgrade Lymantown Lift Station	\$500,000	2025
2	New Debris separator (Bar Screen) plus new emergency generator.	\$450,000	2025
3	Cedar Street	\$920,000	2027
4	Pritzl property extension	\$500,000	2025
5	Saunders Ave South Stub	\$300,000	2027
6	Wisconsin	\$650,000	2028
7	Main Lift Building improvements: Shingles, doors, Bldg. outside & inside lighting, MC control panel, generator, ventilation system, building HVAC system, septic hauler receiving station, painting, gas monitoring, Inf. flow meter, Inf. sampler, electrical cost study of site, Replace Pump #4, replace check valves on #1 and #5, bypass hookup for bypassing pump station, update date to SCADA System, etc...	\$850,000	2030
8	Lagoon Building improvements: shingles, building HVAC, ventilation, doors, windows, Bldg. outside & inside lighting, MC control panel, VFD's blowers/DO probes L#1 & L#2, Blower's replacement, generator, Cl2 chemical feed system, Eff flow meters, Eff sampler, rip rap repair areas, leak test lagoons, electrical cost study of site, inspect lagoon piping, Update to Scada System, etc...	\$850,000	2030

## 5. Financial Management General Comments

none

## ENERGY EFFICIENCY AND USE

## 6. Collection System

6.1 Energy Usage

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

6.1.1 Enter the monthly energy usage from the different energy sources:

## COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	7,879	
February	7,554	
March	7,544	
April	8,773	
May	10,821	
June	14,847	
July	10,955	
August	9,602	
September	8,622	
October	7,808	
November	7,721	
December	8,149	
Total	110,275	0
Average	9,190	0

6.1.2 Comments:

none

## 6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☒ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☐ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

none

6.3 Has an Energy Study been performed for your pump/lift stations?

- ☒ No
- ☐ Yes

Year:

By Whom:



# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

Describe and Comment:

## 6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

none

## 7. Treatment Facility

### 7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

#### TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/ Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/ Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	18,640	6.55	2,846	7.81	2,387	
February	19,440	6.46	3,009	7.19	2,704	
March	24,280	6.76	3,592	8.22	2,954	
April	26,160	9.02	2,900	8.04	3,254	
May	30,480	12.97	2,350	11.38	2,678	
June	29,000	22.26	1,303	9.66	3,002	
July	31,400	13.40	2,343	8.25	3,806	
August	31,200	9.82	3,177	8.87	3,517	
September	31,840	8.96	3,554	8.82	3,610	
October	21,600	8.34	2,590	9.36	2,308	
November	28,600	7.82	3,657	9.48	3,017	
December	12,960	6.79	1,909	9.08	1,427	
Total	305,600	119.15		106.16		0
Average	25,467	9.93	2,769	8.85	2,889	0

7.1.2 Comments:

none

### 7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☐ Aerobic Digestion
- ☐ Anaerobic Digestion
- ☐ Biological Phosphorus Removal
- ☐ Coarse Bubble Diffusers
- ☐ Dissolved O2 Monitoring and Aeration Control
- ☐ Effluent Pumping
- ☒ Fine Bubble Diffusers
- ☐ Influent Pumping
- ☐ Mechanical Sludge Processing
- ☐ Nitrification

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

- ☒ SCADA System  
☐ UV Disinfection  
☐ Variable Speed Drives  
☐ Other:

## 7.2.2 Comments:

none

## 7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

solar, VFD's and Stationery DO probes to optimize operation of aeration system.

## 8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

● No

○ Yes

If Yes, how is the biogas used (Check all that apply):

- ☐ Flared Off  
☐ Building Heat  
☐ Process Heat  
☐ Generate Electricity  
☐ Other:

## 9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

● No

○ Yes

☐ Entire facility

Year:

By Whom:

Describe and Comment:

☐ Part of the facility

Year:

By Whom:

Describe and Comment:

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

--	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:

5/22/2025

2024

## Sanitary Sewer Collection Systems

### 1. Capacity, Management, Operation, and Maintenance (CMOM) Program

#### 1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

#### 1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

#### 1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

##### ☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

clean, jet & camera at least 10% of the collection system including sewer mains & manholes.  
Repair & replace components of the collection system found to be substandard.

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

##### ☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

##### ☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer Use Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2023-06-16

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
- ☐ New sewer and building sewer design, construction, installation, testing and inspection
- ☐ Rehabilitated sewer and lift station installation, testing and inspection
- ☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance

##### ☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

☒ A description of routine operation and maintenance activities (see question 2 below)

☐ Capacity assessment program

☐ Basement back assessment and correction

☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements

☐ Construction, Inspection, and Testing

☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

☒ Responsible personnel communication procedures

☒ Response order, timing and clean-up

☒ Public notification protocols

☒ Training

☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☐ Special Studies Last Year (check only those that apply):

☐ Infiltration/Inflow (I/I) Analysis

☐ Sewer System Evaluation Survey (SSES)

☐ Sewer Evaluation and Capacity Management Plan (SECAP)

☐ Lift Station Evaluation Report

☐ Others:

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning  % of system/year

Root removal  % of system/year

Flow monitoring  % of system/year

Smoke testing  % of system/year

Sewer line televising  % of system/year

Manhole inspections  % of system/year

Lift station O&M  # per L.S./year

Manhole rehabilitation  % of manholes rehabbed

Mainline rehabilitation  % of sewer lines rehabbed

Private sewer inspections  % of system/year

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

Private sewer I/I removal  % of private services

River or water crossings  % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

## 3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

Total actual amount of precipitation last year in inches

Annual average precipitation (for your location)

Miles of sanitary sewer

Number of lift stations

Number of lift station failures

Number of sewer pipe failures

Number of basement backup occurrences

Number of complaints

Average daily flow in MGD (if available)

Peak monthly flow in MGD (if available)

Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

Lift station failures (failures/year)

Sewer pipe failures (pipe failures/sewer mile/yr)

Sanitary sewer overflows (number/sewer mile/yr)

Basement backups (number/sewer mile)

Complaints (number/sewer mile)

Peaking factor ratio (Peak Monthly:Annual Daily Avg)

Peaking factor ratio (Peak Hourly:Annual Daily Avg)

## 4. Overflows

### LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED \*\*

Date	Location	Cause	Estimated Volume
------	----------	-------	------------------

None reported

\*\* If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

## 5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☐ Yes

☒ No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

<ul style="list-style-type: none"><li>● No</li></ul> <p>If Yes, please describe:</p> <div></div> <p>5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:</p> <div>none</div> <p>5.4 What is being done to address infiltration/inflow in your collection system?</p> <div>constantly doing projects &amp; replacing manholes &amp; sewer mains with street projects.</div>	
--	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

## Grading Summary

WPDES No: 0029033

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	B	3	3	9
Ponds	A	4	7	28
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
<b>TOTALS</b>			<b>44</b>	<b>173</b>
<b>GRADE POINT AVERAGE (GPA) = 3.93</b>				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)



# Compliance Maintenance Annual Report

Park Falls City Of

Last Updated: Reporting For:  
5/22/2025 2024

## Resolution or Owner's Statement

Name of Governing  
Body or Owner:

city of Park Falls

Date of Resolution or  
Action Taken:

Resolution Number:

Date of Submittal:

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = B

Ponds: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 3.93

# CITY OF PARK FALLS

## RESOLUTION NO. 25-004

### Wisconsin Department of Natural Resources NR 208 – Compliance Maintenance Resolution for the 2024 CMAR Report

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its (wastewater treatment/wastewater collection system) under Wisconsin Administrative Code NR 208;

WHEREAS, it is necessary to acknowledge that the City of Park Falls has reviewed the Compliance Maintenance Annual Report (CMAR);

WHEREAS, it is necessary to provide recommendations or an action response plan for all individual CMAR section grades (of "C" or less) and/or an overall grade point average (<3.00);

NOW, THEREFORE BE IT RESOLVED, that the City of Park Falls, Price County, Wisconsin has a grade of A (C.P.A. = 3.93) and has no current problems/deficiencies of the wastewater treatment or collection system as identified in the Compliance Maintenance Annual Report (CMAR).

Adopted this 9<sup>th</sup> day of June, 2025.

City of Park Falls, Price County, Wisconsin

APPROVED: Yea \_\_\_\_\_ Nay \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Tara Tervort, Mayor

\_\_\_\_\_  
Shannon Greenwood, City Clerk

(SEAL)