

NOTICES OF PUBLIC MEETINGS

A public meeting will take place at the time and place indicated below. The meeting is open to the public in keeping with Chapter 19, Subchapter IV, 1985 Wisconsin Statutes (Open Meeting Law).

Government Unit Conducting Meeting:

Date:

Time:

Place:

Common Council

September 22, 2025

5:00 p.m.

410 Division Street - 3rd Floor Auditorium

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt the Agenda
5. Approval of Minutes:
 - A. Joint Review Board September 4, 2025
 - B. Common Council Meeting September 8, 2025
 - C. Finance Committee Meeting September 8, 2025
6. Communications
7. Public Comment
8. New Business
 - A. Chicken Permit – 354 2nd Avenue North
 - B. Liquor License Transfer – Old Abe's LLC
 - C. 2026 General Fund & Debt Service Budget Presentation
9. Committee Reports
 - A. Finance
 1. Payment of Bills - Including Final Old Abe Park Pay Request
 - B. Board of Public Works
 - C. Public Services
 - D. Personnel
10. Committee of the Whole Items
11. City Officials' Reports
12. Adjourn

Posted: September 17, 2025

Prepared By: Shannon Greenwood, Clerk

Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Please call 715-762-2436.

MINUTES – JOINT REVIEW BOARD

Government Unit Conducting Meeting:

Date:

Time:

Place:

Joint Review Board Meeting

September 4, 2025

4:00 P.M.

410 Division Street, Park Falls

Members of the Joint Review Board Present– Mayor Tara Tervort, Chequamegon School District Administrator Kyle Cronan, Citizen Member Paul Ross, Northcentral Technical College Vice President of Business and Technology Chet Strebe, Price County Administrator Nicholas Trimner, Baird Vice President Public Finance Adam Ruechel

Staff: City Administrator Scott Kluver, Clerk Shannon Greenwood

1. Meeting was called to order by Mayor Tara Tervort at 4:00 p.m.
2. Review 2024 Annual Report for TID #5 and TID #6.
The DOA Annual Reports were reviewed and summarized by the Joint Review Board. Adam Ruechel, Baird, presented the Cash Flow Proforma Analysis for each TID District. Discussed the 2020 and 2021 notes, administration expenses, developer payments, and the fund balance. It was noted that the annual balance of TID #5 will fall short without additional development. Future developments need to have a cap as to the total amount the City would be contributing of the total development. TID #6 was created with the hopes of a salmon farm development, but the City needs to look at future development. Currently working behind the scenes on the potential redevelopment of the privately owned former mill property, which is continuing to deteriorate, and would require partnerships and outside funding. The City is still pursuing the former mill office building for housing development. Motion by K. Cronan and seconded by Nicolas Trimner to acknowledge and accept the annual reports. Motion carried.
3. Meeting adjourned at 4:24 p.m.

Prepared by: Shannon Greenwood – Clerk

COMMON COUNCIL MEET-ING MINUTES 9/8/2025

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, September 8, 2025. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor:	Tara Tervort
Alderman:	Dan Greenwood Dennis Wartgow Terry Wilson James Corbett Anthony Thier Dixie Weidman Michael Mader Dina Bukachek
City Attorney:	Bryce Schoenborn
City and Zoning Administrator:	Scott Kluver

Staff present: Shannon Greenwood, Bill Hoffman, Larry Reas, Marvin Nevelier, Becky Michels, Judy Kraetke

Also present: Gary Wollerman, Nicholas Trimner, Patrick Daoust

ADOPT THE AGENDA - Motion by Weidman/ Mader to adopt the agenda as presented. Motion carried.

APPROVAL OF MINUTES - Motion by Mader/Wilson to approve the Minutes for the Common Council Meeting on August 25, 2025. Motion carried.

COMMUNICATIONS – Mayor Tervort discussed the paint issue with DOT on Hwy 13, and the issue has been remedied.

NEW BUSINESS

- A. Update on BART Operations and Utilization – Presentation by Patrick Daoust and Nicholas Trimner noted that the yearly ridership is steadily increasing. All veterans ride free, and that is utilized here more than other service areas. Students under 17 ride free in the summertime. There are larger buses in service this year, 14 passengers with 4 wheelchair spots, which is the largest without requiring CDL. There are 5 buses housed in Park Falls and 3 are in use every day. The Park Falls radius is considered 5 miles from City Hall.
- B. Ordinance 25-018 Floodplain Zoning – Definitions – Modified to keep consistent with language changes throughout the zoning codes. Motion by Weidman/Mader to approve. Motion carried.
- C. Façade Loan Program and WEDC Grant Application – Designed to encourage the outward appearance of the defined downtown area but not be as cumbersome as other regional programs. We received \$207,000 from sale of tower lease, which is where the funds would come from. Motion by Weiman/Mader to approve the Façade Program Guidelines, approve the transfer of \$100,000 from the GF to a designated account, approve the WEDC SBDC grant application, and to proceed with City funds if not awarded grant funds. Motion carried, 8-0.
- D. Part-Time Officer Pay Rate – Position has been advertised for 5 months w/o any applicants. Recommendation to increase the wages and decrease the hours to compensate. Would not need to open

FINANCE COMMITTEE MEETING MINUTES – 9/8/2025

Government Unit Conducting Meeting:	Finance Committee
Date:	September 8, 2025
Time:	4:00 P.M.
Place:	410 Division Street, Park Falls, WI 54552

Members of the Finance Committee Present: Mayor Tara Tervort, Dina Bukachek, Dan Greenwood, Dixie Weidman, and Jim Corbett

Staff: Scott Kluver, Shannon Greenwood, Becky Michels

The meeting was called to order by Finance Committee Member Dixie Weidman at 4:00 pm.

Review of the Request For Proposals - Auditor – The 6 proposals received were from Johnson Block CPA, Smart Solutions CPA, Bakertilly, Bauman Associates, CliftonLarsonAllen, and Clearfield Auditing and Consulting CPA. Each was reviewed and scored based on the following criteria: Adherence to specified requirements, cost, timeline for completion, competency and qualifications of applicant, and prior experience. After review, it was determined to get additional clarification from CliftonLarsonAllen regarding other potential costs for support, discounts, and cost to transfer data.

The meeting was adjourned at 4:49 p.m.

Prepared by: Shannon Greenwood, Clerk

the collective bargaining agreement to approve, but it does indicate that it may not exceed Patrolman 1 starting compensation. Motion by Bukachek/Weidman to approve, not to exceed 1000 hours/year. Motion carried, 8-0.

- E. Disposal of Surplus Property – Items would be auctioned through Integrity Sales out of Merrill on October 8th and we set the minimum bids. Motion by Mader/Bukachek to approve auction items. Motion carried.

COMMITTEE REPORTS

Finance

Payment of Bills - Motion by Weidman/Bukachek to approve paying the bills in the amount of \$29,850.50. Motion carried, 8-0.

Personnel – Will need to schedule the Administrator annual review.

CITY OFFICIALS' REPORTS

Mayor Tervort: The League Conference is next week, and registrations need to be made soon if you are interested. The MMC-PF grand opening is scheduled for tomorrow, beginning at 9:30 am.

Administrator Kluver: Focus is shifting to operating budget now that the health insurance has been settled. The draft should be prepared for review at the September 22nd meeting.

Treasurer Michels: We received 6 responses to the RFPs from auditors and have reviewed them at the Finance Committee meeting.

DPW Director Hoffman – Noticed manhole covers in the wheel track that were not adjusted properly, DOT is aware, and the issue will be addressed. Sean Kennedy's last day was Friday and have been reviewing the job description that will be posted internally soon. Worked on snowmobile map today, signed the ATV map that was approved.

Clerk Greenwood – Tour of the YMCA today with the Department of Administration for closeout on NIF grant.

Police Chief Nevelier – Fire/EMS assisted with the Back-to-School rally on Friday that was very well attended. Participation was over 400 people with good interaction with community.

Fire Chief Reas – Price County has had a lot of tragedy this year, keep them all in your thoughts.

Library – Received 5 applicants for the Director position and interviews have been scheduled for September 23rd.

The meeting was adjourned at 6:11

Prepared by: Shannon Greenwood, City Clerk



410 Division Street
P.O. Box 146
Park Falls, WI 54552
Phone (715) 762-2436 • Fax (715) 762-2437
www.cityofparkfalls.com

C2025- 03

CHICKEN COOP PERMIT APPLICATION

MUNICIPAL ORDINANCE 6-6-1

Applicant's Name: Eric Zych
Phone: 715-661-3614 email _____
Address: 354 2nd Ave North
Property Owner: Eric Zych
Property Owner Signature: E. Zych Phone: 715-661-3614
Number of Hens: 4 Size of Coop: 70 sq ft
Size of Fenced Area: 120 sq ft Base Material: Wood / Metal fence

- Sketch of yard, buildings and chicken coop placement must be included with this application
- **Non-Refundable \$75.00 Permit Fee due at time of application.** Failure to obtain a permit before work has started will result in a double permit fee penalty.
- Permit expires December 31st each year. Renewal Fee is \$20.00 annually.

I certify that the information provided on this application is complete and accurate, and I agree to comply with all applicable codes and ordinances of the City of Park Falls and the State of Wisconsin. It is further agreed that the City of Park Falls has no responsibility as to the determination of property lines.

Applicant's Signature: E. Zych Date: 9.8.25

DO NOT WRITE BELOW THIS LINE – OFFICE USE ONLY

Date submitted: 9.8.25 Fee paid: _____
Letters sent: 9.9.25 Council meeting date: 9.22.25
Action: () Granted () Denied
If denied, basis for denial: _____
Signature: _____ Date: _____
Inspection Date: _____

Real Estate Price County Property Listing

Today's Date: 9/9/2025

Property Status: Current

Created On: 2/22/2006 9:02:34 AM

Description

Updated: 8/22/2023

Tax ID: 23417
PIN: 50-271-2-40-01-23-5 15-024-02030
Legacy PIN: 271100403000
Map ID: 40-A
Municipality: (271) CITY OF PARK FALLS
STR: S23 T40N R01W
Description: PARK FALLS LUMBER CO. PLAT
LOT 3 BLOCK 2
Recorded Acres: 0.138
Calculated Acres: 0.138
Lottery Claims: 1
First Dollar: Yes
Zoning: (R2) Multi Family/1 & 2 Family
Residential
ESN: 501

Tax Districts

Updated: 2/22/2006

1 STATE OF WISCONSIN
50 PRICE COUNTY
271 CITY OF PARK FALLS
501071 SCHL-CHEQUAMEGON
001500 TECHNICAL COLLEGE

Recorded Documents

Updated: 12/15/2010

QUIT CLAIM DEED

Date Recorded: 8/22/2023 402597

WARRANTY DEED

Date Recorded: 7/26/2021 394275

QUIT CLAIM DEED

Date Recorded: 2/25/2020 387700

TERMINATION OF DECEDENT'S PROP INTEREST

Date Recorded: 2/25/2020 387699

ACREAGE ADDED

Date Recorded: 10/24/2013

TERMINATION OF DECEDENT'S PROP INTEREST

Date Recorded: 9/25/2002 314103 488R-325

QUIT CLAIM DEED

Date Recorded: 8/12/1998 291388 410R-56

CREATING NEW SUBDIVISION

Date Recorded: 8/27/1895 11363 9D-626

Ownership

Updated: 8/22/2023

ERIC J ZYCH

PARK FALLS WI

Billing Address:

ERIC J ZYCH
354 2ND AVE N
PARK FALLS WI 54552

Mailing Address:

ERIC J ZYCH
354 2ND AVE N
PARK FALLS WI 54552

Site Address * indicates Private Road

354 2ND AVE N PARK FALLS 54552

Property Assessment

Updated: 10/4/2018

2025 Assessment Detail

Code	Acres	Land	Imp.
G1-RESIDENTIAL	0.138	5,000	26,400

2-Year Comparison

	2024	2025	Change
Land:	5,000	5,000	0.0%
Improved:	26,400	26,400	0.0%
Total:	31,400	31,400	0.0%

Property History

N/A





410 Division Street
P.O. Box 146
Park Falls, WI 54552
Phone (715)762-2436 Fax (715) 762-2437
www.cityofparkfalls.com

To: Honorable Mayor and Alders

From: Scott J. Kluver, ^{SK}Administrator

Re: Alcohol License Transfer

Date: September 15, 2025

Enclosed you will find an application to transfer the Class "B" Beer and "Class C" Wine license for Old Abe's LLC from 399 Division Street to 229 Division Street. Staff have no objections to the transfer and recommend approval. Please let the Clerk or I know if you have any questions.

Alcohol Beverage License and
Permit Transfer ApplicationDate 9/5/2025

Use this form to transfer a municipally-issued alcohol beverage retail license to a different person. Also use this form to transfer a retail license or a state-issued alcohol beverage permit to another physical location. Submit this form only to the issuing authority.

Transfer Type (check one) <input type="checkbox"/> Person-to-Person (no fee) <input checked="" type="checkbox"/> Place-to-Place (\$10 fee)		Fees	
Type of Authorization to transfer (check one) <input checked="" type="checkbox"/> Municipal Retail License <input type="checkbox"/> State Issued-Permit		Transfer Fees	\$ <u>10.00</u>
Name of License/Permit (e.g. "Class A" Liquor or Brewery) <u>Class B-Beer class C-wine</u>		Publication Fee	\$
Current License/Permit Number <u>2026-11</u>		Background Check	\$
		Total Fees	\$

Part A: Current Business Information			
1. Legal Business Name (individual name if sole proprietor) <u>Old Abe's LLC</u>			
2. Business Trade Name or DBA <u>Old Abe's</u>			
3. FEIN <u>33-4811804</u>		4. Wisconsin Seller's Permit Number <u>456-103208 2973-04</u>	
5. Entity Type (check one) <input checked="" type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			
6. Premises Address <u>702 399 division st</u>			
7. City <u>Park Falls</u>		8. State <u>WI</u>	9. Zip Code <u>54552</u>
10. County <u>Price</u>		11. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: <u>Park Falls</u>	
12. Premises Phone <u>715-518-9300</u>		13. Premise Email <u>oldabescoffee@gmail.com</u>	
14. Contact Person Name <u>Terry Wilson</u>		15. Website	
16. Contact Person Phone <u>818-383-9255</u>		17. Contact Person Email <u>terry.a.wilson91@gmail.com</u>	

Complete EITHER Part B OR Part C, based on the type of transfer you selected at the top of this form.

Part B: Transfer from Person-to-Person New Business Information	
1. Reason for license transfer (check one) <input type="checkbox"/> Death <input type="checkbox"/> Disability <input type="checkbox"/> Foreclosure <input type="checkbox"/> Assignment to Creditor <input type="checkbox"/> Bankruptcy	
2. Legal Business Name of New Licensee (individual name if sole proprietorship)	
3. New Licensee Phone	4. New Licensee Email
5. Has the new licensee completed AB-100? Submit a completed Form AB-100 with this form <input type="checkbox"/> Yes <input type="checkbox"/> No	
6. Has the new licensee completed AB-200? Submit a completed Form AB-200 with this form <input type="checkbox"/> Yes <input type="checkbox"/> No	

Continued →

Part C: Transfer from Place-to-Place New Premises Information

1. New Premises Address

229 division st

2. City

Park Falls

3. State

WI

4. Zip Code

54552

5. New Premises Phone

715-518-9300

6. Premise Email

old abes coffee@gmail.com

7. New Premises Description - Describe the building or buildings and any outside areas where alcohol beverages are produced, sold, stored, or consumed, and where records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

Two story Brick and metal faced Building Second floor is a apartment with Retail Space Below. All chilled Alcohol will be stored in cooler/chillers under Bar and are locked After consuming hours A extra/Back Stock will Be stored in Basement on Racks. consuming area include Bar area at tables and on outside Patio during Spring and Summer.

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license or permit. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name

Wilson

First Name

Terry

M.I.

H

Title

Owner

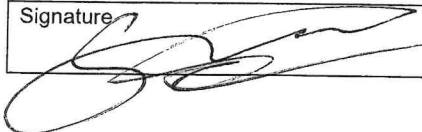
Email

old abes coffee@gmail.com

Phone

818-38-39255

Signature



Date

9/5/2025

Part E: For Clerk Use Only

Date Application Was Filed With Clerk

09 15 25

License Number

2026-11

Date License Granted

Date License Issued

Signature of Clerk/Deputy Clerk

Date



410 Division Street
P.O. Box 146
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Phone (715)762-2436 Fax (715) 762-2437
www.cityofparkfalls.com

To: Honorable Mayor and Alders

Cc: Department Heads

From: Scott J. Kluver, Administrator *SK*

Re: 2026 General Fund, and Debt

Date: September 16, 2025

Enclosed you will find the proposed operating and debt service budgets for 2026. There is not a capital budget proposed at this time as we are still reviewing submittals and need a better sense of available dollars. Nonetheless, I can report that the operating budget is looking pretty good for next year, and we are on our way for improving the fiscal position of the City. For this, I thank the staff that have worked to revise our processes and accounting to get more accurate and timely information, for holding the line of spending by eliminating contracts and services that were not needed, and for working together to be innovated to find additional revenue sources including one-time opportunities.

Several refinements have been made to the budget over last year to help improve the clarity of some of the line items and we have a little better information to work with from this past year for more accurate figures. There is still a long way to go as we do not have a complete year with recording revenues and expenses to lines that reflect actual activity. Explanations of the various line items and some of the changes are provided at the end of this memo.

The operating, debt service, and capital budgets are proposing a combined levy amount of \$1,565,960. This amount, which is \$5,631 more than last year, is allowed from the City's growth rate in 2024. It is anticipated this amount will keep the City's portion of the mill rate flat. Prior to the adoption of the levy in November, a final check of this will be made once final assessment figures are released. Last year, the Council did approve a two percent increase in the levy because of our debt, and those dollars were placed in the capital budget. My recommendation is to maintain that for 2026, but keep the mill rate the same. Nonetheless, the Council does have the option to increase the amount by applying additional debt to levy limit exemption, or it could decrease the amount to

provide a reduction of the mill rate. The latter would require reductions to the proposed budget. Given that next year will be a revaluation year, I advise to save that option until next year if you are so inclined to reduce the levy. This would provide an opportunity to blunt potential increases to residential property owners as values for residential properties have been increasing faster than commercial properties.

This budget has been tested against the anticipated expenditure restraint limit, and it would keep the City eligible for that approximate \$70,000 in state aid in 2027. It will be necessary to reverify this prior to final adoption as we will not have the actual limit until sometime in October.

Another key measure is the status of the general fund balance. Last year, I had projected that the fund balance at the end of October was at going to be about five (5%) percent which is unacceptably low. With many of the projects completed, reimbursements made, and a clearer picture of where things are at, I am anticipating that the fund balance at the end of October will now be (worst case scenario) at about \$400,000 which is about 12 percent. The reason for the variation is the expenses for projects like Old Abe Park. It appears that the park will be a bit under what was budgeted, and the City also received money from the cell tower buyout. So, we are moving in the right direction with 15 percent as the minimum per policy. It may turn out to be better than the 12 percent, but there are still a lot of variables, and I will continue to monitor. The Water Utility and TID 6 currently owe the general fund over \$500,000 each.

The debt service portion of the budget is \$522,600 which is entirely paid for by the tax levy. This is \$32,000 more than last year; however, for the time being at least, I have placed \$40,000 extra in this fund to pay down additional debt. This amount may be reduced depending on how the final figures for the budget pan out and what the expenditure restraint limit will be. According to the debt service schedule, the amount needed for debt will slowly decline in the coming years, at least until new debt is taken out. A significant portion of the borrowing capacity is taken up by the TIDs, and that levy amount is not included here. At the end of 2024, the City was at over 93 percent of its statutory allowed debt capacity. By the end of 2025, I anticipate that the City will be at 84 percent of its capacity. This is because of the amount that will be paid down this year as well as the increase of equalized value. It is certainly moving in the right direction, but with the goal of keeping the debt below 70 percent of capacity, it will be a couple more years before the City can consider borrowing for capital projects.

This year there has been some refinement of operating portion of the budget with more accurate figures, and there are a couple new line items to help break out some items to make things a little clearer. There may be some additional items we want to break out to better track yet as well. Revenues have been reviewed to reflect a reasonable conservative estimate of the various revenues that do not have a specific formula calculation. As for expenses, there are adjustments based on actuals. Again, more

accurate information is available as this is the first time in years the department heads have had monthly expenditure reports to begin to better monitor.

You will note that there is currently expected to be a little over \$40,000 more in revenue over the expenses in this draft. With many of the changes that were implemented this year with the help of staff, and because I believe the current pay structure is out of date and we are falling behind in many positions. At a future meeting, prior to final adoption, it is my intention to propose a wage adjustment. I do not know the exact amount of this yet as I need to review comparable wages from other communities, run some scenarios, and get some final figures to make sure the budget stays within the expenditure restraint limit. One of the projects that I would like to implement in 2026 is a revised pay structure, and this budget is proposed to help make that possible. It is imperative that we remain as competitive as possible, and we are aware that this is a factor in employees choosing to stay or look elsewhere. There is a lot of competition for many of our positions.

Details of the line items and various changes are provided at the end of this memo. Please let me know if you have any questions on these changes. A public hearing on the tax levy is proposed for November 10th. The figures that are provided with that notice will be whatever you may change with the budget by the October 13th meeting. It is now available for you as the entire Council or Finance Committee to review in more detail - understanding that some adjustments will still be coming. Here is an explanation of the various line items in the General Fund budget:

Revenues:

Taxes:

General Property Taxes – Amount of total levy allocated to the operating budget. Note that the apparent reduction here is that the amount needed for the debt service and for the capital budget has been put directly into those budgets as opposed to being put here and then taken out. Hopefully this will make it simpler to follow in the future. The grand total of non-TID levy at this point is proposed to be \$1,565,960.

Mobile Home Fees – Also referred to as “parking fees.” A fee paid by mobile homeowners based on the value of their home as determined by the assessor. Reduced to reflect anticipated.

Managed Forest Land Tax – Taxes received from property classified as managed forest within the City.

Room Tax – The lodging tax collected (4.5%) by hotels, motels, and short-term rentals. 70 percent of the tax goes to a tourism entity (Chamber) and 30 percent goes to the City of which the City gives 2/3rds (20%) to the PF Community Development Corporation and 1/3rd (10%) for administrative purposes. Increased to reflect actual.

Taxes from Water Utility – Fees paid by the Water utility in lieu of taxes. Based on the 2023 PSC report, the maximum amount is \$109,055 – which is what is budgeted. The Council does have the authority to set this amount up to the limit. Left this amount the same at this time to potentially provide some relief to the Water Utility. Sewer utilities are prohibited from paying this tax.

Taxes from Other Tax-Exempt Entities – Payments from Housing Authority and increased because PILOT payments from North Lakes Community Clinic are now directed here.

Interest and Penalties on Taxes – Late payment fees.

Intergovernmental Revenue:

Shared Revenues – Dollars received from the state to offset the property tax burden. This includes the supplemental amount that started in 2024 that needs to be spent on emergency services and public works. Line includes the Expenditure Restraint Program (\$70,400.13). Line also includes Utility aid payments which is aid from the state on tax exempt power plants.

Fire Dues – Also known as 2% Dues, is a payment from the state collected from home insurance policies. These funds have certain requirements (training, fire inspections) that fire departments must fulfil in order to receive them.

Other State Shared Taxes – Line changed to reflect Business Computer Aid.

Personal Property Aid – Aid received from the state in exchange for the elimination of personal property taxes. Personal property tax aid, except for the original business computer credit, is subtracted from the allowable levy on the limit worksheet.

Law Enforcement – Law enforcement grants expected to be received.

Local Transportation Aids – Revenue from the state based on an average of municipal funds spent on municipal roads over the past three or six years (whichever is in the state's favor).

Local Road Improvement Program – A grant program that can provide periodic grants for some local road projects.

Payments for Municipal Services – Payment in lieu of taxes provided to local governments by the State of WI for police and fire protection of state facilities located in the community (e.g. DNR building).

Licenses and Permits:

All revenues are based on estimated income. Operators Licenses are bartender licenses, but they are now good for two years. 2025 was an off year with few coming due. Other Reg Permits/Fees will be Right of Way and vacating fees.

Fines & Forfeitures:

All revenues are based on estimated income. Court penalties are from citations issued by the police department.

Public Charges for Service:

Clerk Fees – Record/Copy fees, fees for special assessment preparation (e.g. lawn mowing), alcohol license publication fees

Law Enforcement Fees – Fees for background checks, lockouts, range use, and serving papers

Airport – Hangar rent and fuel. Hangars are privately owned (except for new one to be constructed), so rent is just for ground – 7 cents/sq.ft. New hangar space at \$175/mo not budgeted for yet.

Cemetery – Sale of plots and burial fees

Library – Fees from fines, copier and fax use, as well as fees from various programs and events.

Parks – Pavilion rental and RV Park fees

Parks – Sports Fees – Was revenue from recreation program activities. Those activities will now be part of the YMCA.

Intergov Charges for Service:

Fire Services – Revenue received from the Towns of Lake and Eisenstein for fire services. The formula is based on actual costs in the most recent audit and split between population and equalized value for each community.

Library – Price Co Govt. – State law requires that Price County cover at least 70 percent of the cost of County residents who are not taxed already for Library services (e.g. Towns of Lake and Eisenstein) who utilize the library. Cost is based on a per-checkout formula calculated each year; however, there is a two-year lag. Price County is currently funding at 80 percent which is the reason for the increase.

Library – Other County Revenue – Revenue received from Ashland and Iron Counties for residents who utilize the Park Falls library based on the same formula as above.

Miscellaneous Revenue:

Interest Income – Interest income based on the fund balance. Lowered anticipating a drop in interest rates in the coming year.

Rent – Rent received from the hospital and Snow Gypsies for the Ambulance Garage. Now also includes payments from the proposed battery storage facility. Cell tower rent was recently redirected to this line; however, that has now stopped with the buyout completed.

Sale of Equipment & Property – Sale of old vehicles, equipment, and scrap metal.

Insurance Recovery/Dividends – Proceeds from insurance claims; payments back from insurance company for profits.

Donations and Contributions – Any general donations received

Parks Donations – Donations to the parks

Other Miscellaneous – Other revenues that don't have a home.

Expenses:

General Government:

City Council – Council members receive \$70 per meeting, including committee meetings. Amount includes Mayor meeting attendance and Housing Authority Committee members. Employer contribution is FICA at 7.65% of salary. Contracted services reduced to reflect only true Council contracted services, the year to date is reflecting an audit correcting entry. Miscellaneous expenses have previously been charged to this account, and staff changed this to move expenses to more appropriate lines which will also reduce audit expenses.

Legal – Hourly rate of \$200; Includes retainer of \$900/mo for meetings, and small tasks, projects, and questions. Increased to reflect usage.

Mayor – Annual salary and FICA included. Meeting per-diem in Council area. Note that all utilities in General Government are going to be consolidated under City Hall. Operating supplies includes travel and other miscellaneous expenses.

Administrator – Salaries for the Administrator (80%), Clerk (80%), Treasurer (75%) and Deputy Clerk/Treasurer (20%) combined as well as benefits. New line item for travel and continuing education is for all office staff. Operating supplies includes professional memberships and a new computer for administrator.

Elections – Budgeted for an anticipated four elections in 2026. Proposed to change pay for poll workers to \$18/hr. for actual hours worked, including training. Chief Inspectors would be \$20/hr. Current poll workers paid \$100 for half-day shift, Chief Inspectors \$150. Operating supplies includes machine inspection and other election supplies.

Accounting - Amount adjusted to reflect audit costs based on RFP results.

Assessment of Property – Reflects second half payment of revaluation that will need to be completed in 2026.

City Hall – Includes utilities, contracted services includes software licenses for accounting, payroll, building security, technical support, etc. Operating supplies includes all other supplies such as paper, supplies, computers, furniture, and fixtures. Increased for additional computer support.

Insurance – Includes property, liability, and workers comp insurance for City Hall staff only. Property \$38,453, Liability \$64,024, and Workers Comp \$32,640 for a total cost of \$135,117. Insurance will now be cost allocated over departments with the following: General Government- \$15,000 Liability and \$785 WC; Police Contracted Services- \$15,000 Liability and \$11,670 for WC; Fire Contracted Services \$10,000 Liability and \$2,772 WC; Police and Fire Station Contracted Services \$8,000 property; Public Works Garage Contracted Services \$8,000 property; Public Works Street Maintenance Contracted Services \$15,358 WC and \$15,000 liability; Library Continuation Services \$4,073 liability; Library Building Contracted Services \$8,000; Parks Contracted Services \$10,000 property; Water and Sewer - \$4,453 property, \$5,000 liability, and \$2,055 WC.

Public Safety:

Police – Utilities will now just include cell phones/computers. Building utilities will go to police and fire station line. Contracted services includes attorney fees and mutual aid costs. Operating supplies includes medical supplies, Department of Justice fees, fuel, postage, uniform allowance, and various supplies. Tac 10 Maintenance is the computer system the police use which contains all of the records. Proposed to enter a new five-year contract which would be the best value. ICAC stands for Internet Crimes Against Children – this training can be reimbursable.

Fire – Includes officer stipends and \$20/hr. paid on call pay. Utilities should just include phones/pagers. Contracted services should be payments to vendors for services and inspections. Operating supplies would be for other supplies and equipment replacement. (Would like to consider increase as part of pay structure.)

Police/Fire Building – 30% of wage/benefits for custodian.

Ambulance – 2024 rate per contract was \$63,720 (\$27 per person). 3% increase for each year thereafter. 2026 rate anticipated to be \$28.64 based on 2,355 people. There should be no utilities charged to this area.

Safety – This section had DPW safety training and records charged to it. As this is strictly a DPW expense, it is being moved from this section of the budget to the Public Works section of the budget

Public Works:

Hwy & Street Administration – Professional services safety training moved here, it was previously in the Public Safety section of the budget which is for police and fire services.

Machinery Operations – 20 percent of DPW allocated time/benefits.

Garage – 1 percent of DPW allocated time/benefits. Original amount of contracted services was \$1,000 before insurance addition.

Street Maintenance - 69 percent of DPW allocated time/benefits, plus one seasonal for 13 weeks at \$17/hr. Proposed seasonal pay rate increase from \$16/hr with 25 cent increases for returning to \$17 per hour with 50 cent increased for returning.

Street Lighting – Utilities for streetlights and repair/replacement of city-owned lights.
Sidewalks – 2 percent of DPW allocated time/benefits.

Storm Sewers – 1 percent of DPW allocated time/benefits.

Airport – Salary for airport director. DPW staff contribute time, but I did not specifically allocate at this time. Operating supplies is largely fuel.

Cemetery:

Allocation of DPW Staff, plus two seasonal employees for 13 weeks at \$17/hr.

Culture & Leisure:

Library – Under WI law, the Council allocates a dollar amount to the Library, and the Library Board has the authority to divide it up as it chooses. The budget reflects the anticipated allocation of expenses. Employee contributions are anticipated. Utilities include telephone and T-1 line expenses. Automation is the MORE fee for the library computer system. The \$1000 in equipment is for the copier toner and supplies, which was previously under operating supplies. This will allow operating supplies to stay in budget.

Library Building – Allocation of 70% of custodian time and 3% of DPW director time.

Parks – Includes an allocation of DPW and Administrative staff time/benefits plus two seasonal employees for 13 weeks at \$17/hr. Utilities increased to reflect actual.

Programs & Events – No separate allocation of DPW time although they will still be performing some of these tasks. Contracted services includes contractors for repairs/set up/improvements, extra outside police. Operating supplies includes miscellaneous supplies, port-o-potty services. Grants and donations is where the room tax is paid out to the Chamber (70% of total in) and PFACDC (20% of total in).

Athletic Field – 1 percent DPW allocation, utility and maintenance expenses.

Swimming Pool – Some DPW allocation and then Pool Employees. Proposed pool wage increase to \$20 for manager, Headguards at \$17 and Guards at \$15 with 50 cent increase for return and certification. Currently, pool manager at \$18.00, Headguards at \$14, Guards at \$13. \$.25 bump for instructor certification and for each year returning.

Conservation & Development:

Forestry – 1 percent DPW allocation. Reduced as 2025 was increased to address some larger, more difficult, trees.

Planning – Allocation of 20% Administrator time, 15% of Clerk time, 10% of DPW Director time to account for \$125/week stipend added to salary. Professional services for anticipated costs to update zoning and comp plan maps, and other consultants. Contracted services is the payment to the PFACDC.

BART – Annual payment for BART services.

Recommended Draft

Account Number	Account Title	2024 Pri Year Actual	2025 Cur Year Budget	12/25 Cur YTD Actual	2026 Projected Budget	NOTES
01-41110-000	GENERAL PROPERTY TAXES	1,502,704	1,529,734	1,529,919	1,012,765	
01-41120-000	TAX INCREMENTS	0	0	0	0	
01-41140-000	MOBILE HOME FEES	19,573	10,800	1,388	7,500	
01-41150-000	MANAGED FOREST LAND TAX	0	363	0	0	
01-41210-000	ROOM TAX	50,845	45,000	33,049	50,000	
01-41310-000	TAXES FROM WATER UTILITY	116,329	109,055	0	109,055	
01-41320-000	TAXES FROM OTHER TAX EXEMPT EN	9,822	9,821	19,501	19,501	
01-41800-000	INT. AND PENALTIES ON TAXES	625	50	347	500	
Total TAXES:		1,699,899	1,704,823	1,584,204	1,199,321	
01-42000-000	SPEC ASSESSMNT & CHARGES	20,292	0	0	0	
Total TAXES:		20,292	0	0	0	
01-43200-000	FEDERAL GRANT REVENUE	144,000	0	-144,000	0	
01-43410-000	SHARED REVENUES	1,252,631	1,264,017	250,963	1,312,506	
01-43420-000	FIRE DUES	7,645	6,000	7,867	7,867	
01-43430-000	OTHER STATE SHARED TAXES	8,317	10,768	8,349	8,349	
01-43431-000	PERSONAL PROPERTY AID	12,471	53,645	53,645	53,465	
01-43523-000	LAW ENFORCEMENT	1,680	1,000	2,016	1,000	
01-43531-000	LOCAL TRANSPORTATION AIDS	325,612	318,209	238,449	318,209	
01-43534-000	LOCAL ROAD IMPROVEMENT PROGRA	200	0	5,346	0	
01-43610-000	PAYMENTS FOR MUNICIPAL SERVICE	2,523	2,560	3,006	3,006	
01-43621-000	IN LIEU OF TAXES-CONS. LAND	446	0	0	0	
01-43622-000	IN LIEU OF TAX PAYMENTS	28	0	0	0	
01-43695-000	LOCAL RECOVERY FUNDS	14,684	0	0	0	
01-43790-000	OTHER LOCAL GOVERNMENT GRANTS	2,432	0	1,634,196	0	
01-43800-000	AIRPORT GRANTS	0	0	9,000	0	
Total INTERGOVERNMENTAL REVENUE:		1,772,668	1,656,199	2,068,838	1,704,402	
01-44110-000	LIQUOR AND MALT BEVERAGE	6,220	5,500	6,315	6,175	
01-44120-000	CIGARETTE LICENSES	400	400	421	400	
01-44130-000	OPERATORS LICENSES	2,740	2,635	625	2,000	
01-44210-000	BICYCLE LICENSES	0	0	0	0	
01-44300-000	BLDG. PERMITS & INSPEC. FEES	5,267	10,000	955	5,000	
01-44900-000	OTHER REG. PERMITS & FEES	4,133	0	2,304	1,000	
Total LICENSES & PERMITS:		18,760	18,535	10,620	14,575	
01-45110-000	COURT PENALTIES AND COSTS	18,373	15,000	21,606	20,000	
01-45130-000	PARKING VIOLATIONS	665	1,000	420	1,000	
Total FINES & FORFEITURES:		19,038	16,000	22,026	21,000	
01-46110-000	CLERKS FEES	3,502	3,000	2,537	3,000	
01-46210-000	LAW ENFORCEMENT FEES	2,290	4,500	2,076	4,000	

Account Number	Account Title	2024 Pri Year Actual	2025 Cur Year Budget	12/25 Cur YTD Actual	2026 Projected Budget	NOTES
01-46340-000	AIRPORT	9,826	7,500	4,241	7,500	
01-46540-000	CEMETERY	27,593	24,000	23,726	25,000	
01-46710-000	LIBRARY	919	8,800	6,022	8,800	
01-46710-001	LIBRARY - GIFTS	17,584	0	15,486	0	
01-46710-002	LIBRARY - BOOK REPLACEMENT	95	0	94	0	
01-46720-000	PARKS	15,646	15,500	9,860	15,500	
01-46720-001	PARKS - SPORTS FEES	1,862	0	0	0	
01-46721-000	SWIMMING POOL	14,374	13,000	12,932	13,000	
Total PUBLIC CHARGES FOR SERVICE:		93,690	76,300	76,973	76,800	
01-47323-000	FIRE SERVICES	63,378	57,133	57,133	66,617	
01-47360-001	LIBRARY - PRICE CO. GOVT. REV	73,970	73,970	91,511	99,360	
01-47360-005	LIBRARY - OTHER COUNTY REVENUE	77,630	77,630	88,704	100,472	
Total INTERGOV'T CHARGES FOR SERVICE:		214,978	208,733	237,348	266,449	
01-48110-000	INTEREST INCOME	41,799	15,000	11,627	12,000	
01-48200-000	RENT	17,812	6,000	19,781	11,000	
01-48309-000	SALE OF OTHER EQUIP. & PROP.	117,038	2,000	0	2,000	
01-48410-000	INSUR RECOVERY W/C	4,726	0	0	0	
01-48430-000	INSUR RECOVERY-HWY EQUIP/PROP	500	0	0	0	
01-48440-000	INS RECOVERY & DIVIDEND	4,984	2,000	17,696	2,000	
01-48500-000	DONATIONS AND CONTRIBUTIONS	0	0	5,500	0	
01-48530-000	PARKS DONATION	7,877	1,000	138	1,000	
01-48900-000	OTHER MISCELLANEOUS REVENUES	13,213	0	8,567	0	
01-48901-000	MISC REV - SNOW SHOVELING	0	0	204	0	
01-48902-000	MISC REV - LAWN MOWING	818	0	315	0	
Total MISCELLANEOUS REVENUE:		208,766	26,000	63,828	28,000	
01-49142-000	PROCEEDS FROM G.O. ISSUE	0	0	0	0	
Total OTHER FINANCING SOURCES:		0	0	0	0	
01-51100-110	SALARIES	27,160	26,500	11,340	26,500	
01-51100-150	EMPLOYER CONTRIBUTIONS	2,078	2,027	905	2,027	
01-51100-290	CONTRACTED SERVICES	41,869	5,000	-71,050	5,000	
01-51100-320	PUBS, SUBS, & DUES	1,861	1,000	40	1,000	
01-51100-340	SUPPLIES & EXPENSES	10,917	7,500	2,034	7,500	
01-51100-820	CAPITAL OUTLAY	34,717	0	-16,046	0	
Total CITY COUNCIL:		118,602	42,027	-72,778	42,027	
01-51300-210	PROFESSIONAL SERVICES	46,909	20,000	15,676	22,000	
01-51300-340	OPERATING SUPPLIES	836	0	475	500	

Account Number	Account Title	2024 Pri Year Actual	2025 Cur Year Budget	12/25 Cur YTD Actual	2026 Projected Budget	NOTES
Total LEGAL:		47,745	20,000	16,151	22,500	
01-51410-110	SALARIES	6,049	7,000	3,874	7,000	
01-51410-150	EMPLOYER CONTRIBUTIONS	463	536	296	536	
01-51410-220	UTILITIES	1,502	0	0	0	
01-51410-340	OPERATING SUPPLIES	2,643	2,000	1,249	2,000	
Total MAYOR:		10,657	9,536	5,420	9,536	
01-51411-110	SALARIES	123,406	200,427	127,673	201,067	
01-51411-150	EMPLOYER CONTRIBUTIONS	41,278	69,666	67,005	73,761	
01-51411-220	UTILITIES	2,773	0	0	0	
01-51411-290	CONTRACTED SERVICES	4,491	0	0	0	
01-51411-330	TRAVEL & CONT. EDU	0	0	0	5,000	
01-51411-340	OPERATING SUPPLIES	9,592	2,000	3,643	2,000	
Total ADMINISTRATOR:		181,540	272,093	198,321	281,828	
01-51420-110	SALARIES	15,124	0	0	0	
01-51420-111	SALARIES - OVERTIME	14	0	0	0	
01-51420-150	EMPLOYER CONTRIBUTIONS	26,578	0	0	0	
01-51420-220	UTILITIES	1,050	0	0	0	
01-51420-290	CONTRACTED SERVICES	1,349	0	0	0	
01-51420-340	OPERATING SUPPLIES	3,488	2,000	480	1,000	
Total CLERK:		47,603	2,000	480	1,000	
01-51440-290	CONTRACTED SERVICES	5,037	2,500	1,500	6,200	
01-51440-340	OPERATING SUPPLIES	2,140	2,100	488	2,500	
Total ELECTIONS:		7,177	4,600	1,988	8,700	
01-51510-210	PROFESSIONAL SERVICES	64,401	62,500	109,696	34,800	
Total ACCOUNTING:		64,401	62,500	109,696	34,800	
01-51520-110	SALARIES	46,649	0	0	0	
01-51520-111	SALARIES - OVERTIME	14	0	0	0	
01-51520-150	EMPLOYER CONTRIBUTIONS	25,585	0	0	0	
01-51520-220	UTILITIES	1,050	0	0	0	
01-51520-290	CONTRACTED SERVICES	1,269	0	0	0	
01-51520-340	OPERATING SUPPLIES	4,361	2,000	1,599	1,000	
Total TREASURER:		78,926	2,000	1,599	1,000	
01-51530-290	CONTRACTED SERVICES	15,077	39,000	30,000	39,000	

Account Number	Account Title	2024 Pri Year Actual	2025 Cur Year Budget	12/25 Cur YTD Actual	2026 Projected Budget	NOTES
Total ASSESSMENT OF PROPERTY:		15,077	39,000	30,000	39,000	
01-51600-110	SALARIES	24,877	0	0	0	
01-51600-150	EMPLOYER CONTRIBUTIONS	7,130	0	0	0	
01-51600-220	UTILITIES	8,991	8,000	3,607	8,000	
01-51600-290	CONTRACTED SERVICES	3,701	12,100	6,610	15,000	
01-51600-320	PUBS,SUBS & DUES	0	0	3,489	7,000	
01-51600-340	OPERATING SUPPLIES	5,582	10,000	10,194	10,194	
01-51600-820	CAPITAL IMPROVEMENTS	13,290	0	0	0	
Total CITY HALL:		63,570	30,100	23,900	40,194	
01-51930-510	INSURANCE	17,912	15,785	33,943	15,785	
Total INSURANCE:		17,912	15,785	33,943	15,785	
01-52100-110	SALARIES	526,112	533,000	337,662	539,656	
01-52100-111	SALARIES - OVERTIME	12,959	12,000	7,422	15,000	
01-52100-150	EMPLOYER CONTRIBUTIONS	278,727	333,000	219,723	350,388	
01-52100-220	UTILITIES	5,443	1,020	2,990	3,000	
01-52100-230	REPAIR & MAINT.	2,234	3,000	1,201	4,000	
01-52100-290	CONTRACTED SERVICES	49,880	36,670	25,820	38,200	
01-52100-340	OPERATING SUPPLIES	32,130	40,000	20,875	40,000	
01-52100-341	NORDEG EXPENSES	0	0	0	0	
01-52100-342	RANGE SUPPLIES	1,196	1,500	0	1,500	
01-52100-343	TAC 10 MAINTENANCE	5,125	5,125	0	4,525	
01-52100-344	ICAC TRAINING EXPENSES	0	750	0	750	
Total POLICE:		913,806	966,065	615,693	997,019	
01-52200-110	SALARIES	44,634	55,000	25,641	55,000	
01-52200-150	EMPLOYER CONTRIBUTIONS	3,386	4,800	1,840	4,800	
01-52200-220	UTILITIES	1,511	2,000	1,408	2,000	
01-52200-230	REPAIR & MAINT.	6,016	8,000	12,614	10,000	
01-52200-290	OTHER CONTRACTED SERVICES	11,698	20,272	5,498	18,272	
01-52200-340	OPERATING SUPPLIES	26,322	18,000	10,990	19,000	
01-52200-810	CAPITAL EQUIPMENT	873	0	0	0	
Total FIRE:		94,439	108,072	57,991	109,072	
01-52250-110	SALARIES	12,946	10,234	8,321	10,465	
01-52250-150	EMPLOYER CONTRIBUTIONS	4,137	1,650	1,286	1,713	
01-52250-220	UTILITIES	9,940	13,000	17,894	20,000	
01-52250-290	CONTRACTED SERVICES	22,545	10,000	8,050	12,000	
01-52250-340	OPERATING SUPPLIES	475	500	105	500	

Account Number	Account Title	2024 Pri Year Actual	2025 Cur Year Budget	12/25 Cur YTD Actual	2026 Projected Budget	NOTES
Total POLICE & FIRE STATION:		50,043	35,384	35,656	44,678	
01-52300-220	UTILITIES	6,726	0	0	0	
01-52300-290	CONTRACTED SERVICES	65,524	65,632	65,725	67,457	
Total AMBULANCE:		72,250	65,632	65,725	67,457	
01-52400-340	OPERATING SUPPLIES	5	0	0	0	
Total INSPECTION:		5	0	0	0	
01-52900-290	CONTRACTED SERVICES	12,000	0	-6,000	0	
Total SAFETY:		12,000	0	-6,000	0	
01-53110-110	SALARIES	32	0	-148	0	
01-53110-150	EMPLOYER CONTRIBUTIONS	2	0	0	0	
01-53110-210	PROFESSIONAL SERVICES	144,000	12,000	12,000	12,000	
01-53110-340	OPERATING SUPPLIES	301	0	0	0	
Total HWY & STREET ADMINISTRATION:		144,336	12,000	11,852	12,000	
01-53240-110	SALARIES	56,786	52,126	37,080	53,139	
01-53240-150	EMPLOYER CONTRIBUTIONS	53,419	30,828	36,802	29,974	
01-53240-230	REPAIR & MAINT.	15,140	15,000	7,561	15,000	
01-53240-340	OPERATING SUPPLIES	28,239	45,000	27,106	45,000	
01-53240-350	REPAIR & MAINT. SUPPLIES	7,458	25,000	8,319	25,000	
Total MACHINERY OPERATIONS:		161,043	167,954	116,868	168,113	
01-53270-110	SALARIES	6,386	2,606	25,045	2,606	
01-53270-150	EMPLOYER CONTRIBUTIONS	581	1,541	3,534	1,499	
01-53270-220	UTILITIES	3,401	12,000	3,026	10,000	
01-53270-290	CONTRACTED SERVICES	4,605	9,000	8,647	9,000	
01-53270-340	OPERATING SUPPLIES	2,817	2,500	3,262	2,500	
01-53270-440	BUILDING SUPPLIES	106	0	0	0	
Total GARAGE:		17,896	27,647	43,514	25,605	
01-53311-110	SALARIES	106,596	193,369	54,128	192,170	
01-53311-111	SALARIES - OVERTIME	6,229	20,000	7,416	20,000	
01-53311-150	EMPLOYER CONTRIBUTIONS	87,565	100,205	100,748	104,087	
01-53311-290	OTHER CONTRACTED SERVICES	93,046	45,358	14,686	45,000	
01-53311-340	OPERATING SUPPLIES	42,756	55,000	23,181	50,000	
01-53311-341	SIGN MAINTENANCE S & E	915	0	0	0	

Account Number	Account Title	2024 Pri Year Actual	2025 Cur Year Budget	12/25 Cur YTD Actual	2026 Projected Budget	NOTES
Total STREET MAINTENANCE (LOCAL):		337,108	413,932	200,159	411,257	
01-53421-220	UTILITIES	38,255	40,000	29,102	42,000	
01-53421-290	CONTRACTED SERVICES	8,064	7,500	3,849	7,500	
01-53421-340	SUPPLIES & EXPENSE	0	500	9,066	500	
Total STREET LIGHTING:		46,320	48,000	42,017	50,000	
01-53430-110	SALARIES	3,828	5,213	2,344	5,314	
01-53430-111	SALARIES - OVERTIME	0	500	0	500	
01-53430-150	EMPLOYER CONTRIBUTIONS	553	3,121	334	2,998	
01-53430-290	OTHER CONTRACTED SERVICES	80	1,000	2,850	1,000	
01-53430-340	SUPPLIES & EXPENSE	1,363	2,000	79	2,000	
01-53430-789	TRANSFER OUT-SIDEWALK REPLACE	0	0	0	0	
Total SIDEWALKS:		5,824	11,834	5,607	11,812	
01-53440-110	SALARIES	7,771	2,606	1,088	2,657	
01-53440-150	EMPLOYER CONTRIBUTIONS	1,123	1,541	154	1,499	
01-53440-340	OPERATING SUPPLIES	-67	3,500	492	3,500	
01-53440-410	CONCRETE AND CLAY PRODUCTS	52	0	0	0	
Total STORM SEWERS:		8,878	7,647	1,734	7,656	
01-53510-110	SALARIES	14,052	6,250	7,307	6,250	
01-53510-150	EMPLOYER CONTRIBUTIONS	1,499	478	738	478	
01-53510-220	UTILITIES	9,346	9,000	5,898	9,000	
01-53510-290	OTHER CONTRACTED SERVICES	2,391	5,000	1,925	5,000	
01-53510-340	OPERATING SUPPLIES	11,584	13,000	5,587	12,000	
Total AIRPORT:		38,872	33,728	21,455	32,728	
01-53580-290	BART - CONTRACTED SERVICES	10,000	0	0	0	
Total AIRPORT:		10,000	0	0	0	
01-53620-290	OTHER CONTRACTED SERVICES	380	0	0	0	
Total REFUSE & GARBAGE COLLECTION:		380	0	0	0	
01-53630-110	SALARIES	0	0	397	0	
01-53630-150	EMPLOYER CONTRIBUTIONS	0	0	56	0	
01-53630-340	OPERATING EXPENSES	165	0	0	0	

Account Number	Account Title	2024 Pri Year Actual	2025 Cur Year Budget	12/25 Cur YTD Actual	2026 Projected Budget	NOTES
Total SOLID WASTE DISPOSAL:		165	0	452	0	
01-53635-110	SALARIES	805	0	0	0	
01-53635-150	EMPLOYER CONTRIBUTIONS	112	0	0	0	
01-53635-340	SUPPLIES & EXPENSES	125	0	0	0	
Total RECYCLING:		1,042	0	0	0	
01-54910-110	SALARIES	21,298	28,821	17,531	30,022	
01-54910-111	SALARIES - OVERTIME	538	500	532	500	
01-54910-150	EMPLOYER CONTRIBUTIONS	4,614	8,787	2,173	9,436	
01-54910-220	UTILITIES	1,074	700	754	1,000	
01-54910-290	CONTRACTED SERVICES	44	0	0	0	
01-54910-340	OPERATING SUPPLIES	6,876	3,000	1,519	3,000	
Total CEMETERY:		34,444	41,808	22,509	43,958	
01-55100-110	SALARIES	191,899	183,000	141,815	182,629	
01-55100-111	SALARIES - OVERTIME	0	0	2,144	0	
01-55100-150	EMPLOYER CONTRIBUTIONS	95,556	95,429	70,168	115,351	
01-55100-210	PROFESSIONAL SERVICES	288	0	0	0	
01-55100-220	UTILITIES	4,830	6,000	3,524	6,000	
01-55100-340	OPERATING SUPPLIES	6,482	6,500	5,507	6,500	
01-55100-341	AS BOOKS	9,338	8,000	4,608	8,000	
01-55100-342	AS AUDIO VISUAL	5,425	5,000	2,397	5,000	
01-55100-343	AS PROGRAM	4,200	2,000	1,971	2,000	
01-55100-344	PERIODICALS	4,297	2,105	2,977	2,105	
01-55100-345	CHILDRENS' BOOKS	5,538	6,300	3,795	6,300	
01-55100-346	CHILDRENS' AV	4,293	4,000	2,881	4,000	
01-55100-347	CHILDRENS' PROGRAMS	2,807	3,000	2,465	3,000	
01-55100-349	AUTOMATION	20,054	21,116	21,116	21,116	
01-55100-351	CONTINUATION SERVICES	4,073	4,073	1,010	4,073	
01-55100-352	BOOK REPLACEMENT	171	0	111	0	
01-55100-354	GIFT FUNDS USED	14,274	0	14,629	0	
01-55100-810	EQUIPMENT	2,442	1,000	2,346	1,000	
Total LIBRARY:		375,968	347,523	283,464	367,074	
01-55101-110	SALARIES	21,089	26,220	26,146	26,792	
01-55101-111	SALARIES - OVERTIME	0	0	59	0	
01-55101-150	EMPLOYER CONTRIBUTIONS	5,953	5,115	3,938	5,315	
01-55101-220	UTILITIES	24,977	30,000	21,205	32,000	
01-55101-290	CONTRACTED SERVICES	9,114	23,000	19,544	25,000	
01-55101-340	OPERATING SUPPLIES	1,814	3,000	1,843	4,000	

Account Number	Account Title	2024 Pri Year Actual	2025 Cur Year Budget	12/25 Cur YTD Actual	2026 Projected Budget	NOTES
Total LIBRARY BUILDING:		62,947	87,335	72,735	93,107	
01-55200-110	SALARIES	41,854	53,439	45,805	55,391	
01-55200-111	SALARIES - OVERTIME	88	500	101	500	
01-55200-150	EMPLOYER CONTRIBUTIONS	5,214	20,557	5,304	21,623	
01-55200-220	UTILITIES	12,320	6,000	6,413	10,000	
01-55200-290	CONTRACTED SERVICES	12,526	10,500	16,206	10,500	
01-55200-340	OPERATING SUPPLIES	17,518	17,500	8,005	15,000	
01-55200-440	BUILDING SUPPLIES	17,224	0	0	0	
01-55200-820	CAPITAL IMPROVEMENTS	0	0	0	0	
Total PARKS:		106,743	108,496	81,835	113,014	
01-55300-110	SALARIES	6,864	0	2,990	0	
01-55300-111	SALARIES - OVERTIME	44	0	0	0	
01-55300-150	EMPLOYER CONTRIBUTIONS	988	0	378	0	
01-55300-290	CONTRACTED SERVICES	3,684	5,000	6,000	5,000	
01-55300-340	OPERATING EXPENSES	6,971	2,000	942	2,000	
01-55300-720	GRANTS & DONATIONS	35,895	36,000	26,505	45,000	
Total PROGRAMS & EVENTS:		54,447	43,000	36,815	52,000	
01-55400-110	SALARIES	3,172	0	3,635	2,657	
01-55400-150	EMPLOYER CONTRIBUTIONS	453	0	469	1,499	
01-55400-220	UTILITIES	1,693	2,000	889	2,000	
01-55400-290	CONTRACTED SERVICES	4,354	4,000	0	1,000	
01-55400-340	OPERATING SUPPLIES	41	500	335	1,000	
Total ATHLETIC FIELD:		9,713	6,500	5,327	8,156	
01-55420-110	SALARIES	49,214	40,000	32,841	40,000	
01-55420-111	SALARIES - OVERTIME	358	500	392	500	
01-55420-150	EMPLOYER CONTRIBUTIONS	3,940	4,000	2,727	4,000	
01-55420-220	UTILITIES	14,734	8,500	10,594	11,000	
01-55420-290	CONTRACTED SERVICES	529	2,000	1,466	2,000	
01-55420-340	OPERATING SUPPLIES	11,795	9,000	6,763	9,000	
Total SWIMMING POOL:		80,569	64,000	54,782	66,500	
01-56100-110	SALARIES	8,857	0	4,740	2,657	
01-56100-111	SALARIES - OVERTIME	0	0	0	0	
01-56100-150	EMPLOYER CONTRIBUTIONS	1,465	0	677	1,499	
01-56100-290	CONTRACTED SERVICES	1,250	10,000	-250	5,000	
01-56100-340	OPERATING SUPPLIES	1,072	3,000	737	4,000	

Account Number	Account Title	2024 Pri Year Actual	2025 Cur Year Budget	12/25 Cur YTD Actual	2026 Projected Budget	NOTES
Total FORESTRY:		12,644	13,000	5,904	13,156	
01-56300-110	SALARIES	44,384	30,729	24,794	30,885	
01-56300-150	EMPLOYER CONTRIBUTIONS	6,186	8,760	3,565	9,068	
01-56300-210	PROFESSIONAL SERVICES	2,752	15,000	8,209	15,000	
01-56300-290	CONTRACTED SERVICES	10,000	10,000	1,775	10,000	
01-56300-340	OPERATING SUPPLIES	490	2,000	773	2,000	
Total PLANNING:		63,812	66,489	39,116	66,953	
01-56400-290	CONTRACTED SERVICES	0	12,500	12,500	12,500	
Total BART:		0	12,500	12,500	12,500	
01-56700-340	SUPPLIES & EXPENSES	85	0	0	0	
Total ECONOMIC DEVELOPMENT:		85	0	0	0	
01-58100-340	OPERATING EXPENSE (LOAN)	0	0	0	0	
Total PRINCIPAL:		0	0	0	0	
01-58201-340	OPERATING EXPENSES	200	0	0	0	
01-58201-620	INTEREST	1,980	0	0	0	
01-58201-630	INT. ON SHORT TERM DEBT	0	0	0	0	
Total INTEREST & FISCAL CHARGE:		2,180	0	0	0	
01-58205-000	INTEREST ON ADVANCE - BT	-4,183	0	0	0	
Total :		-4,183	0	0	0	
01-59200-000	TRANSFER OUT	545,615	0	0	0	
Total OTHER EXPENSES:		545,615	0	0	0	
01-59240-340	TRANSFER TO CAPITAL PROJECTS	0	30,595	0	0	
Total TRANSFERS OUT:		0	30,595	0	0	
01-59900-000	TRANSF OUT TO DEBT SERV FUND	0	490,600	0	0	
Total TRANSFERS OUT:		0	490,600	0	0	
GENERAL FUND Revenue Total:		4,043,907	3,706,590	4,063,837	3,310,547	
GENERAL FUND Expenditure Total:		3,916,783	3,709,382	2,176,430	3,270,185	

Debt Service

CITY OF PARK FALLS

Budget Worksheet

Page: 17

Period 00/26 (01/01/2026) - 14/26 (12/31/2026)

Sep 17, 2025 1:23PM

Account Number	Account Title	2024 Pri Year Actual	2025 Cur Year Budget	12/25 Cur YTD Actual	2026 Projected Budget	NOTES
08-48110-000	INTEREST INCOME	57	0	0	0	
	Total MISCELLANEOUS REVENUE:	57	0	0	0	
08-52100-340	OPERATING EXPENSES	373	0	0	0	
	Total :	373	0	0	0	
	DARE FUND Revenue Total:	57	0	0	0	
	DARE FUND Expenditure Total:	373	0	0	0	
	Total DARE FUND:	-316	0	0	0	
09-41110-000	GENERAL PROPERTY TAX	0	0	0	522,600	
	Total TAXES:	0	0	0	522,600	
09-48110-000	INT. ON WATER DEPT. DEBT	0	0	0	0	
	Total MISCELLANEOUS REVENUE:	0	0	0	0	
09-49100-000	LOAN PROCEEDS	0	0	0	0	
09-49120-000	PREMIUM ON DEBT ISSUED (BT)	198,637	0	0	0	
09-49142-000	PROCEEDS FROM G.O. ISSUE	5,175,000	0	0	0	
09-49900-000	OP TRANSFER IN FROM GEN FUND	437,487	490,600	0	0	
	Total OTHER FINANCING SOURCES:	5,811,123	490,600	0	0	
09-58100-610	PRINCIPAL REDUCTION	400,000	400,000	224,000	440,000	
	Total PRINCIPAL:	400,000	400,000	224,000	440,000	
09-58201-340	OPERATING EXPENSES (LOAN)	130,488	0	20	0	
09-58201-620	INTEREST EXPENSE	40,479	90,600	114,651	82,600	
	Total INTEREST & FISCAL CHARGE:	170,968	90,600	114,671	82,600	
09-90000-000	OPERATING TRANSFER OUT	5,240,156	0	0	0	
	Total OPERATING TRANSFERS:	5,240,156	0	0	0	
	DEBT SERVICE FUND Revenue Total:	5,811,123	490,600	0	522,600	
	DEBT SERVICE FUND Expenditure Total:	5,811,123	490,600	338,671	522,600	
	Total DEBT SERVICE FUND:	0	0	-338,671	0	



410 Division Street
P.O. Box 146
Park Falls, WI 54552
Phone (715)762-2436 Fax (715) 762-2437
www.cityofparkfalls.com

To: City of Park Falls Department Heads

Cc: Mayor Tervort
Common Council

From: Scott J. Kluver, Administrator

Re: 2026 Budget Preparation Timeline

Date: May 12, 2025

This memo kicks off the 2026 budget preparation season and outlines the proposed timeline for the process. You are all aware that budgets are getting tighter and tighter, and I certainly recommend any additional suggestions that you have for ideas to trim expenses and to increase revenues. In my opinion, the timeline below will give us the review time that we need to put together a good budget for 2026.

The timeline does not factor in additional requests that may come from the Council, nor does it factor in any “surprises” that may crop up during the state budget process (this state is putting together its two-year budget at this time); but I am confident we can deal with any items with this timeframe.

Know that I will handle the standard wage and benefit information for employees. Please provide adequate explanations for any significant changes to your proposed budgets. Do not expect any significant changes with the overall budget, we will need to live within our means as there are very few options at this point. I expect there will be lots of tough questions asked.

The timeline is as follows:

- Capital budget requests from departments due May 30
- Administrator and Treasurer review capital requests and consult with Mayor in June, present draft plan to Finance Committee in July
- Operating budget requests due to Administrator by 10:00 am on July 25

- Administrator reviews budget proposals, prepares drafts, consults with Mayor, Treasurer, and department heads July 25 through August 29
- Mayor/Administrator present proposed 2026 General Fund, Capital, and Debt Service Budgets to Council on September 8, budget referred to Finance Committee
- Finance Committee Meetings between September 9 and October 8, report to Council with recommendations at October 13 Council meeting. Capital Plan presented for approval. Refuse Budget and Fee Schedule presented for tentative approval at this meeting.
- 15-day public hearing notice submitted by October 17 for October 23rd printing for public hearing on tax levy during November 10 Council meeting. Approval of tax levy at November 10, 2025 Council meeting following public hearing. Water and Sewer Utility Budgets presented at this meeting.
- Special Assessments/Delinquent utility charges provided to County by November 15th
- Statement of Tax provided to County in December
- December 8, 2025 Council Meeting - TID Budgets are presented to Council for approval; Council adopts final “departmental level” budget and resolution for all 2026 appropriations
- Taxpayers should receive tax bills during the third week of December

Report Criteria:

Detail report.

Paid and unpaid invoices included.

Invoice.Batch = "CH SEP22-25"

Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
AIRGAS USA LLC						
AIRGAS USA LLC	09/03/2025	9164516939	0153311340	STREETS	181.75	
Total AIRGAS USA LLC:					181.75	
ALERT - ALL CORP.						
ALERT - ALL CORP.	09/12/2025	225090500	0152200340	FIRE PREVENTION MATERIALS	1,913.50	
Total ALERT - ALL CORP.:					1,913.50	
AMERICAN ASPHALT OF WISCONSIN						
AMERICAN ASPHALT OF WISC	09/10/2025	53000072024	0257652340	MAINT OF SERVICES	65.23	
Total AMERICAN ASPHALT OF WISCONSIN:					65.23	
APG MEDIA OF WI						
APG MEDIA OF WI	08/31/2025	8312025	0155100340	LIBRARY ADVERTISING	452.72	
APG MEDIA OF WI	08/31/2025	8312025	0151600320	CITY HALL PUBLICATIONS	642.27	
Total APG MEDIA OF WI:					1,094.99	
BUSINESS INSURANCE GROUP						
BUSINESS INSURANCE GROUP	09/01/2025	4505	0152100290	POLICE	5,423.00	
BUSINESS INSURANCE GROUP	09/01/2025	4505	0152200290	FIRE	817.00	
BUSINESS INSURANCE GROUP	09/01/2025	4510	0152100290	POLICE	13,981.75	
BUSINESS INSURANCE GROUP	09/01/2025	4510	0152200290	FIRE	2,024.25	
Total BUSINESS INSURANCE GROUP:					22,246.00	
COMMERCIAL TESTING LABORATORY						
COMMERCIAL TESTING LABOR	08/31/2025	76580	0357820290	SEWER OPERATIONS	1,520.60	
COMMERCIAL TESTING LABOR	08/31/2025	76581	0257600290	WATER OPERATIONS	74.40	
Total COMMERCIAL TESTING LABORATORY:					1,595.00	
ELK RIVER SEPTIC SERVICE						
ELK RIVER SEPTIC SERVICE	09/03/2025	14836	1153630290	TRANSFER STATION	220.00	
Total ELK RIVER SEPTIC SERVICE:					220.00	
GREENWOOD, SHANNON						
GREENWOOD, SHANNON	09/17/2025	Q3 CELL PHONE	0151411340	CELL PHONE REIMBURSEM	150.00	
Total GREENWOOD, SHANNON:					150.00	
HALL, SAM						
HALL, SAM	09/14/2025	1282161	0153430290	LAWN MOWING	330.00	
Total HALL, SAM:					330.00	
JANKE GENERAL CONTRACTORS INC						
JANKE GENERAL CONTRACTO	09/17/2025	APP10-FINAL	1355200820	OLD ABE PARK	74,376.70	

Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
Total JANKE GENERAL CONTRACTORS INC:					74,376.70	
KWIK TRIP INC.						
KWIK TRIP INC.	09/01/2025	SEP-FIRE	0152200340	FIRE S & E	163.43	
KWIK TRIP INC.	09/01/2025	SEP-PD	0152100340	POLICE S & E	851.13	
Total KWIK TRIP INC.:					1,014.56	
LAWSON PRODUCTS						
LAWSON PRODUCTS	09/03/2025	9312783078	0153270340	GARAGE OPERATING SUPPLIES	587.25	
Total LAWSON PRODUCTS:					587.25	
NUSSBERGER LAW OFFICE						
NUSSBERGER LAW OFFICE	09/11/2025	09112025	0152100290	POLICE CONTRACTED SERVICES	368.00	
Total NUSSBERGER LAW OFFICE:					368.00	
O'REILLY AUTO PARTS						
O'REILLY AUTO PARTS	08/13/2025	4986-381440	0153240230	MACHINE OPERATION REPAIR & MAI	46.78	
Total O'REILLY AUTO PARTS:					46.78	
PARK FALLS BUILDING & HARDWARE						
PARK FALLS BUILDING & HARD	08/01/2025	2508-064759	0153311340	STREET MAINTENANCE	5.11	
PARK FALLS BUILDING & HARD	08/05/2025	2508-065093	0155200340	PARKS	159.56	
PARK FALLS BUILDING & HARD	08/06/2025	2508-065141	0155200340	PARKS	199.45	
PARK FALLS BUILDING & HARD	08/07/2025	2508-065299	0153311340	STREET MAINTENANCE	54.42	
PARK FALLS BUILDING & HARD	08/07/2025	2508-065306	0153311340	STREET MAINTENANCE	26.31	
PARK FALLS BUILDING & HARD	08/07/2025	2508-065309	0153311340	STREET MAINTENANCE	13.29	
PARK FALLS BUILDING & HARD	08/08/2025	2508-065344	0155101340	LIBRARY BUILDING	12.65	
PARK FALLS BUILDING & HARD	08/18/2025	2508-066173	0155101340	LIBRARY BUILDING	5.46	
PARK FALLS BUILDING & HARD	08/25/2025	2508-066836	0153311340	STREET MAINTENANCE	53.66	
PARK FALLS BUILDING & HARD	08/31/2025	2509-330566	0155101340	LIBRARY BUILDING	29.79	
Total PARK FALLS BUILDING & HARDWARE:					559.70	
QUILL CORPORATION						
QUILL CORPORATION	09/09/2025	45680445	0153311340	WATER & STREET S & E	63.46	
QUILL CORPORATION	09/09/2025	45680445	0151600340	CITY HALL	116.50	
Total QUILL CORPORATION:					179.96	
SPEE-DEE						
SPEE-DEE	09/02/2025	1310618	0357820290	SHIPPING - WWTP SAMPLES	107.22	
Total SPEE-DEE:					107.22	
TAPCO						
TAPCO	08/18/2025	1807730	0153311340	STREET MAINT	456.71	
Total TAPCO:					456.71	
VERIZON WIRELESS						
VERIZON WIRELESS	09/04/2025	6122698558	0151410340	MAYOR	41.21	
VERIZON WIRELESS	09/04/2025	6122698558	0357820220	WWTP - CELL PHONE	24.11	

Vendor Name	Invoice Date	Invoice Number	GL Account	Description	Net Invoice Amount	Date Paid
VERIZON WIRELESS	09/04/2025	6122698558	0152200220	FIRE-PHIL	41.21	
VERIZON WIRELESS	09/04/2025	6122698558	0357820220	SEWER TABLET	38.01	
VERIZON WIRELESS	09/04/2025	6122698558	0257600220	WATER IPAD X 2	76.02	
VERIZON WIRELESS	09/04/2025	6122698558	0257600220	ASSIT. WATER SUP CELL PHONE	41.21	
VERIZON WIRELESS	09/04/2025	6122698558	0153510220	AIRPORT CELL	41.21	
VERIZON WIRELESS	09/04/2025	6122698558	0151411340	ADMIN CELL PHONE	41.21	
VERIZON WIRELESS	09/04/2025	6122698558	0152100340	PD CHIEF CELL PHONE	41.21	
VERIZON WIRELESS	09/04/2025	6122748516	0152100340	POLICE MIFI & PHONE	84.22	
Total VERIZON WIRELESS:					469.62	
VISA						
VISA	09/16/2025	SEPT2025	0152100340	POLICE S&E	457.72	09/16/2025
Total VISA:					457.72	
WELLS FARGO FINANCIAL LEASING INC						
WELLS FARGO FINANCIAL LEA	09/03/2025	5035721090	1153635340	RECYCLING S&E	15.75	
WELLS FARGO FINANCIAL LEA	09/03/2025	5035721090	0357840340	SEWER S&E	15.75	
WELLS FARGO FINANCIAL LEA	09/03/2025	5035721090	0257902340	WATER S&E	15.75	
WELLS FARGO FINANCIAL LEA	09/03/2025	5035721090	0151100340	COUNCIL S&E	15.75	
WELLS FARGO FINANCIAL LEA	09/03/2025	5035721090	0151600340	CITY HALL S&E	42.00	
Total WELLS FARGO FINANCIAL LEASING INC:					105.00	
Grand Totals:					106,525.69	

Report Criteria:

Detail report.

Paid and unpaid invoices included.

Invoice.Batch = "CH SEP22-25"



City Of Park Falls Admin Email <admin@cityofparkfalls.com>

09368090 - City of Park Falls - Old Abe Park - Janke Pay Application #10 -FINAL

Jeff Seamandel <jseamandel@msa-ps.com>

Wed, Sep 17, 2025 at 9:54 AM

To: City Of Park Falls Admin Email <admin@cityofparkfalls.com>, Tara Tervort <mayor@cityofparkfalls.com>, William Hoffman <dpw@cityofparkfalls.com>, Shannon Greenwood <clerk@cityofparkfalls.com>, Becky Michels <treasurer@cityofparkfalls.com>

Cc: Jennifer Trader <jtrader@msa-ps.com>

Good Morning All

I have good news regarding the final construction cost of the park. The final cost is \$117,372.71 under the bid amount or about 3.8%. The final construction cost was \$2,975,068.08. Attached is the final pay application and change order. Please sign and date both documents. The final amount due is \$74,376.70. This amount is retainage only for previous work that has been completed. I spoke with Janke this morning. They are planning on completing their warranty work, i.e. topsoil bare spots, reseed, replace pine tree etc within the next few weeks.

The City is still owed \$25,000 from the CDBG grant. MSA would like to submit for this money by the end of this month.

Shannon – Can you put this pay application on the meeting agenda for next Monday? I can be present at the meeting if needed.

Let me know if anyone has any questions. Thanks!

Jeff



Jeff Seamandel | Engineer
MSA Professional Services, Inc.

100% Employee Owned
+1 (715) 304-0411



Contractor's Application for Payment No.

10 - Final

Application Through September 2025		Application Date: 9/2/2025
To (Owner): City Of Park Falls Old Abe Memorial Park	Janke General Contractors	Via (Engineer): MSA Professional Services, Inc.
Owner's Contract No.:	Contract:	Engineer's Project No.:
	Contractor's Project No.: 24-12	

Application For Payment
Change Order Summary

Approved Change Orders	Number	Additions	Deductions
	2	5020.79	
	3		117372.71
TOTALS \$ 5,020.79 \$ 117,372.71			
NET CHANGE BY \$			
CHANGE ORDERS \$ (112,351.92)			

1. ORIGINAL CONTRACT PRICE..... \$ \$3,087,420.00 ✓

2. Net change by Change Orders..... \$ -\$112,351.92 ✓

3. Current Contract Price (Line 1 ± 2)..... \$ \$2,975,068.08 ✓

4. TOTAL COMPLETED AND STORED TO DATE
(Column F or I total on Progress Estimates)..... \$ \$2,975,068.08 ✓

5. RETAINAGE:

a. 2.5% X \$2,975,068.08 Work Completed..... \$ \$0.00

b. 0% X \$0.00 Stored Material..... \$ \$0.00

c. Total Retainage (Line 5.a + Line 5.b)..... \$ \$0.00

6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ \$2,975,068.08 ✓

7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ \$2,900,691.38 ✓

8. AMOUNT DUE THIS APPLICATION..... \$ \$74,376.70 ✓

9. BALANCE TO FINISH, PLUS RETAINAGE
(Column [G for LS] or [J for UP] total on Progress Estimates + Line 5.c above)..... \$ \$0.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature
By: Tyler Stieber

Date: 9/2/2025

Payment of: \$ \$74,376.70
(Line 8 or other - attach explanation of the other amount)

is recommended by: J. J. Seandel (Engineer)
9-4-2025 (Date)

Payment of: \$
(Line 8 or other - attach explanation of the other amount)

is approved by: (Owner) (Date)

Approved by: Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

For (Contract)

Old Abe Memorial Park

Application Period:

Through Sep: 2025

Contractor's Application

Application Number:

Application Date 9/27/2025

[illegible]

FICDC® C-620 Contractor's Application for Payment
 Call it your surety of payment and progress for 6000

Cellulose University of Western Ontario, London, Ontario, Canada

Progress Estimate - Unit Price Work

For Client(s) Old Abe Memorial Park Through Sept 2025

Contractor's Application

Application Number: 10 Application Date: 9/7/2025

Contract Information										Work Completed to Date			Total Completed and Stored to Date (G + H)		Balance to Finish (I - J)	
Item No.	Spec. Item No.	Item Description	Units	Unit Price	Total Value of Item (\$)	Quantities from Preexisting Pay Applications	Estimated/Quantity Installed this Pay Period	Value of Work Installed this Pay Period	Materials Presently Stored (not in Pay)	% (I - J)	Total Completed and Stored to Date (G + H)	% (I - J)	Balance to Finish (I - J)			
64.	A1.1	Turf and Site Restoration	LS	1	\$250.00	1.000	1.000	\$250.00	\$0.00	100.0%	\$250.00	100.0%	\$0.00			
65.	A1.2	Unclassified Excavation	LS	1	\$13,000.00	1.000	1.000	\$13,000.00	\$0.00	100.0%	\$13,000.00	100.0%	\$0.00			
66.	A1.3	Proposed Pavement	LS	1	\$499,000.00	1.000	1.000	\$499,000.00	\$0.00	100.0%	\$499,000.00	100.0%	\$0.00			
67.	A1.4	Concrete Sidewalk with Base, 6-inch	SF	450	\$12.50	0.000		\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$5,625.00			
68.	A1.5	Segmental Retaining Wall	VBSF	60	\$80.00	60.000		\$4,800.00	\$0.00	100.0%	\$4,800.00	100.0%	\$0.00			
69.	A1.6	Drain Tile, Perforated w/ Filter Sock, 4-inch	LF	20	\$40.00	0.000		\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$800.00			
70.	A1.7	Landscaping	SF	165	\$17.00	165.000		\$2,805.00	\$0.00	100.0%	\$2,805.00	100.0%	\$0.00			
71.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
72.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
73.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
74.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
75.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
76.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
77.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
78.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
79.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
80.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
81.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
82.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
83.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
84.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
85.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
86.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
87.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
88.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
89.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
90.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
91.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
92.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
93.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
94.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
95.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
96.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
97.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
98.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
99.									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
Contract Totals									\$1,970,047.29	\$0.00	\$2,970,047.29	96.2%	\$116,372.71			
CHANGEORDERS																
1	602	2" Tasia Conduit Trench, Precast Concrete Ground Pipe	LS	1	\$5,020.79			\$5,020.79	\$0.00	100.0%	\$5,020.79	100.0%	\$0.00			
2									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
3									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
4									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
5									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
6									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
7									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
8									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
9									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
10									\$0.00	97.0%	\$0.00	97.0%	\$0.00			
Change Order Totals									\$5,020.79	\$0.00	\$5,020.79	100.0%	\$0.00			
TOTALS									\$2,975,068.08	\$0.00	\$2,975,068.08	96.2%	\$116,372.71			

