

COMMON COUNCIL MEETING MINUTES 8/25/2025

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, August 25, 2025. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor:	Tara Tervort
Alderman:	Dan Greenwood Dennis Wartgow Terry Wilson James Corbett Anthony Thier Dixie Weidman Michael Mader Dina Bukachek
City Attorney:	Bryce Schoenborn - Excused
City and Zoning Administrator:	Scott Kluver

Staff present: Shannon Greenwood, Bill Hoffman, Larry Reas, Marvin Nevelier, Becky Michels, Judy Kraetke

Also present: Gary Wollerman, Mary Ann Panke, Jim Panke, Pete Bushman, Tim and JoAnna Donner, Ryan and Nicole Gray, Chuck and Kelly Kaiser, Randy Ray, Penny Radlinger

ADOPT THE AGENDA - Motion by Weidman/Mader to adopt the agenda as presented. Motion carried.

APPROVAL OF MINUTES - Motion by Mader/Wilson to approve the Minutes for the Common Council Meeting on August 11, 2025. Motion carried.

COMMUNICATIONS – Alderman Weidman noted the increased traffic on 3rd Ave South due to road construction and inquired about locating the speed sign to that location. Alderman Bukachek noted that one of the raze order properties on Saunders/Maple was razed by the owner. The Xcel Energy Flambeau Station is down now as well. There have been increased census numbers at Hines Park Campground.

NEW BUSINESS

- A. Waiver Request – Number of Dogs. The request is from the residents at 349 1st Avenue North. Chief Nevelier notes that there are no known complaints. Motion by Weidman/Bukachek to approve with the stipulation that when one dog passes it is not replaced. Motion carried.
- B. Public Hearing – Zoning Map Amendments. Mayor Tervort opened the Public Hearing at 5:07. There were public inquiries regarding how the changes will affect their property, if there is future development planned, if we have a DNR representative assigned to our area, and inaccuracies in the County GIS mapping. Public Hearing closed at 5:20.
- C. Ordinance 25-027 – Zoning Map Amendments – These changes are being pursued due to the parcel's locations and their current and future use. Motion by Mader/Weidman to adopt Ordinance 25-027. Motion carried.
- D. Public Hearing – Zoning Ordinance Amendments. Mayor Tervort opened the Public Hearing at 5:22. The Accessory Uses or Structures ordinance, 25-015, has the most significant changes, as it was very restrictive and not well enforced. Eliminated the provision that the total amount of detached accessory

structure space be less than 75% of the habitable area of the primary structure with a maximum square footage. The number of allowed was also eliminated and the maximum height was increased to allow for appropriate roof slopes. Accessory structures are not permitted without a primary structure, except in the C-1 District. Recommended by the Plan Commission for approval. Ordinance 25-016 is redundant but adds the same provision regarding the prohibition without primary structure. Public and Hearing closed at 5:35. Adjust the definition of accessory uses and buildings as proposed in the first amendment to be consistent with the definitions in those sections of code. 25-019 – 25-023 change the waterfront setback in each district from 75 to 50 feet. Under state law Towns can not be less than 75 but incorporated municipalities are allowed to be no less than 50 feet. Public hearing closed at 5:41.

- E. Ordinance 25-015 - Motion by Wartgow/Greenwood to approve. Motion carried.
- F. Ordinance 25-016 - Motion by Weidman/Mader to approve. Motion carried.
- G. Ordinance 25-017 - Motion by Greenwood/Bukachek to approve. Motion carried.
- H. Ordinance 25-018 - Delayed for further review.
- I. Ordinance 25-019 – 2023 - Motion by Wartgow/Wilson to approve all five as presented. Motion carried.
- J. Athletic Facility RFP - Purpose is to find someone who can assist with current prices and hopefully assist with funding as neither entity is in a position to contribute significant dollars to the project. Motion by Wartgow/Greenwood to approve RFP. Motion carried.
- K. Airport Hangar Lease and Rate – Recommended rental rate of \$175 per month. Completion date is estimated prior to end of year. There was a delay in building materials, but they finally arrived. Motion by Weidman/Mader to approve lease for future use and rates. Motion carried.
- L. Timber Forest Sale – Identified 400 wooded acres for potential sale and selected what would be most profitable based on the market and the required investment. Proposed locations have been marked, moving forward with November date, with an estimated \$20-30,000 in timber. Motion by Wartgow/Wilson to proceed with the Timber sale. Motion carried, 8-0.

COMMITTEE REPORTS

Finance

Payment of Bills - Motion by Weidman/Bukachek to approve paying the bills in the amount of \$109,898.53. Motion carried, 8-0.

CITY OFFICIALS' REPORTS

Mayor Tervort: No report.

Administrator Kluver: Notified that a member of the DPW will be resigning with the last day of employment on September 5th. Will be reviewing the position and job description to recruit for that opening. Today was our Intern, Isabel Grimes, last day.

Treasurer Michels: Looking forward to the auditor proposals from the RFP.

Bill – Pool season is over. Crew is transitioning to fall work, and all summer help is gone except one.

Fire – There has been an upswing in car accidents recently, but they have not been due to construction.

Library – Director position has been advertised with the 1st round of interviews set for September 4th.

The meeting was adjourned at 6:06

Prepared by: Shannon Greenwood, City Clerk