

COMMON COUNCIL MEETING MINUTES 7/14/2025

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, July 14, 2025. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor:	Tara Tervort
Alderman:	Dan Greenwood Dennis Wartgow Terry Wilson - Excused James Corbett Anthony Thier Dixie Weidman Michael Mader Dina Bukachek
City Attorney:	Bryce Schoenborn
City and Zoning Administrator:	Scott Kluver

Staff present: Shannon Greenwood, Bill Hoffman, Marvin Nevelier, Becky Michels, Larry Reas, Isabel Grimes, Judy Kraetke

Also present: Gary Wollerman

There was a motion by Alderman Wartgow and seconded by Alderman Mader to adopt the agenda as presented. Motion carried.

COMMUNICATIONS – Alderman Mader inquired about the discussion with the DOT regarding medians on the south end of town. Administrator Kluver noted that the City did not approve the additional cost for colored and stamped concrete but removing the grass and filling the medians with concrete was in the state approved plans.

PUBLIC COMMENT – None.

NEW BUSINESS- Mayor Tervort opened the public hearing for the Comprehensive Plan Land Use Map amendment as recommended by the Plan Commission. Administrator Kluver shared a letter from residents requesting their property not be included in the recommended amendments. Motion by Alderman Wartgow and seconded by Alderman Corbett to approve Ordinance 25-013 Comprehensive Plan Land Use Map with the adjustment to the Benedict property. Motion carried. Ordinance 25-014 Disorderly Conduct with a Motor Vehicle was requested by Chief Nevelier and Attorney Schoenborn to assist with prosecution to help resolve matters. Motion by Alderman Weidman and seconded by Alderman Mader to approve. Motion carried. Resolution 25-006 Cell Tower Property Sale is a formality and something the buyer has requested. Motion by Alderman Mader and seconded by Alderman Greenwood to approve Resolution 25-006. Motion carried. Reviewed a Temporary Class B Liquor License application for the Park Falls Volunteer Fire Department and another from the Park Falls Athletic Complex Improvements Committee. Motion by Alderman Greenwood and seconded by Alderman Mader to approve both. Motion carried. The agreement with the current waste disposal provider would need to be renewed or negotiated by July 1, 2026. The City will require continued operation of the Transfer Station in a request for proposals to ensure continued service and will also require that they provide

their entire cost structure. Motion by Alderman Wartgow and seconded by Alderman Mader to approve sending out RFP for Refuse and Recycling Collections. Motion carried. The contract with Baker Tilly is set to expire in December and the City should solicit proposals from qualified firms and individuals to potentially establish a new contract. Motion by Alderman Weidman and seconded by Alderman Mader to approve Auditing RFP with correction to language. Motion carried. The development of AI has brought debates about its application in the workplace and the uncertainty of how to use it effectively and responsibly. It is in the best interest to proactively address the matter by developing a comprehensive AI policy to protect employees, while still getting all the benefits of AI. Alderman Corbett requests language change from 'shall' to 'must' in the employee handbook regarding employees following the policy. Motion by Alderman Wartgow and seconded by Alderman Bukachek to approve, with the language adjustment to be included in the employee handbook. Motion carried, 6-1 with Corbett opposed.

COMMITTEE REPORTS

Finance – Motion by Alderman Weidman and seconded by Alderman Mader to approve the Contractors final application for pay in the amount of \$343,092.83 to A-1 Excavating. Motion carried, 7-0. There was a motion by Alderman Bukachek and seconded by Alderman Weidman to approve paying the bills in the amount of \$33,887.42. Motion carried, 7-0

COMMITTEE OF THE WHOLE ITEMS – Administrator Kluver reviewed an amendment to the utility connection ordinance regarding language changes to the annexation requirements for property islands. Motion by Alderman Wartgow and seconded by Alderman Mader to change to language and to lengthen the amount of time that they must connect by, giving the City some discretion as opposed to a 30-day deadline. Motion carried. Reviewed the handbook for elected officials and discussed language options. Attorney Schoenborn will review for approval at the next meeting.

CITY OFFICIALS' REPORTS

Mayor Tervort – Will be attending the Wisconsin League of Municipalities Board meeting this week.

Administrator Kluver – Will be conducting interviews this week for the Deputy Clerk/Treasurer position.

City Clerk Greenwood – Extended the 'thank you' from the Price County Strong Families/Strong Kids program for the event at the pool on July 12th.

PW Director Hoffman – Very close to completing Old Abe Memorial Park and the DPW crew did great job on installing the metal pavilion roof. Will also be finishing up soon with the fundraising bricks, waiting for materials. The crew started working on tennis/pickleball by filling in the cracks.

Isabel – Organizing the capital budget sheet and just wrote the strategic planning RFP for near future.

Chief of Police Nevelier: Conducted a search warrant and recovered approximately \$5,000 of stolen property at the residence as well as substances. DPW assisted with removing large items that were stolen. Have posted an image to help identify woman regarding an incident with dogs at Old Abe Memorial Park.

The meeting was adjourned at 6:16 p.m.

Prepared by: Shannon Greenwood, City Clerk